

Vermont's 2015 Consolidated Annual Performance Evaluation



Woodstock Safford Commons



Huntington Town Hall



St. Johnsbury Hilltop Housing



St. Johnsbury Hilltop Housing

Vermont's 2015 CAPER Table of Contents

Part I	Vermont's Community Development Program (VCDP)	
	VCDP Narrative	1
	Attachment I - 2014 VCDP Consolidated Plan Summary	11
	Attachment II - Chart of Distribution of VCDP Funds by National Objective for 2010- 2014.....	21
	Attachment III - Chart of Disbursement of Grant Awards for Program Year 2014.....	22
	Attachment IV – VCDP 2013 Program Year Award Distribution.....	23
	Attachment V – VCDP Specific Requirements	24
	Attachment VI – 2010 – 2015 Program Year Allocations	32
	Attachment VII – 2013 Section 3 Report.....	38
	IDIS PR 23 (2012) to be pulled by HUD	
	IDIS PR 23 (2013) to be pulled by HUD	
	IDIS PR 26 (2012) to be pulled by HUD	
	IDIS PR 26 (2013) to be pulled by HUD	
	IDIS PR-59 to be pulled by HUD	
Part II	HOME Investment Partnerships Program (HOME)	
	Annual Performance Report.....	39
	Consolidated Plan Evaluation Criteria	48
	HUD Form 4010 Annual Performance Report	54
	Match Report.....	55
	Section 3 Report for HOME	59
Part III	Emergency Solution Grant (ESG)	
	Annual Performance Report.....	65
Part IV	Continuum of Care	
	Annual Performance Report.....	80
Part V	Affirmatively Furthering Fair Housing	
	Annual Performance Report.....	121
Part VI	Other Actions	
	Underserved Needs	131
	Foster and Maintain Affordable Housing.....	131
	Eliminate Barriers to Affordable Housing	131
	Overcome Gaps in Institutional Structures and Enhance Coordination.....	132
	Public Housing Initiatives	132
	Lead-Based Paint Hazard Reduction	132
	Ensure Compliance with Program and Comprehensive Planning Requirement.....	133
	Reduce the Number of Persons Living Below the Poverty Level.....	133
	Leveraging Resources	134
	Self-Evaluation.....	134
	Citizen Comments.....	134
	Public Notice Newspaper Tear Sheets	136

Part I

**VERMONT CONSOLIDATED ANNUAL PERFORMANCE and EVALUATION
REPORT NARRATIVE
(Through June 30, 2015)**

The narrative report is for the HUD grants to the State of Vermont for the 2014 Program Year.

STATE'S GOALS AND OBJECTIVES

This marked the fifth year under the 2010-2014 Five Year Consolidated Plan prepared by the State of Vermont. Vermont's priorities and objectives identified in the 2010-2014 Consolidated Plan are similar and consistent with the previous 5 year Consolidated Plan.

State of Vermont's highest priorities for 2010-2014 will continue to be to create housing and employment opportunities, with preference for facilitating development and growth in Designated Downtowns and Village Centers. The overarching principal, which drives all of Vermont's efforts, in affordable housing is to continue to achieve perpetual affordability through the use of mechanisms which produce housing resources that remain affordable over time. The activities and actions in the plan are designed to benefit extremely-low, low, and moderate income persons as defined by HUD, and persons with disabilities or other special needs.

Vermont Community Development Program

The Vermont Community Development Program (VCDP), which administers the state CDBG program, continues to fulfill its statutory purpose, which is to improve and maintain the economic and physical environment in Vermont's municipalities to enhance the quality of life for all Vermonters, particularly those of lower incomes. This overall goal is sustained by addressing the State's statutory legislative objectives of conserving, expanding, and improving housing; creating and retaining employment; and improving public facilities and services that support housing and economic development activities, or to eliminate a threat to public health and safety.

The three goals stated in the Consolidated Plan mirror those stated above. The three are 1) provide decent housing, 2) provide a suitable living environment, and 3) expand economic opportunities.

VCDP 2014 Program Updates

Up-dates for the 2014 Program Year, were minor and programmatic in nature.

VCDP will increased the number of board meetings from three to four and made a small change to the policy for reimbursing application writing expenses as follows. . If a municipality has not been reimbursed for application development costs in the past five years, 50% of the application costs may be eligible for reimbursement. However, the application must be approved by the board, and recommended for funding by the Secretary of the Agency to be eligible for the reimbursement.

PROGRAM DESCRIPTION

The organizational structure of the program remains within the jurisdiction of the Agency of Commerce and Community Development (ACCD) and is directly administered by the Department of Housing and Community Development (DHCD).

Noelle MacKay continues to serve as Commissioner and Jennifer Hollar continues to serve as Deputy Commissioner and provides the day to day oversight of the program. Josh Hanford continues to serve as Director of VCDP and Ann Kroll continues to serve a Director of Grants Management for the Agency. Our staffing numbers have changed slightly to include 6 Program staff (1 Director, 1 Program Administrator, 1 Disaster Recovery Program Administrator and 3 Community Development Specialists), 6 Grants Management staff (1 Director of Grants Management, 1 Environmental Officer, 2 Grants Management Specialists and 2 Disaster Grants Specialist), and a half-time attorney. An additional Disaster Grants Specialist was added this year to assist with the CDBG-Disaster Recovery funding. We anticipate hiring one additional CDBG-Disaster Recovery/Grants Management positions in the next program year.

In the preceding years Vermont was hit with several natural disasters and congress appropriated two allocations of CDBG-Disaster Recovery funding to VT totaling almost \$40 million. VCDP staff has been heavily involved in the recovery efforts and the Disaster Recovery Action Plan process. This program, process and the accomplishments are reported outside of this CAPER and IDIS. However, it is important to note that some staff have been deeply involved in this effort and have been appropriately accounting for the time and resources to the CDBG-DR funding.

For the fifth program year- July 1, 2014 to June 30, 2015, the program operated under an open application process with four regular CDBG board meetings scheduled to make funding recommendations. All application types including Implementation, Access Modification, Scattered Site, and Planning grant applications are accepted anytime throughout the program year.

The annual allocation in FFY14 was \$6,469,008 which represented approximately a 2% decrease from the FFY13 allocation of \$6,571,638. 19 new applications were funded during the 2012 Program Year, requesting a total of \$6,865,184. 23 new applications were funded and three prior grants were enhanced in the 2014 program year totaling \$8,106,330. An additional \$1,796,570, of 2015 program year funding was forward committed at the end of the 2014 program year, fully obligating and awarding all 2014 program year funding and \$350,000 in Program Income.

PROGRAM IMPACT AND BENEFIT

The information contained in the attached graphs/charts clearly demonstrates the State's commitment to accomplishing the overall goal it has set for itself from the inception of the State administering the program. In the aggregate for the thirty years since the program began in 1983, over 95% of the funds available to the State have gone directly to meet the

primary objective of the program: to benefit persons of low and moderate income (LMI). Over the past twenty three years (since 1991), when Slums and Blight projects became a consideration of the program, over 92% of the available funds have still been awarded to benefit LMI persons. For the 2014 Program Year 95% of the funds were awarded to projects with LMI as the national objective. This level of benefit far exceeds the current Congressional and HUD requirement that at least 70% of the state's annual allocation be awarded to activities that primarily benefit low and moderate income persons. See Attachment II.

Attachments III and IV provide a percentage breakdown of the grant awards for the 2014 Program Year and all open CDBG grant year allocations by program areas (Economic Development, Affordable Housing, Public Facilities, Public Services), as well as for Planning and General Administration.

In Vermont Affordable Housing projects generally receive the majority of VCDP/CDBG funding from year to year and Economic Development projects usually receive the second most funding. However, during the last few program years, including 2014 we have seen a slight increase in the number of Public Facility projects and applications for funding from communities throughout the state. This is mainly due to communities applying for Access Modification Grants and rehabilitation of public facilities that serve LMI persons. Public Facility projects accounted for received 12% of the funding allocated in the 2014 program year. This past program year had no Economic Development Projects. This is unusual and may be due to the strong push for CDBG-Disaster Recovery Economic Development funding. Many businesses took advantage of those programs during the last year. Regardless of the cause, efforts are underway to provide more outreach to the Economic Development community and Economic Development projects for the next program year have already submitted applications. Affordable Housing Projects received 86% of the funding in Program Year 2014 and projects in the pipeline suggest that affordable housing will again receive the large majority of CDBG funding next year as well.

Another impact of the VCDP is the ability to leverage other funds. During the 2014 Program Year, which ended June 30, 2015, VCDP awards will leverage over \$60 million in other resources, which is a small decrease from the 2013 Program Year total of \$68 million. The funds leveraged over the last few program years have varied considerably from a low of \$36 Million in 2007 to a high of 106 Million in 2010.

As of June 30, 2015, all \$6,469,008 of the 2014 annual allocation was obligated and committed and represents 100.00% of the CDBG award. In addition \$350,000 of Program Income was awarded in the 2014 Program Year. This year's Program Income funding was once again critical to absorbing the cumulative cuts seen to our annual allocation. Requests from good, eligible projects continue to exceed available funding.

1. Distribution Schedule and Process

For the fifth year VCDP offered an open application process where communities could apply at any time on a rolling basis and scheduled four regular VCDP Board meetings

to make funding recommendations. In addition, monthly CDBG-Disaster Recovery meetings have been scheduled for the VCDP Board. Regular CDBG applications could be considered at these meetings if requested and it was determined necessary for a project that was urgent in nature. This process has again been supported through the current Consolidated Plan and has broad community support.

All applicants are required to use the VCDP IntelliGrants On-line Grants Management System to apply. All application types were accepted in the 2014 Program Year and include: Implementation Grants, Scattered Site Housing Rehabilitation Grants, Planning Grants, Disaster Assistance and Access Modification Grants.

VCDP staff provided numerous one-on-one and small regional applications workshop meetings with potential applicants. These small meetings allow staff to provide instruction and guidance on the basic eligibility requirements for VCDP/CDBG, the basics of community development, grant writing fundamentals and tips how to submit a competitive VCDP application. Staff also participated in three Municipal Resource workshops hosted by Regional Planning Commissions and other state agencies.

VCDP staff also conducted pre & post application site visits to assist communities with their projects throughout the year and make themselves available to partner organizations for technical assistance on an as needed basis.

2. Funds Distribution Special Consideration

With the exception of economic development projects to for-profit businesses, projects can be designed as either a grant or a loan. All economic development projects are required to be designed as loans unless a waiver is requested based on the need for a sub-grant of the funds to a non-profit organization or indirect support to a for-profit business. We changed our 2003 Con Plan so that housing projects that are developed by for-profit developers do not necessarily need to be in the form of a loan, as was previously the state policy. Such housing projects will be reviewed on a case-by-case basis and when justified, VCDP funds will be available as a grant to support affordable housing projects.

3. Application Criteria

Potential applicants are *strongly* encouraged to submit a “Pre-application” to VCDP in advance of applying. This allows staff to provide guidance and feedback prior to applicants investing significant time into an application that may be in-eligible. The Pre-applications also provides a good bases of what projects are in the pipeline and demand for funding in a given time period. Staff follows up with all communities that complete a Pre-application, normally with a site visit to provide immediate input, prior to the full development of an application. Staff also forwards Pre-application forms to other state agencies that have some purview over the project type being applied for. This helps bring other experts and potential other funding to the table early on in the process.

4. Application/Award Selection Criteria

All applications submitted are first reviewed for “threshold” or eligibility such as a properly warned public hearing or ability to achieve National Objective. Once the application passes “threshold review”, they are discussed by the VCDP and Grants Management Staff to identify any issues or items needing immediate correction or clarification. This allows the applicant a chance to correct problems identified early on in the process.

VCDP staff then conducts a thorough review or “Staff Analysis” of the applications moving forward. The Staff analyze the applications under three criteria: Project Need, Project Impact and Project Feasibility. Sub-criteria is also clearly identified and analyzed for each project activity. The Vermont Community Development Board receives a Staff Analysis for all projects and all applicants, with the exception of Planning and Access Modification grants, appear before the board to present their project and answer questions.

