

## STAY HOME STAY SAFE GUIDANCE TO RETAILERS

Retailers have a core obligation to protect the health and safety of their employees and their customers. Given the human contact inherent to most shopping, retailers should take steps to decrease the risk of contagion.

### If you are staying Open *with* access to the public, Retailers should:

- Limit the number of customers to allow social distancing in your store.
- Use creative ways to set up your store so that people can have 6 feet of space between them, if possible.
- Complete this checklist: [Coronavirus and Preparedness Checklist](#)
- Refer to current CDC guidance to know who is at risk for serious illness.
- Educate your employees about the virus, including its transmission and prevention. Post this [Stop the Spread of Germs poster from the CDC](#).
- Reiterate the importance of workers staying home if they feel ill, and potentially screening or sending home individuals to prevent conscientious employees from reporting to work while unwell.
- Implement requirements for frequent hand washing and sanitization of surfaces.
- Equip employees with any sanitary or personal protection equipment (disinfecting wipes, masks, gloves, etc.) necessary to do their job safely
- Hang this sign in your public/employee bathroom: [Handwashing Steps](#)
- Fully read this [Guidance on Preparing Workplaces for COVID 19 published by OSHA](#).
- Offer curbside delivery or home delivery if possible.
- Offer dedicated shopping hours, specifically for vulnerable populations.
- Communicate with your customers the steps your business is taking to protect against COVID-19.
- Make store announcements to remind customers to keep their distance and to keep safe.
- Institute purchasing limits on high demand items and household staples (toilet paper, hand sanitizer, cleaning products, etc.)
- Assign employees to regularly sanitize shopping carts, door handles, countertops and any other high-traffic or high-touch areas.
- Follow Vermont Department of Health guidance on deep-cleaning the most-used areas or facilities, such as elevators, break rooms and toilets
- Regularly clean surfaces, payment terminals, counters and other frequently touched areas.
- Offer additional self-sanitizing options such as antibacterial cart wipes and hand sanitizer.
- Provide equipment (such as plastic gloves) to increase hygiene in self-service aisles.
- Stay in communication with state officials and make sure your company is receiving regular updates. You can sign up for ACCD COVID-19 newsletter [here](#).

The Vermont Retail & Grocers Association is also providing updated information and guidance on their [website](#).

