

Agency of Commerce & Community Development

ECONOMIC RECOVERY BRIDGE PROGRAM
“RECOVERY GRANTS 3.0”



AGENDA

- Program Update
- REFRESHER: Guidelines Overview & Grant Award Formula
- Application Walk-Thru Slides
- Q&A

ECONOMIC RECOVERY BRIDGE PROGRAM

- [H.315 \(Act 9\)](#) and [H.439 \(Budget/”Big Bill”\)](#) established the framework and funding for the Economic Recovery Bridge Program.
- **\$30,000,000** of American Rescue Plan Act dollars were allocated to the program via the two pieces of legislation
- ACCD worked with the legislature to establish basic parameters and guidelines for the grant program
- Primary goal of the program is to provide funding to businesses and non-profits who have been previously unable to access federal or state assistance;
- Secondary goal of the program is to provide additional financial support to businesses who have not already received adequate funding via federal or state programs.
- Program guidelines were posted by ACCD in late April. To view the guidelines (available in 10 languages), [click here](#).

ECONOMIC RECOVERY BRIDGE PROGRAM

So, What's Different?

- ACCD has previously evaluated applications based upon revenue declines between 2019-2020 – this application is based on an applicant having a reported net loss on their federal 2020 tax return to be eligible; **AND**
- The amount of the award is capped based upon the net-loss reflected in the sum of an applicant's P&L statements for the period from March 31, 2020 – April 30, 2021.

Rather than a percentage of revenue decline (iteration 1 & 2), awards will be calculated as 3x the applicant's fixed business expenses for a single month in the March 31, 2020 – April 30, 2021 timeframe.

GUIDELINES

APPLICATION HAS BEEN LIVE SINCE JUNE 7th

ACCD IS ENCOURAGING EVERYONE TO APPLY!

Please visit our online application portal to apply:

<https://accd.vermont.gov/covid-19/economic-recovery-bridge-program>

Reviewers from the Agency of Commerce and Community Development, and other partners, are reviewing applications on a first-come first-served basis within using the priority criteria described in the following slides, and in accordance with governing legislation.

Reviews will include cross-checking data fields and verifying the required documentation to either approve, deny, or return the application for more information and/or correction.

GUIDELINES

Who is Eligible?

Eligible businesses must meet all of the below criteria in order to access Economic Recovery Bridge Grant Funds. The business:

1. Must be domiciled, or have its primary place of business in Vermont; **AND**
2. Be organized and operated:
 - a. On a for-profit basis, including a sole proprietor, parentship, LLC, business corporation, cooperative, or mutual benefit enterprise; **OR**
 - b. On a non-profit or low-profit basis, including a mutual benefit corporation, public benefit corporation, and a low-profit limited liability company; **AND**
3. Be open at the time of the application; **OR**
 - a. Be closed at the time of application due to the COVID-19 public health emergency but have plans to re-open; **AND**
4. Be in compliance with current State health and safety protocols established by the Vermont Forward Re-Opening Plan; **AND**
5. Able to demonstrate that the business experienced a net loss in 2020, greater than any net loss reported in 2019, via submitted federal tax returns; **AND**
6. Be in good standing with the Vermont Department of Labor (if applicable, to be confirmed by reviewers); **AND**
7. Be in good standing with the Vermont Secretary of State (if applicable, to be confirmed by reviewers); **AND**
8. Be in good standing with the Vermont Department of Taxes; **AND**
9. Not currently be in Chapter 7 bankruptcy;

GUIDELINES

What Do Documents Do I Need For My Application?