Each criterion has equal weight when the CD Board deliberates over the competing projects to reach its recommendations. Recommendations from the VCDP Board are then discussed with Secretary of the Agency for final selection by the Secretary on behalf of the Governor. The sub-criterion of project readiness (under the Project Feasibility criterion) has taken on significant weight due to the fact that the VCDP continues to be oversubscribed. The VCDP regularly experiences funding requests significantly above the funding available. Also, the issue of timely expenditure is considered and therefore the more ready a project is to go, the more competitive it becomes.

5. Grant Types

In the 2014 Program Year we continued to offer Implementation, Scattered Site Housing Implementation, Planning, Access Modification, Disaster Recovery and Multi-year Implementation grant types. As discussed above all grant applications are received and reviewed through our VCDP “IntelliGrants” On-line Web-based System.

6. Forward-Funding

The overall number of complete VCDP applications submitted remains fairly steady from year to year, but the size of projects and the funding requests continue to increase. As was noted earlier in the narrative, 23 applications were selected for funding and 3 prior grants were enhanced. \$1,796,570 in forward funding was committed this past program year. This was due to several projects and was in addition to \$350,000 of Program Income awarded in the to 2014 program year. In our experience it has been beneficial to forward commit some portion of funding, especially for large complicated projects that will take time to complete.

TECHNICAL ASSISTANCE SUMMARY

Providing technical assistance (TA) to applicants and grantees remains an extremely important function of the State in order to maximize the understanding of the program and to minimize the number of non-compliance situations. The VCDP is too complicated to assume it can be administered properly by just reading the statutes and regulations. Furthermore, the intense regulatory environment is viewed as a real disincentive for communities and administrators to seek VCDP funding, and it is therefore important for the State to be a partner with communities and community development advocates and developers. This partnership must begin early to be most helpful and successful. Significant efforts are made to conduct site visits and hold pre-application meetings for most projects, and then to conduct post-award meetings with the grantees, administrators and developers involved in the projects. These efforts have brought about better compliance with fewer issues throughout the life of projects, and better overall performance and outcomes of projects.

The TA activities by the Department were primarily direct. Efforts included a HUD assisted Davis Bacon Wage Rate workshop, a HUD sponsored Environmental Review workshop, site visits, and direct communication with the emphasis on being proactive. Due to the State budget constraints, it is important to recognize that some of the TA activities would have fallen victim to budget cuts had it not been for the 1% TA funds. The primary forms of direct TA efforts are listed below:

All grant applications for Program Year 2014 were completed and submitted using our IntelliGrants On-line grants Management System. This continues to be an accomplishment for the VCDP program each year and involves a substantial amount of staff time, effort and patience. Each year we work with a number of extremely small communities and applicants that are new to the IntelliGrants system and it requires up-front training and technical assistance. Web-based applications are still new and beyond the technical abilities of some small communities with little capacity and they require special attention and assistance from staff. We have fully implemented the Closeout Agreement component of the IntelliGrants Management System to manage and track the receipt and expenditure of Program Income by our Grantees. The System provides a much more comprehensive management tool through the design with business rules that present “errors” and “alerts.” The System also enables the tracking of the Tax Credit Projects with long-term deferred loans for housing projects through certification process.

VCDP also has a new more robust Environmental Review process in the web-based IntelliGrants System. Working with input from HUD Environmental Review staff we have totally redesigned the process and incorporated HUD’s recommended forms and checklists into VCDP’s IntelliGrants System. HUD Environmental Review staff also tested the system as it was being developed and provided important feedback.

The web-based system currently allows all grantees to apply on-line, submit requisitions, progress reports, and Final Program Reports on-line. The Database provides the grantees and VCDP staff with flexibility of using and accessing grant information from any

computer with Internet connection Worldwide. Real-time information and tracking of data and the status of projects in this environment is becoming more critical. All applicants using the system have commented on the time saving abilities and paperless function and have expressed appreciation in VCDP's plan to fully utilize technology. Our experience with this system demonstrates that in-order to meet our customers' expectations and the needs of VCDP, CDBG and HUD; technology up-upgrades are on-going and consistently changing. This system required a major system up-grade and overhaul during the last program year. The new platform is intended to be more user-friendly. Outreach and training was conducted in June 2015 for all current users.

VCDP staff continues to provide training to use the new On-line Grants Management System as new Municipal staff come on board. We have held statewide formal trainings and on-site informal trainings for specific grantees. This outreach & technical assistance is an ongoing process to provide the best possible access to the Program. The Department continues to improve its website to provide full and easy access to eligibility and compliance requirements of the VCDP. The Department uses the website to effect immediate availability of updates and changes to the VCDP, application documents, any regulatory changes, and any changes in the Grants Management Guide (GMG).

VCDP staff continues to conduct **Post-Award Meetings** with designated awardees. The purpose for the post-award meetings is to meet with awardees that are new to the program and/or awardees of a project-type that is unfamiliar to VCDP, to go through the requirements that must be met in order for a Grant Agreement to be executed. Both program and compliance staff meets with the awardees and the intent is to convey the information in totality and be available for questions and comments; thereby increasing the timeliness of getting Grant Agreements executed and therefore, funds out the door. We are also conducting; issue specific, ongoing technical assistance for grantees on-site and at the Department throughout the year.

We continue to meet with other state and federal funders, such as the Vermont Housing and Conservation Board, Vermont Housing Finance Agency, US Department of Agriculture-Rural Development, VT Agency of Health & Human services, VT Agency of Natural Resources, VT Agency of Transportation and Economic Development staff on a regular basis to seek efficiency and collaborate on joint projects and better understand each other's programs.

Continuing Efforts

- Several meetings with staff from the Vermont Housing and Conservation Board (VHCB) and Vermont Housing Finance Agency (VHFA) on projects seeking VCDP, VHCB and VHFA loans or tax credits were held to better guide applicants on which funding source was more appropriate and to also share and discuss analysis points needing resolution before awards are made or dollars released.
- The VCDP website has been up-dated continually to provide the latest guidance on VCDP, CDBG, CDBG-DR and NSP for our grantees, administrators and municipal

officials. A number of new resources have been added to help applicants conduct Environmental Reviews. Updates or changes to the VCDP Grants Management Guide (GMG) are posted to the website immediately as they occur for accessibility for our Grantees. As we are moving to a more paperless environment, the GMG will be solely maintained on the website.

- The Department typically hosts one or two statewide VCDP/CDBG Application Workshops each year. The format allows applicants to discuss the project with Program Management Division and Grants Management Division staff, as well as Historic Preservation and the Vermont Downtown Program staff. Key goals are to alert applicants who have an ineligible project and to assist applicants in making eligible applications as competitive as possible. In addition, we have used the Application Workshops as an opportunity to provide compliance requirement training and guidance. VCDP staff has committed to make improvements to the already well received workshops and to that end we have attendee's fill-out evaluation and suggestion forms. Staff reviews these and makes changes to the format based on these and other recommendations. In addition, we have used the VT State Employee's Training Institute to provide professional presentation comments and suggestions. They have attended our workshops and gave us feedback and a plan for implementation. Then followed-up by attending the next workshop and witnessed the changes made. This effort demonstrates the customer service and dedication of VCDP staff.

However, with the influx of nearly six- times our annual allocation in CDBG-Disaster Recovery funding, and existing applications outstripping available funding staff partnered with other organizations, such as Preservation Trust of VT, VT Association of Downtowns & Villages, and presented CDBG overviews in partnership with other funders, leveraging our time and efforts to an even greater audience. VCDP staff have continued to offer one-on-one and small regional CDBG application workshop meetings with potential applicants. These small meetings allow staff to provide instruction and guidance on the basic eligibility requirements for VCDP/CDBG, the basics of community development, grant writing fundamentals and tips how to submit a competitive VCDP application. Staff also participated in three Municipal Resource workshops hosted by Regional Planning Commissions and other state agencies. These workshops, hosted by partner organizations, has allowed staff to provide program information to a large audience, but without the extensive staff resources time required to hosts them ourselves.

- Site visits to both potential applicants and existing grantees by a team of a CD Specialist and Grants Management staff resulting in better applications and identification of grants management issues early in the life of the Grant Agreement.
- Monitoring visits are conducted on-site for implementation grants with a strong TA component in a one-on-one atmosphere. The on-site monitoring is conducted on a risk-based approach taking into consideration complexity of projects, staff changes, level of experience of the program managers and administrators, and in some cases, the dollar threshold.

- The environmental officer for the VCDP has continued to play an active role in providing environmental review TA to reduce environmental release delays. This role has expanded considerably with the implementation of the VCDP Section 106 Programmatic Agreement.
- The Department has continued its overall goal of interceding when a grantee is demonstrating difficulty in meeting the terms and conditions of the Grant Agreement in a timely fashion. This allows the grant to get back on track, or if the problem cannot be remedied, the funds are recaptured for reallocation.
- Department staff from the VCDP and the Vermont Downtown Program worked with communities proposing applications that were primarily focused on downtown preservation and/or revitalization.
- The Division for Historic Preservation staff continues to directly participate by providing TA at the Application Workshops and written comments as part of the application.
- The Department of Economic Development continues to work with CD Regional Specialists on economic development projects. This team approach was implemented to ensure the most accurate TA on both the economic development and the community development perspectives.
- Managing the Closeout Agreement process for the existing 181 Closeout Agreements with our Grantees has continued to be a priority for Grants Management Staff during the 2014 Program Year. The Grants Management staff works closely with the municipalities to report through the online IntelliGrants Management System and secure the recapture of Program Income where applicable in a timely manner. During this past program year, we were able to enhance the annual allocation by \$350,000 with program income.

CIVIL RIGHTS PERFORMANCE

The Vermont Community Development Program (VCDP) ensures civil rights compliance through certifications by the municipalities that policies have been adopted to carry out the Civil Rights Act of 1968.

The VCDP staff conducts field-monitoring visits to the grantees to verify that the municipalities are indeed carrying out the requirements of the Civil Rights Act of 1968. The monitoring includes the review of visible posting of the municipality's policies and any pertinent documentation must make reference to the protection of all individuals' civil rights.

If any findings are made, they are documented, and notification made to reflect the appropriate changes to policies to remedy any inadequate or inequitable practices and

patterns that have been identified as obstructing nondiscrimination. Further, during review of each grant applications for each competitive Cycle, the Vermont Human Rights Commission and the Attorney General's Office are contacted to determine if there have been any findings reported with respect to violations of Civil Rights by the applicant Municipality. To date, there have been no validated findings made in any of the municipalities that have received VCDP funding.

MINORITY BUSINESS ENTERPRISE and Section 3 REPORTING

The Vermont Community Development Program requires that each municipality that has received VCDP funding adopt a policy of the Code of Ethics for Administration of the VCDP, in which every effort will be made to actively recruit woman-owned or minority-owned businesses.

The grantee is required to include language in the publication notices for requests for proposals that encourage women-owned and minority-owned businesses to apply. In addition, the Women Business Owners Network is contacted for referrals.

This information is tracked by the VCDP through the annual Progress Reports that require the grantee to report the ethnicity and gender of the contractors used on a particular job. Of the 167 contracts executed for grants funded during the 2014 Program Year that totaled \$35,037,534 there were 5 women-owned business contracts reported, that totaled \$241,692. Additionally, there were 15 Section 3 contracts reported that totaled \$9,800,758. There were two Minority-owned business contracts reported, totaling \$234,384.

EEOC EEO-4 FORM

The State of Vermont Personnel Office files with the EEOC the EEO-4 form on behalf of the Agency of Commerce and Community Development. The EEO-4 survey form is filed biennially. The next report will be due September 30, 2018 for the period of July 1, 2015 through June 30, 2017.

