

**November 17, 2016 Vermont Community Development Board  
National Life Davis Building, 6<sup>th</sup> Floor (Mansfield Room)**

**Members in attendance by phone – Cynthia Gubb, Angus Chaney, Sarah Carpenter, Kenneth Niemczyk, and Lisa Sullivan**

**Staff in attendance –Josh Hanford, Ann Kroll, and Cindy Blondin**

Cynthia Gubb, Chair, called the meeting to order at 9:35 a.m.

There were no members of the public in attendance for Public Comment period. Cynthia directed the meeting to staff to go over the Red Clover Commons enhancement request.

**Red Clover Commons**

Ann Kroll presented an overview of the \$239,299 enhancement request for Red Clover Commons. She indicated \$39,299 would be for the new building and \$200,000 would be for the removal of 4 buildings in the floodway at Melrose Terrace. She said the Brattleboro Housing Partnership has submitted a Pre-Disaster Mitigation Application to FEMA for the removal of the 11 buildings at the Melrose Terrace site that are in the floodplain/floodway and that the \$200,000 in CDBG-DR2 funds would be part of the required match.

Cynthia asked what CDBG-DR funds were remaining that could go to the project. Ann said there was roughly \$111,000 in CDBG-DR2 funds remaining and then program income would fill the gap. Cynthia asked if the program income came from other CDBG-DR grants. Ann said yes, a minimal amount is from the Johnson Market CDBG-DR project, but most of the program income comes from a NSP project and regular CDBG economic development projects. Ann noted that many municipal infrastructure projects have been coming in under budget, and if more funds are returned from other CDBG-DR2 projects we would use those funds and would recapture our program income.

**Angus moved to fund the \$239,299 enhancement request for Red Clover Commons as presented. Ken seconded the motion. The board did a roll call vote – all voted yes. The motion carried.**

**Award Condition Extensions**

**Ken moved to extend the Award Conditions deadlines to February 1, 2017 to each of the grants presented by staff. Lisa seconded the motion. The board did a roll call vote – all voted yes. The motion carried.**

**Adjourn**

Cynthia adjourned the meeting at 9:49 a.m.