Eligible businesses will be required to provide the following information in their grant applications:

- A Duns & Bradstreet (DUNS) number (see *next slide*)
 - *(businesses can obtain a FREE DUNS number here: <https://fedgov.dnb.com/webform/>)*
- Federal Employer Identification Number (FEIN) or Social Security Number (sole proprietors only);
- The North American Industrial Classification System (NAICS) code for the applying company;
- Monthly P&Ls for the period from March 2020 through April 2021, which are used as the basis for calculating net income;
- Information about any compensation or assistance an applying business has received or applied for from:
 - o the Federal Paycheck Protection Program (PPP) loans in 2020 or 2021 and the amounts forgiven;
 - o Economic Injury Disaster Loan (EIDL) advances (grants);
 - o Any other direct federal or state grant funds for economic damages incurred as a result of COVID-19 in 2020 and 2021;
- State and Federal Tax Returns for 2019 **and** 2020;
- Uploads of one month of invoices for the following fixed monthly expenses:
 - o Commercial mortgage or rent;
 - o Business insurance;
 - o Electricity;
 - o Heat, Water, Sewer service;
 - o Telecommunications services (phone service including landline, cellular and business-related cable service); and
 - o Internet service.

GUIDELINES

What is a DUNS Number & How to Acquire One

A DUNS number is a unique, non-indicative 9-digit identifier issued and maintained by Duns & Bradstreet (D&B) that verifies the existence of a business entity. Businesses must have a DUNS number to apply for an award because it is American Rescue Plan Act (ARPA) funded program.

STEP 1: OBTAIN A DUNS NUMBER

Follow the webform here: <https://fedgov.dnb.com/webform/> to obtain a FREE DUNS number. Your address must be consistent with the Vermont Secretary of State record. If you do not already have a DUNS number, one can be obtained usually in one or two business days.

STEP 2: REGISTER YOUR DUNS NUMBER

Once you have your DUNS number, you will need to register it in the System for Award Management (SAM). SAM is a free government operated site. To register in SAM, to www.SAM.gov

For further information on DUNS and SAM, go to: <https://fedgov.dnb.com/webform/displayFAQPage.doc>

GUIDELINES

Newly Purchased, Newly Created & Closed Businesses

- Newly opened or newly purchased business are eligible for the program as long as the business can show a tax loss for 2020.
- The only difference in the application is that you **will not be required** to provide tax returns for 2019 and will only provide Profit and Loss statements for those months that you were in business or making payments on your operations.
- Businesses who have been temporarily closed because of COVID-19 can apply for an Economic Recovery Bridge Program award and will be asked for a written description of its good-faith plan to reopen will be required when applying.

GUIDELINES

Initial 30-Days: Priority Applicants

Within the first 30 days of grants being accepted first-priority grant awards will be issued to applicants who meet all of the below criteria:

- The business has not received, and does not have a pending application for any State or Federal financial assistance in 2020 or 2021 (this includes, but is not limited to):
 - o Paycheck Protection Program loans and Grants;
 - o Economic Injury Disaster Loans and Grants;
 - o Any other direct financial assistance provided by Coronavirus Relief Funding or ARPA Funding including:
 - Vermont Economic Recovery Grant;
 - Sole Proprietor Stabilization Program Grant;
 - Healthcare Provider Grants;
 - Restaurant Revitalization Grants Funding;
 - Shuttered Venue Grants;
 - Vermont Agricultural Grants;
- The business suffered a net-loss in 2020, as shown on a federal tax return

GUIDELINES

Second-Tier Priority Applicants & Criteria

After the 30-day initial grant application window, the Agency of Commerce and Community Development will continue to give first priority to applicants that have not received prior assistance, however, at this point, businesses who suffered a 2020 net tax loss, and still can demonstrate a net loss after adding back the amounts of assistance received in 2020 and 2021 will be eligible.

Added-back assistance includes:

- Non-taxable State or Federal financial assistance (includes, Paycheck Protection Program forgiven loans, Economic Injury Disaster Grants, and any other nontaxable direct financial assistance provided by Coronavirus Relief or ARPA Funding)

GUIDELINES

Third Tier Priority Applicants & Criteria

Business that have applied for Restaurant Revitalization or Shuttered Venue assistance will be placed in a third priority category. In order to prevent duplication of benefits, applicants who have applied for RR or SVO, will not have their Bridge Program application processed until a decision is made on those pending applications.

However, if after financial assistance is received from RR or SVO, and a business still shows an adjusted net-loss, Bridge Grant applications will be processed and awarded to the extent of the remaining adjusted net-loss.

GUIDELINES

Grant Award Formula

The amount of the grant will be calculated as:

Three times the sum of fixed monthly expenses as evidenced by the uploaded invoices.

