

September 28, 2012

Faith Ingulsrud, Planning Coordinator  
Vermont Department of Economic, Housing & Community Development  
National Life Building, 6<sup>th</sup> Floor  
One National Life Drive  
Montpelier, VT 05620

Dear Faith,

I am writing to you to provide you and the Downtown Board with a report for the 5-Year Review of the Town of Williston's Growth Center Designation as specified under 24 V.S.A. § 2793c(e). This report will summarize some of the key components of the town's planning program to illustrate how the growth center designation fits within the overall structure and goals of the town's *Comprehensive Plan*, and will detail the progress the town has made in implementing its town plan in accordance with the requirements and conditions of the state's Growth Center Designation.

Williston was granted Growth Center Designation status by the Expanded Downtown Board on October 22, 2007. In rendering its decision, the Downtown Board imposed seven findings and conditions of approval. Some of these conditions were to be met within one year, and several were scheduled to be met within five years after the awarding of the Growth Center designation. The report includes a listing of the Downtown Board's conditions and findings of fact, and how the town has addressed each of these over the past five years. As required by statute, the report also includes maps and tables depicting new development activity:

- 1) outside the growth center,
- 2) inside the growth center but outside the designated downtown/village center
- 3) inside the designated downtown/village center, and
- 4) total number of development permits in the town and growth center and percentage located within the growth center.

\*New development should be categorized as: dwelling units, enterprises, structures, and subdivisions, understanding that there will be some overlap between these categories. Permits for additions and improvements like outdoor walls and ponds that are not living or working space, or do not result in residential or employment capacity, should not be included.

Please let me know if you will need any additional information for the Downtown Board review of Williston's Growth Center Designation prior to the board's October 22, 2012 meeting.

Very truly yours,

Ken Belliveau, AICP  
Director of Planning and Zoning

C: Rick McGuire, Town Manager