Vermont HUD Consolidated Plan 2014 Action Plan

I. Executive Summary

Introduction

The State of Vermont's 2014 Action Plan is the final annual update to the state's 2010-2015 Consolidated Plan ("Consolidated Plan"). The Consolidated Plan was developed as the nation's economy was just beginning to recover from the worst recession in many years. Vermont's economy has been gradually improving – the unemployment rate has dropped to 4.2% (adjusted) - but recovery remains elusive for many communities and low and moderate income households. Wage growth is slow while the increase in housing costs accelerates. Some parts of the state are experiencing the same rental housing crisis HUD Secretary Donovan calls the worst the nation has seen. These trends put continuing pressure on Vermonters and their communities.

The Consolidated Plan constitutes the application for, and proposed priorities for use of, funds provided to the State of Vermont from the CPD formula grant programs which are Community Development Block Grants (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA). The broad goals for these programs as articulated by Congress and HUD are to provide decent housing, provide a suitable living environment, and expand economic opportunities.

Actions to be undertaken by the State in the coming year to address the needs of low and moderate income Vermonters include increased funding for affordable housing, increasing the minimum wage, and the expansion of new programs to address homelessness. The State will also finalize a statewide Comprehensive Economic Development Strategy, including job creation and housing initiatives. These activities are developed in concert with and will complement the proposed activities under the Action Plan.

At the same time, Vermont continues to recover from Tropical Storm Irene which caused widespread damage to homes, businesses and communities in 2011. The state received \$21,660,211 in Community Development Block Grant Disaster Recovery funds. The administration of this program and an additional allocation of \$17,932,000 will continue to be a focus for the Department of Housing and Community Development in 2014. Underlying all the state's efforts related to housing, economic and community development is the uncertainty caused by the federal budget situation.

Through the next program year, the State of Vermont's highest priorities as identified in the 2010-2015 Consolidated Plan continue to be creating housing and employment opportunities, with preference for facilitating development and growth in Designated Downtowns and Village Centers and other areas which incorporate "Smart Growth". The overarching priority that drives all of Vermont's efforts in affordable housing is to strive to achieve perpetual affordability through the use of mechanisms which produce housing resources that remain affordable over time. Due to the devastation of Tropical Storm Irene and the likelihood of an increased frequency of natural disasters in the future, the state also places an emphasis on community resilience.

The activities and actions described in the 2014 Action Plan are designed to further these goals, and benefit extremely low, very low, and low income persons as defined by HUD ("low and moderate income"), and persons with disabilities or other special needs. Extremely low income

means a household income less than 30% of median, very low income means less than 50% of median income, and low income means less than 80%. The format of this Consolidated Plan is intended to meet the requirements of the Office of Community Planning and Development Program (CPD), U.S. Department of Housing and Urban Development (HUD), while providing accessible and useful information about the proposed uses of funds to Vermont's citizens.

Over the course of the year, DHCD and its partners agencies will prepare for the next five-year Consolidated Plan which will guide the use of CPD funds from 2015 to 2020.

How the Plan is Organized

This document meets HUD's requirements for the Consolidated Plan and consists of several major components; an Executive Summary, Housing and Homeless Needs Assessment, Housing Market Analysis, 2010-2015 Strategic Plan, 2014 Action Plan, Program Specific Requirements, Monitoring and Certifications, plus several appendices and a glossary of terminology. The 2010-2015 Strategic Plan outlines what the State hopes to accomplish over the five year period covered by the 2010-2015 Consolidated Plan. The 2014 Action Plan describes the specific goals and activities the State plans in the next year toward achieving those 5 year goals. Many Action Plan steps are provided in context below each of the corresponding Strategic Plan priorities. This formatting makes it easier for the reader to understand the State's overall priorities and objectives, as well as the specific activities and outcomes that will be undertaken to achieve them.

The 2010 Vermont Housing Needs Assessment, which is referenced often, was presented as a stand-alone document consisting of eight Fact Sheets and two appendices with the 2010-2015 Consolidated Plan. The Department will undertake a new housing needs assessment in preparation for the next five year Consolidated Plan, and has issued a Request for Proposals to identify potential consultants.

General Questions

The lead agency in charge of Consolidated Planning for Vermont is the Department of Housing and Community Development (DHCD or the "Department"), in the Agency of Commerce and Community Development. It includes the Vermont Community Development Program (VCDP) which administers CDBG funds, a Grants Management Division, and a Housing Division.

The required HUD tables were completed using HUD data and the 2010 Vermont Housing Needs Assessment with assistance from VHFA. Agencies that administer HOME, ESG, and lead paint funds were responsible for updating their respective Program Specific requirements.

Additionally, the Department utilized its Consolidated Plan Citizen Advisory Group to ensure representation geographically throughout the state, and a balance of housing and economic development interests, and social services agencies.

Summary of Citizen Participation

The Consolidated Plan is developed with public input as per the State of Vermont Citizen Participation Plan adopted in April 2005.

Consolidated Plan Citizen Advisory Group

The Consolidated Plan Citizen Advisory Group was formed to guide the development and priorities of the State's Consolidated Plan. The Citizen Advisory Group encompasses a broad range of constituents including representation from organizations that are faith-based, serve homeless and persons with disabilities, seniors, public housing tenants, economic development and other non-housing community development needs. Citizen Advisory Group members are encouraged to distribute information about the consolidated planning process to their constituents and people they serve. Members of this group assist in stimulating involvement from a wide constituency of people, especially participation from low and moderate income people, people living in slum and blighted areas and in areas where CDBG, HOME and ESG funds are used.

See Appendix A for list of the Citizen Advisory Group members.

The Advisory Group met on February 7, 2014 and on March 28, 2014.

Public Hearings

In accordance with the State of Vermont Citizen Participation Plan, two public hearings are legally warned and publicized two weeks in advance in all major newspapers and by postings, email, and online.

The first public hearing was conducted on February 7, 2014. The following public testimony was received:

- Rachel Batterson, Vermont Legal Aid – Would like to see a rental registry.
- Angus Chaney, Agency of Human Services – Would like HUD to provide more training on IDIS.
- Richard Williams, Vermont State Housing Authority – Would like to see the Plan recognize the value of public housing and importance of preserving public housing units.

A second public hearing to hear testimony on the draft 2014 Action Plan held on March 28, 2014. The following public testimony was received:

- Cindy Reid, Cathedral Square Corporation (CSC) – Stressed the need for more senior housing with supportive services. Said that because Vermont's elderly population is growing, housing assistance is critical for Vermont seniors with very low income. Suggested that a higher priority be given to housing developed by SASH housing hosts with Support and Services at Home (SASH) services. (Note: CSC also submitted comments in writing – see page 5, Summary of Public Comments.)

- Margaret Murray, Montpelier – Concerned that the hearing was not designed to encourage public comments. Information was difficult for lay person to understand. The advisory group does not include the general public or local community members. Lack of responses to the Department’s 2010 online survey by any homeless persons caused her to ask how outreach was conducted to reach population served.
- Richard Williams, Vermont State Housing Authority (VSHA) – urged the Department to make non-profit purchases of mobile home parks a priority regardless of whether the park is “at risk”. Private for-profit ownership has its place but the cost of preserving mobile home parks is much less than other types of housing. (Note: VSHA also submitted written comments and detailed suggestions for Con Plan strategies – see page 5, Summary of Public Comments.)
- Rachel Batterson, Vermont Legal Aid – Offered that Vermont Legal Aid could help with fair housing activities discussed in the Plan. Specifically, they have done accessibility testing, and are developing an AFFH (Affirmatively Furthering Fair Housing) checklist.

Legal Notice of Draft Consolidated Plan and Availability of Plan

DHCD released the draft 2014 Action Plan for public comment on March 11, 2014 and conducted a public hearing on March 28, 2014. The 30 day period for written comment ended on April 30, 2014. Notice of the draft 2014 Action Plan was published in newspapers throughout the state, on the Department’s website, and through various email distribution lists. The Plan was posted on DHCD’s website and was made available at the Department’s office.

Emergency Shelter Grant Survey of Providers

Again this year, the State Office of Economic Opportunity solicited input from all Continuum of Care members on both funding priorities and performance measurements. OEO’s Housing Advisory Group (composed of grantees) met on February 4, 2014 to review the survey results and offer their own specific feedback. (Page 92, ESG Program Specific Requirements)

Summary of Public Comments Including Comments or Views Not Accepted and DHCD Responses to Comments

Summary of Comments:

Written comments were submitted by Cathedral Square Corporation and the Vermont State Housing Authority.

Richard Williams, VSHA gave testimony at the March 28, 2014 public hearing which is summarized above in the public hearing section. Subsequently, the Department asked VSHA to propose specific suggestions related to the mobile home park (MHP) strategies in the Plan, and VSHA submitted a proposed Goal and nine Strategies for consideration to the Department on April 29, 2014.

- ❖ Goal – Give mobile home parks serious consideration for public investment by funding non-profit or cooperative ownership, but recognize that not all mobile home parks seeking public investment for acquisition and/or rehabilitation should be funded.
- ❖ Strategies –
 - 1) Correct failing infrastructure and habitability issues in MHPs to prevent closure that can be accomplished with reasonable one-time investments;
 - 2) Identify MHPs in growth/development areas with below median rent for nonprofit or cooperative purchase to maintain affordability;
 - 3) Identify or target MHPs in geographic areas with lack of affordable housing alternatives for acquisition and rehabilitation to sustain affordable housing options;
 - 4) Identify or target MHPs that have a history of full occupancy and are near employment and transportation for acquisition and rehabilitation to sustain affordable housing options;
 - 5) Identify MHPs in hazardous or flood prone areas and identify expansion or relocation possibilities to relocate homes and infrastructure out of hazard areas to prevent or mitigate potential disaster;
 - 6) Leverage private funds for acquisition of MHPs by identifying MHPs that can be preserved with less public money to reduce the amount of public funds needed for MHP acquisition and rehabilitation;
 - 7) Identify MHPs with vacant land and acquire funds for planning and feasibility for possible construction of new lots to increase affordable MHP housing;
 - 8) Sustain the network of non-profit housing developers in the state by supporting acquisition of high performing MHPs to reduce reliance on outside operating funds and strengthen their real estate assets;
 - 9) Increase the quality of homes in existing MHPs by promoting alternatives to mobile/HUD manufactured homes to sustain the long term viability of MHPs as affordable housing.

Cindy Reid, Cathedral Square Corporation provided testimony at the March 28, 2014 public hearing which is summarized above in the public hearing section. CSC also submitted written comments reiterating their testimony with supporting demographic information, and four specific suggestions for the Con Plan dated April 22, 2014.

- 1) Add giving priority to senior housing developed by SASH Housing Hosts that offer SASH services to the Strategies under the Goal – Provide Housing for Elders;
- 2) Add SASH to the Actions listed under the Objective – Help residents remain housing and living independently under the Goal – Increase Access to Public Services;

- 3) Add a description of Cathedral Square Corporation's SASH initiative to the 2014 Actions under Special Needs of Persons who are not Homeless in the Homeless and Special Needs Section, and state that housing with SASH services being developed or preserved by a SASH Housing Host be given priority by AHS and other housing funding agencies.
- 4) Add "care coordination" to the examples of services given in Glossary definition of Supportive Services, specifically including SASH.

Comments from the Consolidated Plan Citizen Advisory Group

The following additional comments were made by members of the Advisory Group.

- 1) Discussion of the possibility of adding vacancy information for accessible units on the Directory of Affordable Rental Housing.
- 2) Support for some of the comments made by Margaret Murray during the public hearing including:
 - a. expanding the membership of the advisory group;
 - b. including a "plain English" description with legal notices of public hearings; and
 - c. alternate locations for hearings.
- 3) Opposition to more emphasis on elderly housing and the elderly can live in non-elderly units. Greater need for family housing.
- 4) Both support (nonprofit acquisition of mobile home parks should be supported) and opposition (VCDP \$ should be targeted to where it will make the most impact) to VSHA's recommendations.
- 5) Interest in looking at how VCDP could support "tiny houses" in future plans.
- 6) Concerns about naming specific programs, such as SASH, as that is not done elsewhere in the Con Plan.