The eligible business's fixed monthly expenses include (as determined by the uploaded invoices):

- Commercial mortgage or rent;
- Insurance, electricity;
- Heat, water;
- Sewer service;
- Telecommunications Service; and
- Internet service.

However, grant awards shall not exceed the lesser of:

- The applicant's remaining adjusted net loss after the addition of non-taxable prior assistance; **OR**
- \$150,000

APPLICATION SCREENSHOTS

Application

[+ New Application](#)

Click +New Application to begin a new application.

Applicants that have previously applied for a CRF grant from ACCD should begin their application by clicking on the + New Application button above.

Welcome

APPLICATION NUMBER	BUSINESS NAME	TYPE	STATUS	SUBMITTED DATE	ACTION
0000018842	Mo's Test Business	ACCD Economic Recovery Bridge Program	Unsubmitted		✎ Edit

Applicant Information

Welcome to the application for the Economic Recovery Bridge Program. Using funds provided by the American Recovery Plan Act (ARPA), program awards will be calculated as the lesser of three months of fixed business expenses, the adjusted net loss, or \$150,000. Businesses that have not received prior COVID-19 related state or federal financial assistance will be prioritized during the initial 30-day grant application window. To the extent that funds remain available after this 30-day period, businesses that have suffered a loss due to the COVID-19 Public Health Emergency even after receiving State or federal aid may also be awarded funding through this program. Please note that all communications related to this program will be sent to the contact information used to register this account - and in the event that an award is made - it will be paid by check and sent to the address in Tax Information section below. In order to ensure that emails from our system are not treated as spam, please add accd.economicrecoverygrants@vermont.gov to your email contacts. Please complete the following for the applying entity:

* Indicates required field

Lookup your account with FEIN Information ⓘ

☐ My organization is not shown

Street Address

123 Test Ave.

State

Vermont ▼

☐ I need to update my business information above

Business Legal Name ⓘ

Mo's Test Business

DBA (Doing Business As)

City

Select an Option ▼

Zip

05043

County

Addison ▼

* Is the grant applicant a non-profit organization?

☐ Yes ☐ No

* Since January 1, 2019, what is the maximum number of employees in your organization receiving income that is reported on a Form W2?

* DUNS ⓘ

Tax Information (principally from your W9)

Please complete the below information to create an electronic substitute Form W9 and provide the mailing address to receive payments. A sample Form W9 can be found here <https://www.irs.gov/pub/irs-pdf/tw9.pdf>

* Indicates required field

* Name (as shown on income tax return) - Box-1 from W9 ⓘ

Business Name \ Disregarded Entity Name \ DBA (Doing Business As) - Box-2 form W9

* Federal Tax Classification - Box-3 from W9 (non-profit Orgs select Other) ⓘ

Select Federal Tax Classification ▼

Exempt Payee Code (if any) ⓘ

Exemption from FATCA reporting code (if any) ⓘ

* Address (number, street, and apt. or suite no.) - Box-3 from W9

* State - Box-6 from W9

Vermont ▼

* City - Box-6 from W9

Select an Option ▼

* Zip - Box-6 from W9

Federal Employer Identification Number (FEIN) - Part-1 on Form W9 ⓘ

* Please select which of the following is most applicable to your business:

Select Your Business ▼

Applicant Contact Information

Add Contact

Name	Role	Email	Primary	Action
Mo Reilly	Management	mo.reilly@vermont.gov	<input checked="" type="checkbox"/>	

Back to Dashboard

Back

Next

Eligibility Information

Before You Begin

Please review the information below to help you prepare for application submission.

