



**MEETING MINUTES
SEPTEMBER 28, 2017
DEANE C. DAVIS BUILDING
1 NATIONAL LIFE DRIVE, MONTPELIER**

**CALVIN COOLIDGE CONFERENCE ROOM, 6TH FLOOR
9:30 A.M. TO 12:00 P.M.**

Members Present: Stephan Morse; John Davis; Jean O’Sullivan; Mark Nicholson; Rachel Smith; and Thad Richardson.

Members Present by Phone: Michael Keane; Patricia Horn; and Betsy Gentile

Members Absent: Emma Marvin

Staff Present: Fred Kenney, Executive Director

Others Present: Alvin Voegle. Agency of Commerce and Community Development: Ted Brady, Deputy Secretary; Ken Jones, Policy Analyst; Casey Mock, Department of Economic Development.

9:30 a.m. Roll Call and Agenda Review

Chair Stephan Morse called the meeting to order.

Chair Stephan Morse requested a roll call. Members present are noted above.

Chair Stephan Morse inquired as to any additions or deletions to the agenda and requested that the order of the agenda be adjusted. Hearing no objections, he moved to the next Agenda item.

There was a delay in the meeting to resolve Skype issues for members attending remotely.

9:55 a.m. Minutes

Chair Stephan Morse inquired as to any corrections or changes to the draft meeting minutes for August 31, 2017. Hearing none, requested a motion.

❖ At 9:56 a.m. John Davis moved to accept the August 31, 2017, meeting minutes as presented. Michael Keane seconded the motion. Chair Stephan Morse inquired as to

further discussion, hearing none requested a roll call for the vote. All voted in favor and the motion passed. 9-0-0.

- ◆ Aye: Stephan Morse; Michael Keane; Mark Nicholson; Jean O’Sullivan; John Davis, Patricia Horn; Rachel Smith; Thad Richardson; and Betsy Gentile.
- ◆ Nay: None
- ◆ Abstain: None

9:58 a.m. Public Comment

Chair Stephan Morse inquired as to any members of the public present to provide public comment or announcements, hearing none, moved to the next Agenda item.

10:00 a.m. VEPC Board Consideration of TIF District Applications

Fred Kenney reviewed TIF Districts, the process of local and State approval and the determinations to be made by the VEPC Board. A copy of the presentation may be viewed at: <http://accd.vermont.gov/sites/accdnew/files/documents/DED/VEPC/Tiff/TIF-Districts-July2017.pdf>

11:15 a.m. Executive Director’s Update

Fred Kenney reviewed the VEPC Board schedule for the remainder of 2017, which includes two special meetings to consider the Bennington TIF Application and is as follows:

VEPC SCHEDULE FOR REMAINDER OF 2017

Wed., October 11: Bennington TIF Application Preliminary Write-up posted on Sharepoint

Wed., October 18: VEPC Board Meeting, **Bennington**

- 10:00 Tour
- 10:45 Re-group
- 11:00 Presentation by Town Officials
- 11:45 Q&A
- 12:00 Lunch
- 1:00 Public comment (Developers, stakeholders, public)
- 2:00 Q&A and wrap-up
- 2:15 Adjourn

Fri., October 20: 10/26 Applications ready on GEARS; Documents posted to Sharepoint

Thurs., October 26: VEPC Board Meeting, Montpelier:
- 3 Initial VEGI Apps and 2 Final Applications

Fri. Nov 10: Bennington TIF Application Initial Write-up posted on Sharepoint

Fri. Nov 17: VEPC Board Meeting, Montpelier: Bennington TIF Application

Fri., Dec 8: 12/14 Applications ready on GEARS; Documents posted to Sharepoint

Thurs., Dec 14: VEPC Board Meeting, Montpelier (Meeting will likely go to at least 1:00 p.m.)

- Bennington TIF Application
- 2 Initial VEGI Applications and 6 Final Applications

Fred Kenney announced that Abbie Sherman has been hired to replace Kim Baker as VEPC's Grant Programs Manager. Abbie has been with AOE as a Special Education Finance Analyst since March 2017 and before that was Assistant Town Manager for the Town of Bethel for over 10 years. Abbie will start at VEPC on Monday October 2.

Fred Kenney announced that he has accepted the position of Executive Director of the Addison County Economic Development Corporation. He will transition out of VEPC through Thanksgiving and officially start at ACEDC on November 27.

Stephan Morse thanked Fred for his years of dedicated service to the State and VEPC. His leadership as Executive Director have strengthened the Council and his integrity and hard work is why there is a VEGI program and the ability to approve more TIF Districts. Stephan noted that Fred never missed a Board meeting in over 16 years, that's over 200 Board meetings. And, he has shepherded over 225 companies through the EATI and VEGI process.

Chair Stephan Morse inquired as any other business, there being none requested a motion to adjourn.

- ❖ At 11:45 p.m. Michael Keane moved to adjourn the meeting. John Davis seconded the motion. Chair Stephan Morse requested a roll call for the vote, all voted in favor and the motion passed. 9-0-0.
 - ◆ Aye: Chair Stephan Morse; John Davis, Michael Keane; Mark Nicholson; Jean O'Sullivan; Patricia Horn; Rachel Smith; Thad Richardson; and Betsy Gentile.
 - ◆ Nay: None
 - ◆ Abstain: None

Minutes taken by: Fred Kenney: September 28, 2017

Approved by the Council: October 18, 2017