DHCD Response:

In response to the comments submitted by VSHA and the Citizen Advisory Group, the Department agrees that preventing park or lot closures and addressing health or environmental hazards are important, and added language to the existing Strategy in the Plan to this effect. This Department also added a new Objective and Outcome supporting nonprofit or cooperative acquisition of MHPs in growth/development areas with below median rent, in areas lacking affordable housing options, or that have a history of full occupancy and are located near employment and transportation centers. The Department also added planning and feasibility grants to the Actions. The other Strategies suggested by VSHA are already addressed in the Plan or the Department believes they fall outside of the Plan's purpose; (e.g. relocation out of flood hazard areas, support network of nonprofit housing developers, promote alternative MH dwellings).

In response to the comments submitted by CSC, the Department agrees in general with the need for supportive services, but does not believe that giving priority to any one particular program of supportive service as either a strategy or an action is appropriate. Therefore, the Department does not support adding "SASH" to several strategies and actions under the Goals – Increase Access to Public Services and Provide Housing for Elders as suggested by CSC, but will include "supportive" services in the Public Services goal. Rather than name SASH specifically the goals section, the Department added Cathedral Square Corporation to the list of Nonprofit Agencies in the Institutional Structure section with a description of their SASH program and included care coordination in the examples of supportive services.

In response to the testimony of Margaret Murray, the Department is taking steps to include community members in the Advisory Group for the next 5-year Consolidated Plan, learn how to better reach to beneficiaries of its programs and encourage participation, and is working on ways to make the Plan more accessible such as creating a “plain English” summary that can be easily understood by lay people. The Department will consider holding public hearings a various times to allow for people with a variety of schedules to attend and will consider holding hearings in different regions through-out the state to reach a broader audience.

Summary of Objectives & Outcomes

The four general priorities for use of HUD funds under the 2010-2015 HUD Consolidated Plan remain unchanged in the 2014 Action Plan: affordable housing, employment opportunities, public facilities and public services. Affordable housing and employment opportunities are Vermont's highest priorities and correspond directly to the Department of Housing and Urban Development (HUD) National Objectives to Provide Decent Housing and to Expand Economic Opportunity.

Although not the highest priorities, public facilities and public services are considered crucial and correspond directly to the HUD National Objective to provide a Suitable Living Environment. The State also supports the use of CDBG funds through the Vermont Community Development Program (VCDP) to address barriers to housing and economic opportunity.

These priorities are further guided by the State's preference for development and growth in designated downtowns and village centers and in other areas which incorporate "Smart Growth" principles. The State also retains the longstanding overarching priority of achieving perpetual affordability in all affordable housing projects that use public funds.

As stated, the Consolidated Plan's three Objectives are; Provide Decent Housing, Create Economic Opportunity, and Create Suitable Living Environment. The desired Outcomes are Availability/Accessibility, Affordability, and Sustainability. For example, one desired objective/outcome could be affordability of decent housing with a corresponding strategy being to develop or rehabilitate rental units for lower income families and individuals.

Objective – Provide Decent Housing

To accomplish the objective of providing decent housing the Department has established goals, and will continue to encourage activities that retain the existing affordable housing stock; increase the supply of permanently affordable housing that is affordable to low and moderate income families and individuals without discrimination; assist homeless persons to obtain appropriate housing and assisting persons at risk of homelessness; increase supported housing for persons with special needs; and provide affordable housing with access to public transportation and near job opportunities.

Under this objective, the State of Vermont's central priorities respecting the use of federal dollars for affordable housing are: preservation of existing units and development of new projects or programs that contribute new units to the housing inventory; are cost effective, sustainable and will provide long term affordability, and meet local or regional housing needs as demonstrated by a market study. The State's goals under the Objective of Providing Decent Housing are to:

- * **Increase the Supply of Quality Affordable Rental Housing**
- * **Preserve and Rehabilitate the Existing Housing Stock**
- * **Provide Housing for People with Disabilities and Other Special Needs**
- * **Provide Housing for Elders**
- * **Support Homeownership**

Objective – Expand Economic Opportunity

To accomplish the objective of expanding economic opportunity, the State of Vermont has developed strategies to encourage activities which create or retain jobs accessible to lower income persons; provide access to credit for community development projects that promote long-term economic and social viability; and empower lower income persons to achieve self-sufficiency. The Department's top priority related to economic opportunity is job retention and creation and the Consolidated Plans' goals, strategies and actions are consistent with the Department's principles.

The State is committed to providing Vermonters with the best possible mix of employment opportunities in order to increase the average wage in Vermont, maintain relatively low unemployment rate and to provide job opportunities to young Vermonters entering the workforce. The State's goal under the objective of Expanding Economic Development is:

* **Job Creation and Retention**

Objective – Suitable Living Environment

While not the highest priority of the Consolidated Plan, the State of Vermont encourages activities which improve the health, safety and livability of neighborhoods and communities; increase access to quality facilities and services; reduce the isolation of income groups by providing housing opportunities in mixed income settings; revitalize communities; and restore, enhance, and preserve natural and physical features of special value for historic, architectural or aesthetic reasons; and conserve energy resources. The State's goals under the Objective of Creating a Suitable Living Environment are:

* **Downtown Preservation and Revitalization**

* **Remediate and Reuse Brownfields**

* **Increase Access to Public Facilities**

* **Increase Access to Public Services**

See Appendix D for HUD Table 3A Summary of Annual Objectives and page 40 for Specific Priorities, Strategies and Actions. Also see page 60 for information on Non-Housing Community Development Needs.

Evaluation of Past Performance

Thousands of Vermonters have received services and assistance, job opportunities and affordable housing with the support of HUD funding through CDBG, HOME and ESG.

The State's goals for 2013 with all HUD funding were to assist 220 units of affordable rental housing and 125 units of affordable home owner units. Through * February 2014 VCDP has approved 8 grant applications. Five grants supporting affordable housing projects were funded and an additional 5 supporting affordable housing are anticipated through the remainder on the program year through June 30 2014. In addition, one economic development project has been funded to-date supporting the creation of 12 jobs with CDBG funding. From July 1 2012 to June 30 2013, HOME funds assisted 48 (HOME designated) multi-family units serving households at or below 60% of area median income, and 98 units in HOME assisted properties met or exceeded Energy Star Rating. Twenty-six of the 48 households in HOME designated units had incomes at or below 30% of area median income. In addition, VCDP has funded two planning grants in support of services for low income persons and one grant supporting the removal of access barriers at this time. Additional grants will be considered throughout this program ending June 30th.

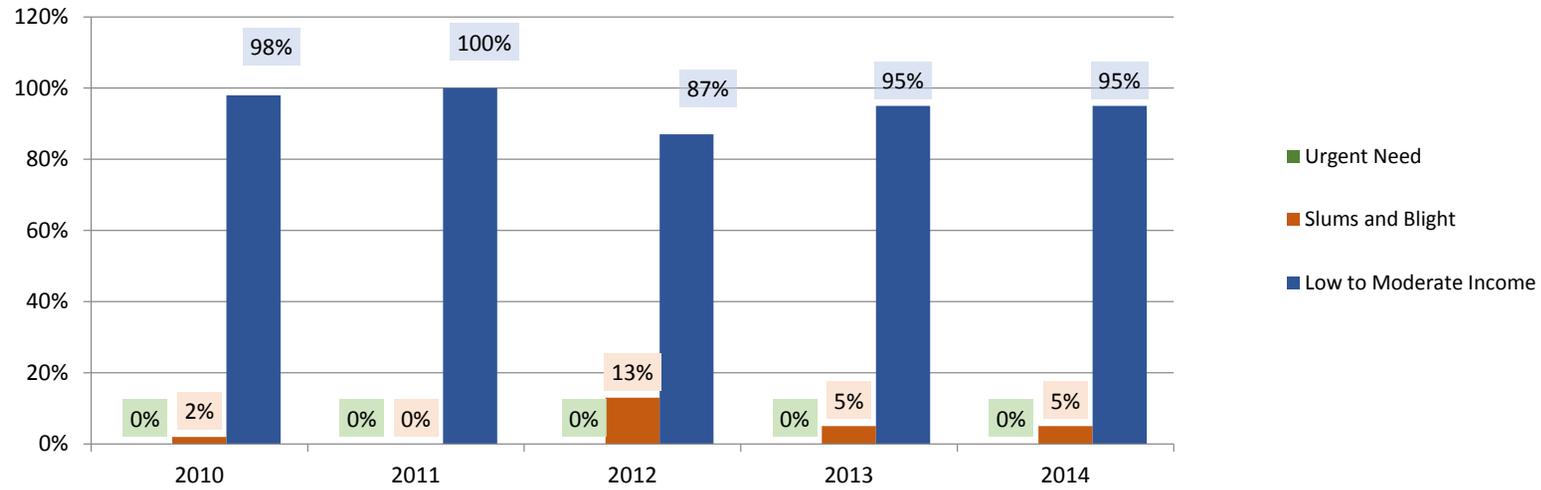
Funding decreases have and will continue to reduce the number of projects supported and individuals assisted. However, with the efficient use and leveraging of HUD funding, Vermont has continued to yield notable results.

The State Neighborhood Stabilization Program (NSP1 and NSP3) proposed to acquire and resell 75 foreclosed single family homes; preserve 54 affordable housing units; and create 57 new units of affordable housing units. As of February, 2014, 72 single family homes had been acquired and 57 resold with affordability covenants, and 43 new units of affordable housing were completed and leased with 27 more on track for completion by September 2014.

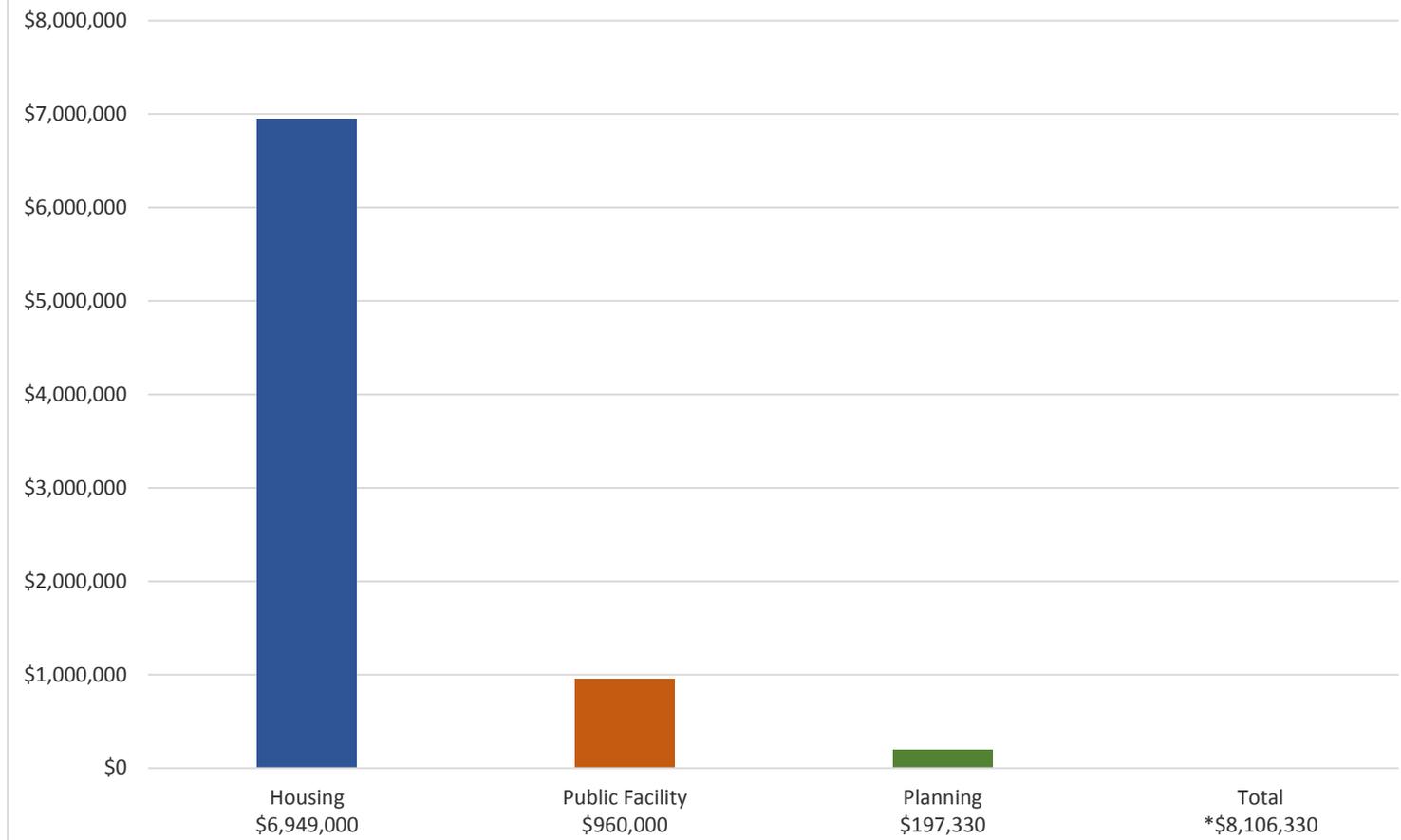
The following information is a brief summary of the accomplishments achieved with CDBG funding through projects approved by the Vermont Community Development Program.