• As a part of the application, you will be asked to reference and upload specific documents related to your organization's finances. Please ensure that you have following documents readily available before you proceed:

1. Completed and filed 2019 State Tax Return [not applicable for businesses that began operations in 2020 or non-profit organizations]
2. Completed and filed 2019 Federal Tax Return [not applicable for businesses that began operations in 2020]
3. Completed and filed 2020 State Tax Return [not applicable to non-profit organizations,]
4. Completed and filed 2020 Federal Tax Return
 - a. Including Federal Tax Form 8829 in the case that you are a Sole Proprietor and use your home for business purposes
5. Profit and Loss Statements for each month in the period of January 2020-April 2021
6. Fixed Expense Invoices from the same month, including:
 - a. Business Occupancy Costs (this only includes principal and interest on mortgage or rent)
 - b. Insurance
 - c. Electricity
 - d. Heat
 - e. Water
 - f. Sewer
 - g. Business Phone
 - h. Business Cable
 - i. Internet
7. Copy of notice forgiving Paycheck Protection Program (PPP) funds (reflecting the total amount your business is not required to pay back) [Applicable for businesses that have received these funds]
8. Copy of notice demonstrating any Economic Injury Disaster Loan (EIDL) advances (reflecting the total amount your business is not required to pay back) [Applicable for businesses that have received these funds]

• Please ensure that your Profit and Loss Statements (P&L) include each month between January 2020 - April 2021. A P&L is a statement of revenue and expense that shows (1) the revenues/sales before expenses/deduction, and (2) the business expenses/deductions for a month by month period. The revenue minus the expenses equals the net profit or loss for that period of time.

• Your P&L should not include any forgiven Paycheck Protection Program (PPP) Awards or Economic Injury Disaster Loan (EIDL) Advances or Grants your business has received due to COVID-19.

ELIGIBILITY INFORMATION TAB:

Vermont businesses and non-profits that suffered a loss in 2020 due to the COVID-19 Public Health Emergency may be eligible for the Economic Recovery Bridge Program. The intention of this program is to provide priority funding to businesses that have not received prior State or Federal financial assistance and require immediate State aid. To the extent that funds remain available, businesses and nonprofits that have suffered a loss even after receiving State or federal aid may also qualify for assistance through this program. For a business to qualify for the Economic Recovery Bridge Program either during the priority or general application period, it must meet all eligibility criteria as outlined in H.315, enacted as Act 9. Businesses that have received prior benefits are not eligible for the Economic Recovery Bridge Program during the first 30 days of the application period. If, after the priority period, funds remain available, your application will be reviewed. You will not receive any communications about the status of your application until it has been reviewed.

Please complete the questions below to determine your organization's eligibility for funding.

* indicates required field

* Did your business begin operations in 2020?

☐ Yes ☐ No

* Is your business domiciled in Vermont, and does it have its primary place of business in Vermont? ⓘ

☐ Yes ☐ No

* Is the applicant's organization a for-profit business, or a non-profit organization that files a Federal Form 990 or 990EZ? The Form 990 requirement only applies to non-profits. ⓘ

☐ Yes ☐ No

* Is your business currently open?

☐ Yes ☐ No

Tax Return Information

Please note that you will be asked to upload supporting documentation (e.g.- Federal and State Tax Returns, Monthly Profit and Loss Statements, etc.) in a later section of the application.

Please enter your business's Revenue and Net Income information from Federal Tax Returns. [Use the table and links below to determine which Total Revenue and Net Income figures should be used, based on your tax returns]

Business Type	Form #	Revenues as Reported on Line:	Net Income as Reported on Line:
Sole Proprietor	1040, Schedule C	3	31
Sole Proprietor	1040, Schedule F	9	34
Commercial Rentals	1040, Schedule E	23a	26
C- Corporation	1120	1c	30
S- Corporation	1120S	1c	21
Partnership	1065	1c	22
Nonprofit	990	12	19
Nonprofit	990 Ez	9	18

Please enter Applicant's revenue and net income information from Federal Tax Returns:

* indicates required field

* 2019 Total Revenue

* 2019 Net Income

* 2020 Total Revenue

* 2020 Net Income

[Back to Dashboard](#)

[Back](#)

[Next](#)

Benefit Information

Benefit Information

* indicates required field

Businesses that have not received prior state or federal assistance will be prioritized. Any organizations that have applied for, but not received, Restaurant Revitalization or Shuttered Venue assistance will not be eligible for an award until the status of these pending applications have been determined.

If your business has received or has an application pending for forgivable federal financial assistance, please indicate the award amounts in the table below. Please enter the exact award amount.

