

# Housing Access Reporting Tool



DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT

Please describe your efforts and initiatives to give homeless populations access to housing you develop or own.

*The reporting period for these questions is the most recently concluded State Fiscal Year, July 1 through June 30.*

Name of Housing Organization [required field]

Reporting Period

State Fiscal Year 2018

## Part I: Housing Serving the Homeless

1. How many units of permanent affordable housing are in your portfolio? [required field]
  - 1a. How many of these units are currently occupied by households who were experiencing homelessness at the time of application for the unit?  
*Calculated percentage of units serving formerly homeless*
2. During the reporting period how many new move-ins occurred into permanent housing units by households experiencing homelessness? (July 1 through June 30)
3. Please quantify any non-permanent units/beds in your portfolio that served the homeless during the reporting period.
  - Transitional Housing Units
  - Seasonal
  - Emergency Shelter Beds
  - Other

Please Describe:
4. What tools and strategies are you employing to achieve the goal of increasing access to permanent housing units to those experiencing homelessness?

## Part II: Available Units & Evictions

5. How many households experiencing homelessness applied for permanent housing units?
6. How many permanent housing units in your portfolio turned over?
  - 6a. How many of those units were rented to households experiencing homelessness at time of application?
7. How many **new** permanent units did your organization bring on line during the reporting period?
  - 7a. How many of the new units were rented to formerly homeless households?
8. In the case of homeless households who applied but were not selected for tenancy, what were the most common reasons for denial?

Lacked services to ensure successful tenancy	Poor rental history
Lacked sufficient income or rental subsidy	Incomplete application
Lack of credit history	Declined available unit
Poor credit history	Could not be contacted
Criminal record ineligibility	Other
9. How many formerly homeless households moved out of one of your apartments during the past 12 months? (excluding evictions)
10. How many households did your organization evict during the past twelve months?
11. Describe any eviction prevention measures that you take for residents of your housing.

### Part III: Collaborations and Services

12. How do you participate in your region's homeless Continuum of Care? (select all that apply)

Formally member of Continuum

Participate in regular meetings

Participate in strategic planning meetings

12a. Are you involved in your Continuum's Coordinated Entry system?

13. Are there formal agreements in place with your local homeless shelter or homeless service provider?

13a. If so, please list the names of the organizations.

14. (Optional) Describe any major challenges you have had successfully housing households experiencing or at risk of homelessness.

15. (Optional) Is there anything else you would like to tell us about your organization's efforts to serve families and individuals experiencing homelessness in your region?

Thank you for completing the Housing Access Reporting Tool. Once you are ready to submit the completed form either click the "Submit Form" button to launch your default e-mail application. Alternatively, save, attach and e-mail the completed form to Shaun Gilpin, Housing Policy Specialist at the Department of Housing and Community Development.

shaun.gilpin@vermont.gov  
(802) 828-1346