

**September 7, 2021, CD Board Meeting Minutes  
National Life - Calvin Coolidge and Virtual Microsoft Teams Conference ID 118 443 633#**

**Board Members in attendance:** Cynthia Gubb, Maura Collins, Jonas Rosenthal, Liz Ruffa, and Gregg Over

**Staff Members in attendance:** Josh Hanford, Cindy Blondin, Patrick Scheld, Julia Connell, and Ann Kroll, James Brady, Sofia Benito-Alston

Cynthia Gubb called the meeting to order at 11:03 a.m. There were no members of the public in attendance for Public Comment.

**CDBG-CV CARES ACT grants**

Questions, comments, and discussion raised by the board: Gregg Over asked if the Davis-bacon issue has been resolved for the Town of Poultney. Patrick said he will have Juliann Sherman connect with the Town of Poultney and noted Jonas is the applicant for that project.

**Gregg moved to fund the CDBG-CV CARES Act Grants as presented on the Consent Agenda by staff at the levels below. Liz seconded the motion.**

**The motion carried 5 Yes – 1 Abstention - 0 No**

**Cynthia – Yes  
Liz – Yes  
Maura – Yes**

**Greg – Yes  
Jonas – Abstained  
Elizabeth - Yes**

Grant Identifier	Project Title	Amount
07110-IG-2020-Poultney-68	Pathways to Fitness and Health	\$83,478
07110-IG-2020-Springfield-53	Huber Building Ventilation System	\$500,000
<b>Total Funds Recommended</b>		<b>\$583,478</b>

**CDBG Enhancement Request**

Questions, comments, and discussion raised by the board: Maura asked if this is just an enhancement of their regular Windham Windsor Housing Trust. Patrick said yes and they still be submitting and application in the fall. Patrick said WWHT currently has 20 applications sitting until they get more lending capitol to proceed.

**Maura moved to fund the Town of Brattleboro’s enhancement request as presented on the Consent Agenda by staff at the level below. Gregg seconded the motion.**

**The motion carried 6 Yes – 0 Abstention - 0 No**

**Cynthia – Yes  
Liz – Yes  
Maura – Yes**

**Gregg - Yes  
Jonas – Yes  
Elizabeth - Yes**

Grant Identifier	Project Title	Amount
07110-SS-2019-Brattleboro-01	5-County Homeownership Program (WWHT)	\$86,000
<b>Total Funds Recommended</b>		<b>\$86,000</b>

**Recovery Housing Program (RHP) Barre Grant**

Questions, comments, and discussion raised by the board: Maura noted this project didn't work with Low Income Housing Tax Credits due to technical problems. She supports this project. She asked what funding the grant was previously funded from. Ann said the max amount of funding for RHP funding is \$500,000. Josh said the first award was out of CDBG and noted DHCD is at the max for funding for the project. He said RHP funding is new to us, and we are learning and adapting as projects are happening. He said we didn't foresee the leasing issue with LIHTC due to the structure needs for the project. Ann said we're waiting to see what's going to happen with the bill in legislature that may address this issue. Maura asked about Jenna's promise project. Julia said the article that just came out was for the community center down the street and noted they will be doing the café and the project was added to the RHP Action Plan. Cindy said they came back in June 2021 for an enhancement to do the housing upstairs and were awarded out of the RHP funding.

**Jonas moved to fund the Recovery Housing Grant Consent Agenda as presented by staff at the levels below. Maura seconded the motion.**

**The motion carried 6 Yes – 0 Abstention - 0 No**

**Cynthia – Yes  
Gregg - Yes  
Liz – Yes**

**Maura - Yes  
Jonas - Yes  
Elizabeth - Yes**

<b>Grant Identifier</b>	<b>Project Title</b>	<b>Amount</b>
07110-IG-2020-Barre C-51	Barre Recovery Residence	\$500,000
<b>Total Funds Recommended</b>		<b>\$500,000</b>

**June 10, 2021, Board Meeting Minutes**

**Jonas made a motion to approve the draft minutes from the June 10, 2021, board meeting as presented, Liz seconded the motion. The motion carried: 5 Yes - 1 Abstention – 0 No**

**Cynthia - Yes  
Liz – Yes  
Maura - Yes**

**Jonas - Yes  
Elizabeth – Yes  
Gregg – Abstained**

**November 18 Board Meeting** – The board and staff decided it will be a hybrid board meeting in person and virtual to be flexible for applicants and board due to the new delta variant of COVID19. Staff will touch base with board members in mid-October.

**Maura motioned to adjourn the meeting at 11:28 PM, Gregg seconded the motion. The motion carried - all were in favor.**