Assistance Program	Applied for but have not received	Received	Amount
<input type="checkbox"/> Economic Injury Disaster Loan (EIDL)- Only Advance (Grant) Amounts			
<input type="checkbox"/> Paycheck Protection Program (PPP)- Only Forgiven Amounts			
<input type="checkbox"/> Restaurant Revitalization Program			
<input type="checkbox"/> Shuttered Venues			
Total			\$0.00

* Has your business received, or does it have an application pending for, any of the following State or federal financial assistance programs related to the COVID-19 Public Health Emergency including: Coronavirus Food Assistance Programs, Economic Injury Disaster Loan (EIDL), EDA CaresAct Recovery Assistance, Education Emergency Relief Fund, Emergency Economic Recovery Grants, Forest Economy Stabilization Grants, Healthcare Provider Grants, Pandemic Assistance for Producers, Paycheck Protection Program Award (PPP) – Loan, Provider Relief Fund, RUS-Distance Learning and Telemedicine, SBA Debt Relief, USDA Business & Industry CARES Act Program, Value-Added Producer Grant Program, VCAAP Agricultural Grants-COVID-19 Working Lands, VCAAP Agricultural Grants-Dairy Assistance, VCAAP Agricultural Grants-Non Dairy Ag Producer, Vermont Sole Proprietor Stabilization Grant, VT ERG-Arts Organization, VT ERG-Outdoor Recreation

☐ Yes ☐ No

[Back to Dashboard](#)[Back](#)[Next](#)

Profit Loss Information

* indicates required field

Please enter your business's Net Income for each month in the period of January 2020-April 2021. Please be sure that the amounts you input below match the Net Income line for each month in your profit and loss statements. Please do not include any forgiven Paycheck Protection Program (PPP) Awards or Economic Injury Disaster Loan Advance amounts your business has received due to COVID-19. The period of March 2020 - April 2021 will be used to determine the business's COVID-affected loss.

Month/Year	Net Income From Profit & Loss Statements
January 2020 Net Income From Profit & Loss Statements	* <div></div>
February 2020 Net Income From Profit & Loss Statements	* <div></div>
March 2020 Net Income From Profit & Loss Statements	* <div></div>
April 2020 Net Income From Profit & Loss Statements	* <div></div>
May 2020 Net Income From Profit & Loss Statements	* <div></div>
June 2020 Net Income From Profit & Loss Statements	* <div></div>
July 2020 Net Income From Profit & Loss Statements	* <div></div>
August 2020 Net Income From Profit & Loss Statements	* <div></div>
September 2020 Net Income From Profit & Loss Statements	* <div></div>

October 2020 Net Income From Profit & Loss Statements	* <div></div>
November 2020 Net Income From Profit & Loss Statements	* <div></div>
December 2020 Net Income From Profit & Loss Statements	* <div></div>
January 2021 Net Income From Profit & Loss Statements	* <div></div>
February 2021 Net Income From Profit & Loss Statements	* <div></div>
March 2021 Net Income From Profit & Loss Statements	* <div></div>
April 2021 Net Income From Profit & Loss Statements	* <div></div>
Total	\$0.00

Fixed Expenses

* indicates required field

For grant calculation purposes, you will need to submit business expenses from a single month in 2020 or 2021. Please use the space below to enter the amounts of the following business expenses all from the same month in 2020 or 2021 (If an expense is billed less than monthly enter one month's value). You will be required to upload the corresponding invoices later in the application; please be sure that the amounts entered below for each expense correlate to those in the individual invoices.

Fixed Expense Invoices for the same month (during the period of 3/2020 - 4/2021), including:

Expense Name	Expense Amount
Business Occupancy Costs (Rent/Commercial Mortgage Payments)- Principal and Interest Only	* <div></div>
Business Insurance	* <div></div>
Electricity Month's Bill Amount	* <div></div>
Business Heat	* <div></div>
Business Water	* <div></div>
Business Sewer	* <div></div>
Business Phone	* <div></div>
Business Cable	* <div></div>
Business Internet	* <div></div>
Total Fixed Expense	\$0.00

Please upload the required documents and any optional documents that will aid in the evaluation of this application.

