Vermont Advisory Council on Historic Preservation  
October 19, 2017  
Ottauquechee Conference Room, National Life Main Building, 2nd Floor  
Montpelier, Vermont

Council Participants:  
Ron Kilburn, Vice Chair, Citizen Member  
Edward Clark, Citizen Member  
Glenn Andres, Architectural Historian  
Paul Wyncoop, Citizen Member  
Blaine Cliver, Historical Architect

Absent:  
John Vetter, Chair, Archaeologist  
David Donath, Historian

Historic Preservation Staff Participants:  
Laura Trieschmann, State Historic Preservation Officer  
Dale Azaria, General Counsel  
Devin Colman, State Architectural Historian  
Elizabeth Peebles, Historic Resources Specialist  
Jenni Lavoie, Administrative Assistant

Guests:  
Brian Romeo, Old Silo Farm, St. Johnsbury  
Chris Wenger, Old Silo Farm, St. Johnsbury  
Eric Gilbertson, Montpelier Historic District  
Sarah McShane, Montpelier Historic District

Vice Chair Ron Kilburn brought the meeting to order at 9:10 a.m.

I. Changes to the Agenda  
There were no changes to the agenda.

II. Public Comment  
Ron Kilburn opened the meeting to public comment. There were no public comments.

III. Review / Approve September 21, 2017 Meeting Minutes  
Glenn Andres made a motion to approve the September 21, 2017, minutes with one noted change and Blaine Cliver seconded. Motion carried 5-0.
IV. Code of Ethics and Conflict of Interest
Dale Azaria, General Counsel for the Department of Housing and Community Development, reviewed the state code of ethics, conflict of interest policies, and Vermont’s open meeting laws. As well as typical procedures for operating within the open meeting law, and how those apply to the council’s email communications, voting, and recusal. Council members inquired about the amount of times a member could recuse himself/herself, specifically pertaining the meetings where grant awards are decided. Ms. Azaria will research this and report back to the Council.

V. State Register of Historic Places
Old Silo Farm, 762 Mount Pleasant Street, St. Johnsbury
Devin Colman presented the Old Silo Farm in St. Johnsbury. Division staff recommend that the property is eligible for listing in the State Register of Historic Places under criteria A and C. Brian Romeo and Chris Wenger, owners of the farm, described the current condition of the property and uses of the various buildings. After review and discussion, Glenn Andres made a motion that the Old Silo Farm meets the State Register Criteria for Evaluation and therefore, should be designated to the State Register of Historic Places. Edward Clark seconded. Motion carried 5-0.

VI. National Register of Historic Places
Caledonia #9 Grange Hall, Hardwick
Devin Colman presented the Caledonia #9 Grange Hall in Hardwick. Division staff recommend that the property is eligible for listing in the National Register of Historic Places under criteria A and C. Council members commented on the great condition of the building’s interior and inquired about ADA accessibility in the future design plans. After review and discussion, Blaine Cliver made a motion that the Caledonia #9 Grange Hall meets the National Register Criteria for Evaluation and recommend that the State Historic Preservation Officer forward the nomination to the National Park Service. Paul Wyncoop seconded. Motion carried 5-0.

Montpelier Historic District (Additional Documentation) and (Boundary Increase), Montpelier
Devin Colman presented additional documentation and boundary increase for the Montpelier Historic District. Division staff recommend that the documentation and boundary increase be recommended for listing in the National Register of Historic Places. Eric Gilbertson, chair of the Historic Preservation Commission, and Sarah McShane, of the City of Montpelier, were available to answer council questions and provide a history of the process of coordinating these updates. Council members inquired about how the boundary edges were selected and why some streets were not included. The boundaries reflect the level of survey documentation to date; the National Park Service recommended the boundaries not be extended too far as the size of the district was already extensive. After review and discussion, Paul Wyncoop made a motion that the Montpelier Historic District, additional documentation, meets the National Register Criteria for Evaluation and recommend that the State Historic Preservation Officer approve the nomination with discussed edits related to individual resource descriptions. Blaine Cliver seconded. Motion carried 5-0. Glenn Andres made a motion that the Montpelier Historic District, boundary increase, meets the National Register Criteria for Evaluation and recommend that the State Historic Preservation Officer forward the nomination to the National Park Service. Ed Clark seconded. Motion carried 5-0.
VII. SHPO Report
Laura Trieschmann provided council members with updates on the closing of the State Historic Sites for the season; Division goals for the next legislative session regarding the capital budget; and improved communication with several partners, including Buildings and General Services, Forest Parks and Recreation, and the University of Vermont. Preservation commission trainings are being planned with Historic New England for 2018. Grants for the Schooner Lois McClure and the General Stannard House are being prepared with funding from the Capital Budget. She also informed council members that all buildings at the State Historic Sites now had conditions assessments.

VIII. New Business
Meeting Schedule
Future meeting dates:
- November 16, 2017
- December 20, 2017
- January 18, 2017
- February 22, 2018

Announcements
Laura Trieschmann announced that the annual 3-D Vermont competition will be held on March 30, 2018, at the Vermont Technical College in Randolph.

Ron Kilburn gave a kudos to the Division for Historic Preservation and the Community Planning and Revitalization team members for recent outreach meetings in Enosburg and Swanton.

IX Adjourned at 10:50 a.m.