Year	Housing Units Assisted	Jobs Created or Retained	Public Facility Projects Individuals Assisted	Public Service Projects - Individuals Assisted	Urgent Need Assistance to Communities	Community Planning Projects Assisted
2013*	272	12	750	0	0	2
2005 - 2011	2,769	770	29,221	2,405	5	61

Distribution of Funds by National Objective 2010-2014



2014 Grants Awarded



Municipality/Lead Grantee	Application Identifier	Program Year	Award Date	Award Amount	Other Resources	National Objective	Project Title	Grant Type	Jobs, Units	Persons served	Persons served LMI
City of Barre-Enhancement	SS-2012-Barre City-00005	FY2012	10/9/2014	\$200,000	\$167,648	LMI	Green Mountain Loan Fund	Housing	14	28	28
City of Montpelier - Enhancement	IG-2013-Montpelier City-00006	FY2013	6/5/2015	\$50,000		LMI	Barre Street Apartments	Housing	19	19	19
Town of Bennington	IG-2013-Bennington-00012	FY 2013	07/10/2014	\$750,000	\$5,973,251	LMI	Monument View Apartments (Apple Ridge)	Housing	24	24	24
Town of Bennington	IG-2014-Bennington-00009	FY 2014	06/11/2015	\$500,000	\$4,227,336	LMI	Bennington Historic Rehab Project-BHRP	Housing	26	26	26
Town of Brattleboro	IG-2014-Brattleboro-00005	FY 2014	02/12/2015	\$425,000	\$5,092,450	LMI	Portfolio Enhancement Phase III	Housing	29	29	29
Town of Colchester	IG-2014-Colchester-00008	FY 2014	04/09/2015	\$500,000	\$14,449,334	LMI	Winchester Place	Housing	148	296	160
Town of Hinesburg	IG-2014-Hinesburg-00001	FY 2014	10/10/2014	\$475,000	\$3,699,478	LMI	Kelley's Field	Housing	24	24	24
Town of Hinesburg	IG-2013-Hinesburg-00004	FY 2013	12/11/2014	\$675,000	4652750	LMI	Green Street Village Apartments	Housing	23	35	35
Town of Lyndon	IG-2014-Lyndon-00002	FY 2014	02/12/2015	\$500,000	\$4,451,000	LMI	Darling Inn	Housing	28	28	28
Town of Lyndon -Enhancement	SS-2012-Lyndon-00004	FY 2012	6/11/2015	\$450,000		LMI	Northeast Kingdom Housing Rehab RLF	Housing	38	75	75
Town of Milton	IG-2014-Milton-00011	FY 2014	06/11/2015	\$560,000	\$7,040,500	LMI	Milton Senior Housing	Housing	30	30	28
Town of Randolph	IG-2014-Randolph -00004	FY 2014	06/11/2015	\$434,000	\$410,500	LMI	Armstrong MHP Acquisition & Rehab	Housing	18	18	16
Town of West Rutland	SS-2014-West Rutland-00002	FY 2014	02/12/2015	\$850,000	\$3,720,940	LMI	Scattered Site Rehab Program	Housing	85	85	76
Town of Williston	IG-2014-Williston-00003	FY 2014	02/12/2015	\$580,000	\$5,121,999	LMI	95 North Avenue	Housing	14	14	14
Housing Total				\$6,949,000	\$59,007,186				520	731	582
Town of Brattleboro	IG-2014-Brattleboro-00015	FY 2014	06/11/2015	\$300,000	\$285,000	LMI	Green Street Retaining Wall Project	Public Facility		2001	1365
Town of Proctor	IG-2014-Proctor-00013	FY 2014	06/11/2015	\$300,000	\$350,000	S/B	VMM - Blight Remediation	Public Facility			
Town of Tunbridge	IG-2014-Tunbridge-00006	FY 2014	06/11/2015	\$285,000	\$237,858	LMI	OCPC Building	Public Facility		405	275
Town of Washington	AM-2014-Washington-00004	FY 2014	02/12/2015	\$75,000	\$297,433	LMI	Calef Memorial Library	Public Facility		89	89
Total Public Facility				\$960,000	\$1,170,291					2495	1729
City of Barre	PG-2014-Barre City-00002	FY 2014	02/12/2015	\$19,830	\$9,250		Granite City Grocery	Planning			
Town of Bradford	PG-2013-Bradford -00010	FY 2013	07/10/2014	\$30,000	\$5,700		Bradford Public Library ADA	Planning			
Town of Bristol	PG-2014-Bristol-00009	FY 2014	06/11/2015	\$25,000	\$6,500		Stoney Hill Business Feasibility Study	Planning			
Town of Hartford	PG-2014-Hartford-00008	FY 2014	04/09/2015	\$30,000	\$100,000		GMEDC Commerce Park	Planning			
Town of Highgate	PG-2014-Highgate-00007	FY 2014	04/09/2015	\$10,000	\$2,500		ADA accessibility study of mun. office	Planning			
Town of Milton	PG-2014-Milton-00001	FY 2014	10/10/2014	\$30,000	\$67,809		Milton Senior Housing	Planning			
Town of Randolph	PG-2014-Randolph -00003	FY 2014	10/10/2014	\$22,500	\$15,851		Randolph House Expansion Feasibility	Planning			
Town of Rochester	PG-2014-Rochester-00006	FY 2014	02/12/2015	\$30,000	\$10,640		Rochester Park House	Planning			
Planning Total				\$197,330	\$218,250						

VII. 2014 Action Plan: Program Specific Requirements

Community Development Block Grant (CDBG) Program Specific Requirements

Method of Distribution

Introduction

The Vermont Community Development Program (VCDP) is funded with Community Development Block Grant (CDBG) funds under Title I of the Housing and Community Development Act of 1974, as amended, 42 U.S.C. Section 5301 et seq., herein referred to as the "FEDERAL ACT." All municipalities in Vermont, except Burlington (which receives funds directly from HUD), are eligible to apply for VCDP funds.

The VCDP is authorized under the Vermont Community Development Act, Title 10 V.S.A. Chapter 29, referred to in this Consolidated Plan as the "STATE ACT." The lead agency, ACCD, administers the VCDP through the Department of Housing and Community Development (DHCD). All municipalities, unless currently sanctioned, are eligible to apply for VCDP funding through a competitive, needs based application process. Funding levels, maximum and minimum grant requests, selection criteria, State priorities, and application assistance can be found on the next pages and in more detail at the VCDP Website.

The VCDP provides eligibility criteria, application workshops, notices of funding availability, a Program Guide and Application Instructions at its Website:

http://accd.vermont.gov/strong_communities/opportunities/funding/vcdp

The Website is used to provide potential applicants and existing grantees with all the resources needed to apply for funding, receive technical assistance and successfully manage their projects. VCDP Staff are readily available to assist potential applicants, current applicants and existing grantees.

Each year, VCDP notifies (Via Email) every eligible municipality in the state of the availability of CDBG funding and up-coming application workshops. This outreach and communication is critical for VCDP since funding is not directly allocated or targeted to particular communities or regions within the state. VCDP provides an open application process with applications accepted throughout the year and funding availability guaranteed throughout the year. Four VCDP Board meetings to make funding recommendations have been established for the FFY 2014 Allocation. Municipalities are encouraged to apply for funding throughout the year. More information on VCDP Board Meeting dates, application instructions and assistance accessing the program can be found at

http://accd.vermont.gov/strong_communities/opportunities/funding/vcdp

Selection Criteria

The State Act stipulates that the allocation of VCDP funds shall be competitive, insure that a wide range of community development activities be eligible, and be based on a system that measures the need and impact of the proposed projects (10 VSA Sec.687). The VCDP has established an application process and selection criteria to meet the intent of the State Act. The VCDP uses a Web-based Application System. Applications are completed online and are submitted by municipalities. VCDP staff then review each application for eligibility and completeness, before conducting a thorough analysis of each eligible application. The VCDP

Board then reviews each application, interviews & questions the applicants using the below criteria and makes funding recommendations to the ACCD Secretary on behalf of the Governor. Each of the three criteria has equal weight and staff analyses of the applications are written based on these criteria and must meet one of three HUD National Objectives (Low & Moderate Income, Slums & Blight, and Urgent Need). The selection criterion is as follows:

1. **Project Need:** The project must meet a documented community or regional need. Determinations will be based on evaluation of such factors as:
 - Need documentation
 - Appropriate solution
 - Appropriate funding
 - Meeting Consolidated Plan priorities
 - Meeting local and regional plan priorities
 - Health/safety risks to beneficiaries
 - Impact if project not funded

2. **Project Impact:** The project must show how well it meets a national objective and how well it impacts the community. Determinations will be based on evaluation of such factors as:
 - Ability to meet the need
 - Number/percentage of low and moderate income persons directly benefiting
 - Longevity of the benefit
 - Beneficiary involvement in developing the project
 - Indirect benefit to low and moderate income persons and the community

3. **Project Feasibility:** The project must be attainable and the representations and commitments within the application must be believable. This will include such factors as:
 - Readiness to start
 - Proposed time frame is realistic
 - Proposed benefit is realistic
 - Costs are appropriate and justified
 - Prior VCDP performance record

Please see the VCDP Program Guide at:

http://accd.vermont.gov/strong_communities/opportunities/funding/vcdp/applicants/guide for a detailed description of the program including; selection criteria, funding levels and application instructions.

Funds Distribution

The Agency estimates that it will receive \$6,469,008 as the Annual CDBG Award from HUD for the 2014 federal fiscal year. See Chart 1, FFY 2014 Distribution Plan, for breakdown of distribution among funding categories. These funds will be administered in conformance with the Consolidated Plan in effect at the time of grant award to the municipality. As stated throughout this 5 Year Consolidated Plan and 2014 Action Plan, projects that support affordable housing, employment opportunities, public facilities and public services are eligible and encouraged to apply for CDBG funding. The highest priorities continue to be to create affordable housing and employment opportunities for low and moderate income individuals, with preference for facilitating development and growth in Designated Downtowns and Village Centers.

In the interest of meeting timely distribution requirements of HUD, the Agency reserves the right to award FFY2015 funds under the 2014 Consolidated Plan. Any funds from previous years - those being funds not yet awarded, funds that have been recaptured from previous awards, or program income - will be awarded under the provisions of the Consolidated Plan in effect at the time of award.

Funds Distribution Limitations

The VCDP must expend at least 70% of the HUD Award over a period of three program years to fund activities that principally benefit persons of low and moderate income. Grants for Activities which aid in the prevention or elimination of slums and blight (Slums and Blight) or that are designed to meet community development needs having a particular urgency (Urgent Need) do not necessarily provide a direct benefit to persons with low and moderate incomes. Such awards, therefore, must be drawn from the remaining 30% of the CDBG award over a period of three program years. Grants for these activities combined will be limited to 13% of the total HUD Award over a period of three program years.