Please ensure that FEIN/SSN is not blocked out on tax returns. The W-9 information in the Tax Information section of your application must correlate with your tax returns.

Documents

* indicates required field

* Completed and Filed 2019 State Tax Return

 Upload Files Or drop files

* Completed and Filed 2019 Federal Tax Return

 Upload Files Or drop files

* Completed and Filed 2020 State Tax Return

 Upload Files Or drop files

* Completed and Filed 2020 Federal Tax Return

 Upload Files Or drop files

* Profit and Loss Statements for each month in the period of January 2020-April 2021

 Upload Files Or drop files

Additional Document (optional)

 Upload Files Or drop files

[Back to Dashboard](#)

[Back](#)

[Next](#)

Certification

* Indicates required field

☐ I have the authority to request payment from the State of Vermont on behalf of the business submitting this application. I am requesting payment of the award amount, determined by the Agency of Commerce and Community Development. This award will be used to cover business expenses associated with the Coronavirus Pandemic of 2019 (COVID-19) disaster, in connection with section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) ("section 601").

☐ As required by federal law, the proposed uses of the funds provided will only be used to cover costs and provide economic support that—

a. Are necessary costs related to the COVID-19 public health emergency;

b. Relates to necessary costs during the from March 1, 2020 through April 30, 2021; and

c. Are not covered by other federal grants or federally forgiven loans that the business has received. For additional information on this requirement, see "About Duplication of Benefits" here <https://tax.vermont.gov/covid-19/duplication-of-benefits>.

☐ Mo's Test Business will report on revenues and losses, in a form and at a frequency prescribed by the State of Vermont and will cooperate with the State of Vermont in creating and retaining appropriate documentation to demonstrate that the proposed uses meet the requirements of section 601.

☐ To the extent that actual demonstrated need is less than the total award amount, Mo's Test Business agrees to return the amount by which the total award amount exceeds actual demonstrated need to the State of Vermont.

☐ Mo's Test Business must repay the award or portion of the award to the ACCD if: any award funds received were issued in error; are based on incorrect representations made to the ACCD; have been used for activities other than supporting the applicant business; or any demonstrated loss forming the basis of an award under this program are covered by other federal grants or federally forgiven loans received by Mo's Test Business. I agree that the final determination of whether there has been a duplication of benefits and the amount to be repaid, if any, will be made by ACCD.

☐ Mo's Test Business understands that, if Federal guidance on the regulations of State Fiscal Recovery (FSR) funding changes, it may change the terms of this award.

☐ Mo's Test Business shall maintain and make available to the State of Vermont and/or United States Department of the Treasury, upon request, all documents, and financial records sufficient to establish compliance with subsection 601(d) of the Social Security Act, as amended, (42 U.S.C. 801(d)). Records must be maintained for 5 years after final payment is made using State Fiscal Recovery Funds. Records to support compliance with subsection 601(d) may include, but are not limited to, copies of the following:

- a. General ledger and subsidiary ledgers used to account for (a) the receipt of State Fiscal Recovery Fund payments and (b) the disbursements from such payments to meet eligible expenses related to the public health emergency due to COVID-19;
- b. Income and Budget records for 2019, 2020, and 2021;
- c. Contracts and subcontracts entered into using State Fiscal Recovery Fund payments and all documents related to such contracts;
- d. Grant agreements and grant subaward agreements entered into using State Fiscal Recovery Fund payments and all documents related to such awards;
- e. All documentation of reports, audits, and other monitoring of contractors, including subcontractors, and grant recipient and subrecipients;
- f. All documentation supporting the performance outcomes of contracts, subcontracts, awards, and subawards;
- g. All internal and external email/electronic communications related to use of State Fiscal Recovery Fund payments; and
- h. All investigative files and inquiry reports involving State Fiscal Recovery Fund payments.

☐ To the best of my knowledge, neither Mo's Test Business nor Mo's Test Business's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in Federal programs, or programs supported in whole or in part by Federal funds. Entities that are suspended and/or debarred will have received a notification letter from the Federal Government.

