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**State of Vermont**  
**Advisory Council for Historic Preservation**  
**1 National Life Drive, Floor 6**  
**Montpelier, VT 05620-0501**

**Vermont Advisory Council on Historic Preservation**  
**September 24, 2015**  
**Calvin Coolidge State Historic Site**  
**Plymouth Notch, Vermont**

**Council Participants:** Barbara George, Vice Chair, Citizen Member  
Ron Kilburn, Citizen Member  
Blaine Cliver, Historical Architect  
Helen Whyte, Citizen Member

**Absent:** John Vetter, Chair, Archaeologist  
David Donath, Historian  
Glenn Andres, Architectural Historian

**Historic Preservation**

**Staff Participants:** Laura Trieschmann, State Historic Preservation Officer  
Matthew Goguen, Historic Sites Program Assistant  
Jenni Lavoie, Administrative Assistant

Vice Chair Barbara George brought the meeting to order at 9:15 am in the meeting room of the museum and education center at the Calvin Coolidge State Historic Site in Plymouth Notch, Vermont.

**I. Changes to the Agenda**

There were no changes to the agenda.

**II. Public Comment**

There were no public comments.

**III. Review and Approval of July 22, 2015 Meeting Minutes**

Barbara George noted that David Donath was listed as both attending the meeting and being absent. She also noted new terminology of guest speakers versus guests. After discussion, council members agreed that the term guest is sufficient unless a guest is delivering a presentation. Additionally, it was decided that if there are changes to the agenda, the meeting minutes will be numbered according to the revised agenda and not the original. Blaine Cliver made a motion to approve the July 22, 2015 minutes and Ron Kilburn seconded. The motion carried 4-0.

**IV. Roadside Marker Reviews**

Matt Goguen presented the proposed text for three Roadside Historic Site Markers. Matt also advised that the current fiscal year budget for the markers has been exhausted. Council members reviewed and approved 16 historic markers, with 2 markers being refurbished in this fiscal year. Following review and discussion, Helen Whyte made a motion to approve the three markers with



small edits as discussed, Blaine Cliver seconded. The motion carried 4-0.

- Dr. Laura Plantz, Putney
- The Brown Bridge, Shrewsbury
- Stewart Holbrook, Ferdinand

## **V. SHPO Report**

Laura Trieschmann provided council members with updates on the various projects the Division is involved in and on the state plan that is currently being drafted.

Digitization Project – Currently the Division is on track to complete the scanning of all materials in the resource room by the end of December.

Consultant Trainings – The Division just finished the second “annual” consultant training. This training was for consultants who could not attend the training in May. Also, training for the authorized consultants approved to work under the Community Development Block Grant program (CDBG), was just completed.

Programmatic Agreements (PA) – Currently the CDBG PA is in draft form and has been submitted to the Federal Advisory Council on Historic Preservation. The Division has been in consultation with the Stockbridge-Munsee Tribal Historic Preservation Officer (THPO) regarding this PA. The updated PA with VTrans has been progressing and is expected to be completed shortly. Work will begin soon on updating the programmatic agreements with the Lead and Home programs.

3-D Vermont – Last year, the Division teamed up with the Department of Education and Matt Dunne on this project. Various aged school children researched historic buildings in Vermont and using 3-D printers, printed small scaled replicas of the buildings. The Division is looking forward to increasing its participation this year.

State Plan – As part of the Division’s Federal funding, a state plan needs to be submitted every five years. The plan is to inform how the Division works with historic partners, past goals, goals for upcoming years, and education outreach projects. Laura presented the council members with the Division’s past goals, current goals and the results of the historic survey that was distributed earlier in the year.

## **VI. New Business**

Barbara George questioned if the Division is still creating a weekly report. Council members had received the report in the past, but hadn’t in some time. Jenni Lavoie advised she would start sending the report to the council members.

## **VII. Meeting Adjourned at 11:17 a.m.**