Costs for grant activities known as General Administration may not exceed 12% of a VCDP grant award. This limitation assures compliance with the federally imposed cap of 20% of the total Annual HUD Award and program income that may be used for all VCDP planning and general administrative purposes, including both state and local costs.

The Federal Act restricts the total funds that may be used to fund activities known as Public Service to 15% of the Annual HUD Award that is allocated for assistance to municipalities. The maximum allowable for public service activities is shown by Chart I.

The state may use up to one percent of the Annual HUD Awards for FFY88 through FFY2014 -- to the extent funds remain undistributed for these program years -- to provide technical assistance to local governments and nonprofit recipients. The amount established for this VCDP Consolidated Plan is shown in Chart I.

Chart I
FFY2014 DISTRIBUTION PLAN

	FFY2014 Allocation
<u>Available Funds</u>	
Anticipated FFY 2014 Annual HUD Award	\$6,469,008
Anticipated FFY 2014 Program Income*	<u>\$* 200,000</u>
 Total Available	 \$6,669,008
 <u>Allocations Based on Anticipated FFY 2014 Annual HUD Award and Anticipated Program Income</u>	
Implementation Grants (IG) (Includes Planning Grant Target of 3%)	\$*6,119,938
 Accessibility Modifications Grants (AM) set-aside (1)	 \$200,000
Home Access Grants (HA) set-aside (1)	\$100,000
 Total State Administration	 \$249,070
• 2% \$129,380	
• \$100,000	
• + 1%TA \$64,690	
Total	<u><u>\$6,669,008</u></u>

(1) FFY2014 AM & HA, any remaining funds available at the time of the last funding round during the period of July 1, 2014 through June 1, 2015 may be awarded to Implementation and Planning Grants.

NOTE: The figures in Chart I are based on the Agency’s estimate of the FFY 2014 Award, as suggested by HUD. However, if the allocation is changed, all of the amounts for allocation will also be revised accordingly.

*Program Income (PI) estimate based on amounts expected.

- Funds will be allocated so that each funding cycle will have funds to award.
- The Agency reserves the right to adjust fund categories by up to \$100,000.
- Recaptured funds will be reallocated as soon as feasible.

Program Limitations

Public Service Limitation (15% of total allocation)	\$970,351
Federal 20% Cap for state & local general administration and all planning activities	\$1,293,802
Limit on Slums & Blight and Urgent Need (13% of Total)	\$840,971

Chart II Synopsis of Grant Types							
	Implementation	Planning	AM	HA	Multi-year Funding Implementation	Interim Financing	Disaster Assistance
Annual Allocation							
	\$6,119,938	Target amount 3% of funding allocation	Minimum \$ 200,000 ¹	Minimum \$ 100,000 ^{1,6}	No amount reserved	\$1,500,000 (Cum. Cap)	Disaster Specific
Funding Limits							
Maximum	\$1,000,000 ²	\$ 30,000 ³	\$ 75,000	\$ 100,000	\$ 1,250,000 ⁴	\$1,000,000	Disaster Specific
Minimum	\$50,000	\$ 3,000	\$ 5,000	\$ 5,000	\$ 250,000		
Grant Duration							
	24 months	18 to 24 months	18 to 24 months	24 months	48 months	12 months	24 months
Application Process							
Early notification	Request	Requested	Requested	Requested	Requested	Requested	Requested if possible
Submission dates	Application deadlines	Application deadlines	Application deadlines	Application deadlines	Application deadlines	Open submission	Open submission
Recommendations by:	Board recommends to Agency Secretary	Staff recommends to the CD Board -Board recommends to Agency Secretary	-Staff recommends to Agency Secretary	Board recommends to Agency Secretary	-Board recommends to Agency Secretary	Selection committee recommends to Agency Secretary ⁵	Selection committee recommends to Agency Secretary ⁶
Awards by:	Agency Secretary	Agency Secretary	Agency Secretary	Agency Secretary	Agency Secretary	Agency Secretary	Agency Secretary
Selection Criteria							
	Need	Need	Need	Need	Need	Need	Need
	Impact	Impact	Impact	Impact	Impact	Impact	Impact
	Feasibility	Feasibility	Feasibility	Feasibility	Feasibility	Feasibility	Feasibility
Special Requirements							
Thresholds	Consolidated Plan & Application	Consolidated Plan & Application	Consolidated Plan & Application	Consolidated Plan & Application	Consolidated Plan & Application	Consolidated Plan & Application	Consolidated Plan & Application

Match requirements	-25% of VCDP Funds in cash or cash-in-kind for ADA and Slums & Blight; which must be applied to remediating the S&B condition.	-25% of VCDP Funds in cash or cash-in-kind.	-25% cash or Cash-in-kind match.	-25% of VCDP Funds in cash or cash-in-kind.	-25% of VCDP Funds in cash or cash-in-kind for ADA and Slums & Blight; which must be applied to remediating the S&B condition.	Negotiable, but expectation is to meet IG match requirements	
Other	Credit Analysis (fee associated) may be required for some ED Projects and some Housing Projects.				Credit Analysis (fee associated) may be required for some ED Projects and some Housing Projects.	Irrevocable Letter-of-Credit by municipality	Apply within 4 months of disaster declaration

¹ AM & HA funds not awarded by June 1 may be awarded to Implementation and Planning Grants.

² Maximum funding limit for community public facility and public service projects is \$300,000.

³ Maximum funding limit for a consortium PG application is \$40,000.

⁴ No more than \$500,000 can be forward committed.

⁵ The Agency reserves the right to have IFP & DAP applications go through the full CD Board process if there is no compelling reason to activate the Selection Committee.

⁶ HA funds may be distributed through the scattered site housing RLF's in partnership with VCIL if requested.

Please see the VCDP Program Guide at: http://accd.vermont.gov/strong_communities/opportunities/funding/vcdp/applicants/guide for a detailed description of the program including; grant types, selection criteria, match requirements, funding levels and application instructions.

Eligibility Thresholds

All applications for VCDP funds must meet the following eligibility thresholds in order to be considered for review. These eligibility thresholds are statutory and cannot be waived by the Agency. Failure to meet all eligibility thresholds will result in rejection of the Application.

- **Eligible Applicant:** The only eligible applicants are Vermont towns and cities and incorporated villages chartered to function as general purpose units of local government. A municipality may apply: as a single applicant, as the lead applicant of a consortium, as a member of a consortium, but not as a single applicant and as lead applicant of a consortium.
- **Eligible Activity:** Only those activities eligible under the Federal Act may be funded under this program.
- **Federal Objective:** Each proposed VCDP activity must meet at least one national objective. The national objective claim must be fully supported, and in some cases, the AGENCY should pre approve your approach for meeting the national objective.
- **State Objective:** Each proposed VCDP activity must meet at least one state objective.
- **Public Hearing:** Each VCDP applicant must conduct at least one (1) public hearing with notice as required by the STATE ACT, prior to application submission. HUD regulations require a minimum of two (2) public hearings, each at a different stage of the program, for the purpose of obtaining citizens' views and responding to proposals and questions. The VCDP complies with this regulation by requiring the first public hearing during the application stage and the second public hearing prior to the completion date of the funded grant program.
- **Municipal Plan:** Each VCDP applicant, including consortium members, must have a municipal plan adopted in accordance with 24 VSA Ch. 117. The plan must identify the municipality's community development needs including housing and economic development as well as the needs of low and moderate-income persons and the activities to be undertaken to meet such needs.
- **Anti-Displacement Plan:** Under the provisions of the Uniform Act, 42 USC §4601 et seq., each successful applicant, including all municipalities in joint applications, but excluding Planning Grant applicants, must submit a Residential Anti-Displacement and Relocation Assistance Plan (ADP) and state whether or not the proposed activity will result in displacement, relocation, property demolition, or property change of use.
- Please see the VCDP Program Guide at:
http://accd.vermont.gov/strong_communities/opportunities/funding/vcdp/applicants/guide
for a detailed description of eligibility criteria and program thresholds.

VCDP 2014 Program Policy Updates

Unless specifically listed or changed in this section, all VCDP Program Policies identified in previous Consolidated Plans remain in effect.

The following are new VCDP/CDBG programmatic changes or changes from last year, as further amended:

VCDP's programmatic changes are increasing the number of board meetings from three to four, and changing the policy for when an applicant's application fee is partially reimbursable. If a municipality has not been reimbursed for application costs in the past five years, 50% of the application costs may be reimbursed. However, instead of just passing threshold review and being considered by the board, the application will need to be approved by the board, and recommended for funding by the Secretary to be eligible for the reimbursement. Since the current policy was adopted no municipalities have benefited as they typically reapply for funds and request reimbursement at that time.

FY2014 Grant Funds

\$6,469,008

Community	GA #	2014 Award Amount	Program Income	Total Award	Comments
Town of Washington	AM-2014-Washington-00004	\$75,000			
AM Total		\$75,000	\$0		

Community	GA #	2014 Award Amount	Program Income	Total Award	Comments
City of Barre	SS-2012-Barre City-00005		\$200,000		
City of Montpelier	IG-2013-Montpelier City-00006		\$50,000	\$560,000	plus FY13 funds enhanced
City of Rutland	IG-2013-Rutland City-00009	\$296,819			
Town of Bennington	IG-2013-Bennington-00012	\$750,000			
Town of Bennington	IG-2014-Bennington-00009	\$472,430			plus FY15 funds.
Town of Brattleboro	IG-2014-Brattleboro-00015	\$300,000			
Town of Brattleboro	IG-2014-Brattleboro-00005	\$425,000			
Town of Colchester	IG-2014-Colchester-00008	\$497,526			
Town of Hinesburg	IG-2013-Hinesburg-00004	\$675,000			
Town of Hinesburg	IG-2014-Hinesburg-00001	\$475,000			
Town of Lyndon	IG-2014-Lyndon-00002	\$500,000			
Town of Tunbridge	IG-2014-Tunbridge-00006	\$185,000	\$100,000		
Town of West Rutland	SS-2014-West Rutland-00002	\$850,000			
Town of Williston	IG-2014-Williston-00003	\$530,833			
IG Total		\$5,957,608	\$350,000		

Community	GA#	2014 Award Amount	Program Income	Total Award	Comments
City of Barre	PG-2014-Barre City -00002	\$19,830			
Town of Hartford	PG-2014-Hartford-00008	\$30,000			
Town of Highgate	PG-2014-Highgate-00007	\$10,000			
Town of Milton	PG-2014-Milton-00001	\$30,000			
Town of Randolph	PG-2014-Randolph -00003	\$22,500			deallocated \$7,500
Town of Rochester	PG-2014-Rochester-00006	\$30,000			
PG Total		\$142,330	\$0		

FY2014 Non-Match Admin 100K	\$100,000
1% TA Allocation	\$64,690
2% Administration	\$129,380
Total Admin	\$294,070

FY2014 Total Grants and Administration	\$6,469,008
Program Income Total	\$350,000

FY2013 Grant Funds \$6,571,638

Community	GA #	2013 Award Amount	Program Income	Total Award	Comments
Town of Huntington	AM-2013-Huntington-00001		\$74,211		
Town of Waterbury	AM-2013-Waterbury-00004	\$50,000			
AM Total		\$50,000	\$74,211		

Community	GA #	2013 Award Amount	Program Income	Total Award	Comments
City of Barre	IG-2013-Barre City-00015	\$800,000			
Town of Hardwick	IG-2012-Hardwick-00013	\$50,000			
Town of Hartford	IG-2013-Hartford-00008	\$316,933		\$388,433	plus FY12, FY09 and FY06
Town of Ludlow	IG-2013-Ludlow-00010	\$425,000			
Town of Lyndon	SS-2012-Lyndon-00004	\$450,000			
City of Montpelier	IG-2013-Montpelier City-00006	\$510,000		\$560,000	plus 50,000 PI FY14
Town of Putney	IG-2013-Putney-00007	\$300,000			
City of Rutland	IG-2013-Rutland City-00009	\$953,181			
Town of Wilmington	IG-2013-Wilmington-00002	\$271,000			
Town of Woodstock	IG-2013-Woodstock-00017	\$250,000			
Town of Brattleboro	SS-2013-Brattleboro-00001	\$1,000,000			
Town of Milton	SS-2013-Milton-00006	\$875,500			
Town of Rockingham	SS-I-2009-Rockingham-00001		\$402,366		
IG Total		\$6,201,614	\$402,366		