<https://www.gsa.gov/policy-regulations/policy/acquisition-policy/office-of-acquisition-policy/gsa-acq-policy-integrity-workforce/suspension-debarment-division/suspension-debarment/frequently-asked-questions-suspension-debarment>

☐ Mo's Test Business will submit reports as required by the State of Vermont, Agency of Administration, and/or ACCD.

☐ ACCD may share the information on this award, the status of this application, and awards that I have received and/or returned with other Vermont state agencies, and other Vermont agencies can share information with ACCD for the purpose of verifying Mo's Test Business's eligibility for this or another award or stimulus payment related to the COVID-19 pandemic or for the purpose of reporting on award recipients.

☐ All of Mo's Test Business's tax returns are completed and filed through the date of application filing.

☐ Mo's Test Business complies with local, state and federal labor laws.

☐ Mo's Test Business is in good standing with the Vermont Secretary of State.

☐ Mo's Test Business is in good standing with the Vermont Department of Labor

☐ Mo's Test Business is in good standing with Vermont Department of Taxes

☐ Mo's Test Business is not in Chapter 7 bankruptcy.

☐ Mo's Test Business is in compliance with current State health and safety protocols established by the Vermont Forward Re-Opening Plan.

☐ Mo's Test Business is open for business at the time of the application or is closed due to the COVID-19 public health emergency and has a good-faith plan to re-open.

☐ Mo's Test Business will use award funds for business related expenses.

☐ Mo's Test Business will use grant funds for resuming business operations and economic recovery.

☐ I agree to forfeit and return to the State the full amount of this award upon receipt of a written determination by the Secretary of the Agency of Commerce and Community Development finding I failed to comply with Executive Order 01-20 related to the March 13, 2020, State of Emergency and the health and safety guidance issued by the Department of Health and the Agency of Commerce and Community Development, including most notably, but not limited to, the Work Safe guidance and the Cross State Travel quarantine requirements, with emphasis on capacity restrictions, requirements for certificates of compliance from guests, and visitor log requirements, as applicable from time to time.

☐ Under the penalty of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS notified me that I am no longer subject to backup withholding;

☐ IRS has notified the payee that backup withholding applies.

3. I am U.S. citizen to other U.S. person (defined in the instructions); and

4. The FATCHA code(s) entered on this form (if any) indicating that I am exempt from FATCHA reporting is correct.

☐ I attest, under penalty of perjury, that all information provided on this form is true and accurate. I understand that the State of Vermont will rely on these certifications as material representations in making this award. Further, I understand that intentional misrepresentation of information is fraud and may subject me or my organization to disqualification from receiving further benefits, administrative penalties, and criminal prosecution.

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

By typing my name into this box, I hereby agree that this action constitutes my electronic signature.

* Attested by (must be business owner or principal, a US person)

* Date of Attestation

Demographic Information

For reporting purposes only (all optional):

All demographic questions are optional. In an effort to improve equity within our grant programs, the ACCD will use any demographic information for reporting purposes.

Is Mo's Test Business a 51 percent minority owned business?

☐ Yes ☐ No

Race:

- ☐ American Indian/Alaskan Native
- ☐ Asian/Asian American
- ☐ Black/African American
- ☐ Native Hawaiian/Other Pacific Islander
- ☐ White
- ☐ Another race not listed above

Ethnicity:

- ☐ Hispanic/Latino
- ☐ Not Hispanic/Latino
- ☐ Another ethnicity not listed above

Is Mo's Test Business a 51 percent woman-owned business?

☐ Yes ☐ No

Gender:

- ☐ Cisgender
- ☐ Man
- ☐ Non-Binary/Gender Non-conforming
- ☐ Transgender
- ☐ Two-Spirit
- ☐ Woman
- ☐ Another gender not listed above

Disability:

☐ No known disability ☐ Another disability status not listed above

CONTACTING THE AGENCY OF COMMERCE

The below service phone line and email address are available to help answer applicant questions.

ACCD IS ENCOURAGING EVERYONE TO APPLY!

Phone

(802) 828-1200

Monday – Friday

8:30AM-4:00PM

Email Your Questions:

ACCD.COVID19@VERMONT.GOV

Application Portal IS LIVE:

<https://accd.vermont.gov/EconomicRecoveryBridgeProgram>