Community	GA#	2013 Award Amount	Program Income	Total Award	Comments
Town of Bradford	PG-2013-Bradford -00010		\$30,000		
City of Montpelier	PG-2013-Montpelier City-00008	\$22,875			
City of Newport	PG-2013-Newport City-00011		\$30,000		
Town of Thetford	PG-2013-Thetford-00001		\$30,000		
PG Total		\$22,875	\$90,000		

FY2013 Non-Match Admin 100K	\$100,000
1% TA Allocation	\$65,716
2% Administration	\$131,433
Total Admin	\$297,149

FY2013 Total Grants and Administration	\$6,571,638
Program Income Total	\$566,577

FY2012 Grant Funds

\$6,210,448

Community	GA #	2012 Award Amount	Program Income	Total Award	Comments
Town of Rochester	AM-2012-Rochester-00006	\$75,000			
Town of Westfield	AM-2012-Westfield-00007				deallocated \$41,500
AM Total		\$75,000	\$0		

Community	GA #	2012 Award Amount	Program Income	Total Award	Comments
City of Barre	SS-2012-Barre City-00005		\$350,000	\$650,000	plus FY07 Funds PI Funds in 2014
City of Barre	SS-2011-Barre City-00003	\$135,000			
City of Rutland	IG-2012-Rutland City-00017	\$151,650			
City of St. Albans	IG-2012-St. Albans City-00023	\$350,000			
City of Winooski	SS-2010-Winooski City-00006	\$384,500		\$764,500	plus FY11 Funds
Town of Brattleboro	IG-2012-Brattleboro-00008	\$750,000	\$50,000	\$800,000	
Town of Bristol	IG-2012-Bristol-00018	\$300,000			
Town of Charlotte	IG-2012-Charlotte-00016	\$295,823			
Town of Hardwick	IG-2012-Hardwick-00013	\$300,000			
Town of Hardwick	IG-2013-Hartford-00008	\$41,500		\$388,433	plus FY13, FY09 and FY06
Town of Ludlow	IG-2011-Ludlow-00022	\$379,805		\$750,000	plus FY11 Funds enhanced \$250,000
Town of Lyndon	SS-2012-Lyndon-00004	\$159,072	\$90,835	\$500,000	plus FY11, FY10, FY08
Town of Middlebury	IG-2012-Middlebury-00021	\$450,000			
Town of Morristown	IG-2012-Morristown-00009	\$475,000			
Town of Randolph	IG-2012-Randolph -00014	\$390,039		\$424,000	plus FY07 Funds
Town of Shelburne	IG-2011-Shelburne-00011	\$581,250		\$1,250,000	plus FY11 Funds
Town of Swanton	IG-2012-Swanton-00022	\$375,000			
Town of Thetford	IG-2012-Thetford-00007	\$225,496		\$300,000	plus FY11, FY09, and FY08 Funds,
IG Total		\$5,744,135	\$490,835		

Community	GA#	2012 Award Amount	Program Income	Total Award	Comments
City of Montpelier	PG-2012-Montpelier City-00004	\$15,000			
City of Rutland	PG-2012-Rutland City-00008	\$30,000			
Town of Burke	PG-2012-Burke Town-00011	\$30,000			
Town of Coventry	PG-2011-Coventry-00015			\$30,000	FY10 Funds, withdrew award, deallocated \$9,960 PI
Town of Proctor	PG-2012-Proctor-00010	\$30,000			
PG Total		\$105,000	\$0		

FY2012 Non-Match Admin 100K	\$100,000
1% TA Allocation	\$62,104
2% Administration	\$124,209
Total Admin	\$286,313

FY2012 Total Grants and Administration	\$6,210,448
Program Income Total	\$490,835

FY2011 Grant Funds

\$6,743,207

Community	GA #	2011 Award Amount	Program Income	Total Award	Comments
Town of Peru	AM-2011-Peru-00005	\$75,000			
AM Total		\$75,000	\$0		

Community	GA #	2011 Award Amount	Program Income	Total Award	Comments
City of Barre	SS-2011-Barre City-00003	\$352,000			deallocated \$1500, plus FY12
City of Winooski	IG-2010-Winooski City-00034	\$370,000			
City of Winooski	SS-2010-Winooski City-00006	\$380,000		\$764,500	plus 12 funds
Town of Barre	IG-2010-Barre-00037	\$91,258			deallocated \$1242
Town of Brattleboro	IG-2011-Brattleboro-00026			\$325,000	plus 10, 08, 07 funds deallocated \$222,126
Town of Brighton	IG-2010-Brighton-00036	\$275,000			
Town of Colchester	IG-2014-Colchester-00008	\$2,474			
Town of Guilford	IG-2010-Guilford-00032	\$520,000			
Town of Hartford	IG-2010-Hartford-00030	\$252,713			deallocated \$2287
Town of Hinesburg	IG-2010-Hinesburg-00039	\$116,378		\$550,000	plus 08,09,10 and PI funds deallocated \$8622
Town of Ludlow	IG-2011-Ludlow-00022	\$370,195		\$750,000	plus 12 funds
Town of Lyndon	SS-I-2008-Lyndon-00001	\$450,000			plus 10 funds
Town of Lyndon	SS-2012-Lyndon-00004	\$222,126			plus 12, 10, 08 and PI funds
Town of Morristown	IG-2011-Morristown-00016	\$600,000			
Town of Rockingham	SS-I-2009-Rockingham-00001	\$450,000			plus 10, 19 funds
Town of Shelburne	IG-2011-Shelburne-00011	\$668,750		\$1,250,000	plus 12 funds
Town of St.Johnsbury	IG-2011-St. Johnsbury-00019	\$88,000	\$212,000	\$300,000	plus PI funds
Town of St.Johnsbury	IG-2011-St. Johnsbury-00014	\$200,000			
Town of Thetford	IG-2012-Thetford-00007	\$1,500			
Town of Townshend	IG-2011-Townshend-00004	\$575,000			
Town of Williston	IG-2014-Williston-00003	\$10,909			
Town of Westminster	IG-2011-Westminster-00020	\$47,526	\$100,000	\$150,000	plus PI funds deallocated \$2474
Village of Saxtons River	IG-2011-Saxtons River Village-00015	\$232,840		\$300,000	plus 09, 07, 06, 05 funds
IG Total		\$6,276,669	\$312,000		

Community	GA#	2011 Award Amount	Program Income	Total Award	Comments
City of Barre	PG-2011-Barre City-00013	\$30,000			
City of Newport	PG-2011-Newport City-00016	\$30,000			
Town of Jericho	PG-2011-Jericho-00017	\$28,000			
PG Total		\$88,000	\$0	\$0	

FY2011 Non-Match Admin 100K	\$100,000
1% TA Allocation	\$67,432
2% Administration	\$134,864
Total Admin	\$302,296

FY2011 Total Grants and Administration	\$6,741,965
Program Income Total	\$312,000

FY2010 Grant Funds

\$8,049,765

Community	GA #	2010 Award Amount	Program Income	Total Award	Comments
Town of Groton	AM-2010-Groton-00007		\$22,015	\$50,000	plus 07 and 05 Funds
Town of Morristown	AM-2010-Morristown-00014	\$40,700			
Town of Pittsfield	AM-2010-Pittsfield-00004	\$50,000			
Town of Shoreham	AM-2010-Town of Shoreham-00010	\$50,000			
Town of Vershire	AM-2010-Vershire-00006	\$14,178			
Town of West Rutland	AM-2010-West Rutland-00009	\$50,000			
AM Total		\$204,878	\$22,015		

Community	GA #	2010 Award Amount	Program Income	Total Award	Comments
Town of Bennington	IG-2010-Bennington-00025	\$650,000			
Town of Bethel	IG-2010-Bethel-00023	\$300,000			
Town of Bradford	IG-2010-Bradford Town -00016	\$84,475			
Town of Brattleboro	IG-2011-Brattleboro-00026				plus 11, 08, 07, deallocated 2872
Town of Chelsea	IG-2010-Chelsea-00029	\$299,954			deallocated \$46
Town of Craftsbury	IG-2010-Craftsbury-00035	\$292,762	\$4,366	\$300,000	deallocated \$2,872
Town of Essex	IG-II-2009-Essex-00020	\$502,346		\$515,500	plus 07 Funds deallocated \$5053
Town of Hardwick	IG-III-2008-Hardwick-00013	\$149,000		\$800,000	plus 07 & 08 Funds
Town of Hinesburg	IG-2010-Hinesburg-00039	\$292,122	\$120,157	\$550,000	plus 08,09, 11 funds
Village of Johnson	IG-2010-Johnson Village-00027	\$62,000			
Town of Lyndon	SS-2008-Lyndon-00001	\$380,000			enhanced this grant instead of allocating SS-2010-Lyndon-00003
Town of Lyndon	SS-2012-Lyndon-00004	\$27,965			plus FY12, FY11, FY08
Town of Middlebury	IG-2010-Middlebury-00006	\$929,182		\$1,000,000	plus 07 Funds deallocated \$70,000
City of Montpelier	IG-2010-Montpelier City-00007	\$588,500			
Town of Randolph	IG-2010-Randolph-00004	\$190,916			deallocated \$9084
Town of Rockingham	SS-I-2009-Rockingham-00011	\$445,597		\$845,597	plus 09 Funds
City of Rutland	IG-I-2009-Rutland City-00005	\$750,000			
City of St. Albans	IG-2010-St. Albans City-00020	\$600,000			
Town of Shelburne	IG-I-2009-Shelburne-00006			\$750,000	Withdrew award
Town of Swanton	ER-2008-Swanton-00025	\$49,000		\$799,000	enhanced
City of Vergennes	IG-2010-Vergennes City-00017				deallocated \$327,000
City of Vergennes	IG-II-2009-Vergennes City-00021	\$170,000		\$670,000	(plus 09 funds)
Town of Waitsfield	IG-2010-Waitsfield-00014	\$165,525			
Town of West Rutland	SS-I-2008-West Rutland-00002	\$125,000		\$1,411,000	plus 08, 03, 05 and 07 funds
Town of Williston	SS-II-2008-Williston-00004	\$281,600			
Town of Williston	IG-2014-Williston-00003	\$46			
IG Total		\$7,335,990	\$124,523		

Community	GA#	2010 Award Amount	Program Income	Total Award	Comments
Town of Brattleboro	PG-2010-Brattleboro-00014	\$9,960		\$30,000	deallocated 20040
Town of Coventry	PG-2011-Coventry-00015			\$20,040	withdrew award
Village of Orleans	PG-2010-Orleans Village-00008	\$40,000			
Town of Putney	PG-2010-Putney-00007	\$30,000			
Village of Saxtons River	PG-2010-Saxtons River Village-00011	\$18,360	\$1,640	\$20,000	
Town of Springfield	PG-2010-Springfield-00010	\$30,000			
Town of Rochester	PG-2010-Rochester-00005	\$30,000			
PG Total		\$158,320	\$1,640		

FY2010 Non-Match Admin 100K	\$100,000
1% TA Allocation	\$80,498
2% Administration	\$160,995
Total Admin	\$341,493

FY2010 Total Grants and Administration	\$8,040,681
Program Income Total	\$148,178



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-2000

ASSISTANT SECRETARY FOR
FAIR HOUSING AND EQUAL OPPORTUNITY

August 24, 2015

Dear Colleagues:

On behalf of the U.S. Department of Housing and Urban Development (HUD), Office of Fair Housing and Equal Opportunity (FHEO), I am pleased to announce the re-launch of the Section 3 Performance Evaluation and Registry System (SPEARS) for the submission of annual summary reports pursuant to Section 3 of the Housing and Urban Development Act of 1968 (Form HUD 60002), and to notify Section 3 businesses about the availability of local HUD-funded contracts.

In 2012, the Section 3 Summary Reporting System was disabled due to fatal technical errors and lapses in information security. As a result, public housing agencies (PHAs), entitlement communities or participating jurisdictions (PJs), and other covered recipients were unable to submit Section 3 summary reports for the 2013 and 2014 reporting periods. As previously communicated, no recipients were penalized for failing to submit Form HUD 60002 to HUD while the reporting system was disabled, and grantees were encouraged to maintain Section 3 records to facilitate the submission of reports when the system was re-launched.

Beginning **August 24, 2015**, PHAs, PJs, and other covered recipients can resume submitting Form HUD 60002 electronically to HUD for the 2013 and 2014 reporting periods. To access SPEARS, users must obtain an ID and password in HUD's Web Access Secure System (WASS). [User Registration](#), [Instructions](#), [Quick Guide](#), [Frequently Asked Questions \(FAQs\)](#), and a [YouTube training video](#) that demonstrates steps to be taken to submit Form HUD 60002 are posted at www.hud.gov/Section3.

All submissions of 2013 and 2014 Section 3 summary reports must be submitted electronically no later than **October 30, 2015**. Agencies that fail to submit Form HUD 60002 by this date will be subject to penalties in accordance with the regulation governing the type of covered assistance. Questions or concerns about Section 3 reporting requirements can be sent to 60002questions@hud.gov. Thank you for patience and prompt attention to this matter.

A handwritten signature in black ink, appearing to read "Gustavo Velasquez".

Gustavo Velasquez
Assistant Secretary

Part II

**Vermont Housing and Conservation Board
Annual Performance Report for the HOME Program
Reporting Period: 1 July 2014 – 30 June 2015**

Narrative Statements:

A. Comprehensive Housing Affordability Strategy (CHAS):

1. An assessment by the PJ of the relationship of the activities carried out under the PJ's HOME Program to the objectives identified in its approved Consolidated Plan:

There is one preference and twelve strategies for housing as identified in the FFY14 State of Vermont Consolidated Plan. These are included below:

Preference: Projects located in Designated Downtowns or Village Centers vs. areas that contribute to sprawl.
Strategy: House lower-income families and individuals, with special preference to projects housing extremely low-income families and individuals at or below 30% of area median income.
Strategy: Increase the supply of affordable rental housing through the acquisition and/or rehabilitation of existing units especially in communities where there are tight housing markets, very low vacancy rates or there is a high incidence of distressed housing.
Strategy: Increase the supply of affordable rental housing through the construction of new units especially in communities where there are tight housing markets, very low vacancy rates or there is a high incidence of distressed housing.
Strategy: Promote mixed income developments to create integrated communities.
Strategy: Promote the development of new rental housing designed and built to a level of energy efficiency that meets or exceeds the levels required to qualify for the Energy Star label.
Strategy: Preserve existing affordable housing projects in a manner consistent with prudent investment criteria.
Strategy: Redevelop existing properties with consideration given for projects that leverage other resources specific to the preservation of historic structures.
Strategy: Redevelop foreclosed properties for affordable rental housing.
Strategy: Provide accessible or adaptable housing for persons with disabilities.
Strategy: Provide service enriched housing serving persons with disabilities.
Strategy: Produce affordable senior rental units in regions where a market analysis identifies a shortage of elderly housing affordable to lower income seniors.
Strategy: Provide service enriched housing that allows seniors the opportunity to age in place.

The strategies are not ranked in any particular order and each one is considered worthy of preferential treatment. When allocating resources under the HOME Program, the number of

Vermont Housing and Conservation Board
Annual Performance Report for the HOME Program
Reporting Period: 1 July 2014 – 30 June 2015

general strategies met by any one project is taken into consideration with preference given to projects based on the number of strategies addressed.

The projects that received HOME funding commitments during the reporting period all addressed multiple strategies. Significant changes were made to the wording of the priorities for the 2010-2015 Consolidated Plan; however most of the priorities remain the same from the previous five year period. An emphasis on creating net new units and serving areas designated as growth centers remains.

2. An analysis of the extent to which HOME funds were distributed among different categories of housing needs identified in its approved Consolidated Plan.

The attached chart (A.2) identifies the categories of housing needs identified in the Consolidated Plan and how projects funded with HOME during the reporting period met those categories. As seen in the attached chart, each of the projects meets multiple priorities.

B. Private Sector Participation: An analysis of the PJ's efforts to maximize participation by the private sector.

From the inception of Vermont's HOME Program, VHCB has worked to maximize the participation of the private sector. HOME staff have met and spoken with more than 68 private owners and developers of affordable housing to explain the requirements, answer questions, and promote the HOME Program. This reporting period saw a marked increase in the number of developers who expressed interest in HOME funds. Two applications were submitted by private developers in April 2015 for the June board meeting round. One project was recommended for funding (The Lofts at Essex Town Center), but the board decided to award the available funds to another project. We expect to reconsider these two projects for FFY15 funds. Since January 2002, when the first HOME funds were awarded to and accepted by a private developer, more than \$3,395,000 has been awarded to the private sector for seven projects with a total of 391 units in some of the State's tightest market areas.

With HOME funds from FFY1992 through FFY2014, VHCB has funded 268 HOME Projects. Most of these have used the low-income housing tax credit program that includes the participation of a for-profit entity in their financing. Non-profit housing developers receiving HOME awards have utilized the private sector in many other aspects of project development by competitively selecting appraisers, architects, engineers, contractors, and other consultants. Also, many of these projects are managed by private property management firms.

Vermont Housing and Conservation Board
Annual Performance Report for the HOME Program
Reporting Period: 1 July 2014 – 30 June 2015

VHCB continues to administer its Lead Hazard Reduction Program throughout the State and received its ninth lead hazard control grant from HUD in 2013. VHCB's Lead Program provides technical and financial assistance to private property owners to reduce lead paint hazards in housing serving low income families. Most property owners contribute cash or sweat equity toward completion of their project. The program contracts with private firms for professional testing, laboratory services, and lead hazard control work. VHCB also administers a HUD Healthy Homes Production grant that utilizes the services of various private sector professionals to address health and safety issues identified in homes.

VHCB sponsored and helped organize two training events during this report period:

- *2014 Vermont Statewide Housing Conference*, Burlington, November 19, 2014
- *Fair Housing Accessibility Training*, Randolph Center, June 2, 2015

Both trainings were very well attended by the state's non-profit affordable housing developers, owners, and managers, as well as private sector developers, architects, owners, and managers. In addition, the Statewide Housing Conference was attended by private sector realtors, bankers, and insurance professionals.

C. Community Housing Development Organizations (CHDOs): An assessment of the PJ's efforts to identify CHDOs for participation in its HOME program.

Due to the 2013 revisions to the HOME regulations which made it more difficult to qualify and recertify CHDOs, VHCB chose not to use FFY14 HOME funds for CHDO Operating; however, projects awarded CHDO Reserve project funds during the reporting period were recertified by VHCB staff, as required, prior to formal commitment of funds. We anticipate providing CHDO Operating in FFY15 to up to 5 non-profit organizations who qualify as CHDOs under the new HOME regulations. If changes are made at the other 4 organizations certified as CHDOs in the past, which make them eligible under the new rules, we will gladly consider recommending CHDO Operating and CHDO Reserve project funds, as appropriate.

D. Affirmative Marketing: An assessment of the effectiveness of the affirmative marketing actions prescribed in 24 CFR 92.351.

Many years ago now, VHCB adopted its Affirmative Marketing Policy outlining the procedures and requirements for projects with 5 or more HOME assisted units. Compliance with this policy is a standard condition of all HOME awards, and grantees are required to submit their Affirmative Marketing Plans to VHCB staff for review and approval prior to

Vermont Housing and Conservation Board
Annual Performance Report for the HOME Program
Reporting Period: 1 July 2014 – 30 June 2015

project closing. Grantees are required to display the Equal Housing Opportunity poster and incorporate the Equal Housing Opportunity logo in its letterhead, press releases, and advertisements. Also, Grantees are required to contact social service agencies before filling vacancies during the affordability period. During FFY14, we completed nine rental projects and have collected demographic information which demonstrates efforts to affirmatively market to persons from all racial, ethnic and gender groups and persons with disabilities. Income and race information for households occupying HOME units in projects closed out during the report period is included in this report.

On August 23, 2011 HOME Program staff attended a training on Affirmative Fair Housing Marketing Plans led by Meryl Gibbs from HUD's Office of FHEO. The training was very informative and has helped VHCB improve its affirmative marketing efforts. Although not required for the HOME Program, we will encourage grantees to submit an AFHMP to VHCB and to HUD using HUD's newly updated form 935.2A.

As indicated in the attached table, A.2, grantees have successfully marketed HOME units to households in the lowest income category and to special needs populations, priorities identified in the Consolidated Plan. Projects completed include those targeting households with incomes below 30% of median income and accessible units for persons with disabilities.

E. Minority Outreach: An assessment of the effectiveness of the PJ's minority outreach program including:

1. An analysis of participation by minorities and women and entities owned by minorities and women in its HOME Program:

The demographics of our state make securing the participation of minorities and entities owned by minorities in the HOME Program an ongoing challenge (according to the most recent Census data, Vermont's population is 93.8% white, non-hispanic). It is a HOME requirement for grantees to include the language "women- and minority-owned businesses encouraged to apply" in their RFP/RFBs. Four of the 145 subcontracts awarded for projects completed this year were awarded to women-owned businesses; however, despite grantees' outreach efforts none of the contracts or subcontracts were awarded to minority-owned firms. It should also be noted that 8 of the 13 non-profit housing development organizations in the state are directed by women, and the Section 106 contract for the HOME Program is with a woman-owned consulting firm.

**Vermont Housing and Conservation Board
Annual Performance Report for the HOME Program
Reporting Period: 1 July 2014 – 30 June 2015**

The HOME Handbook available on VHCB's website contains a section which addresses minority- and women-owned business requirements and includes sources for securing listings of women- and minority-owned businesses. The Handbook includes resources for locating minority- and women-owned businesses. VHCB requires that all advertisements soliciting bids include an affirmative statement encouraging women- and minority-owned businesses to participate. Additionally, at no cost to grantees, *Works in Progress* will publish bid solicitations for rehabilitation and construction projects receiving HOME funds. This monthly Vermont publication is widely circulated with women- and minority-owned businesses using it as a job resource.

2. A statement of actions planned to improve performance in the use of minority- and women-owned businesses:

As stated above, VHCB has continued its efforts to improve participation of minority- and women-owned businesses in HOME Program rehabilitation and construction activities. In the most recent revision of the HOME Handbook, a separate chapter was devoted to the subject, including three sources for minority- and women-owned businesses.

In addition to the HOME Program, VHCB administers Lead Hazard Control and Healthy Homes Production grants from HUD's Office of Healthy Homes and Lead Hazard Control. To the greatest extent possible, these programs seek to procure required services from woman- and minority-owned businesses. The Lead Program's most active abatement contractor is a minority-owned firm. The majority of HOME Program rehabilitation projects utilize the Lead Program to appropriately address lead paint hazards.

F. Tenant Assistance/Relocation. A description of:

1. The steps taken to minimize displacement as a result of a project assisted under the HOME Program.

The HOME Implementation Plan states that VHCB will administer the HOME Program consistent with 24 CFR 92.353 to ensure that all reasonable steps are taken to minimize displacement. Furthermore, the Vermont Housing and Conservation Board's enabling legislation mandates that projects funded by the board minimize permanent displacement. VHCB staff takes these requirements into consideration from the onset while discussing potential projects with applicants.

2. The steps taken to (a) identify in a timely manner all persons who occupy the site of a project assisted under the HOME Program:

Vermont Housing and Conservation Board
Annual Performance Report for the HOME Program
Reporting Period: 1 July 2014 – 30 June 2015

VHCB requires a site visit prior to HOME application submission, and potential HOME applicants are referred to the VHCB HOME Handbook which contains an outline of the URA requirements and sample letters. VHCB's application and underwriting process includes a determination of the effect of the project on the current occupants of the property, and how the applicant will meet the goal of keeping displacement to a minimum. Early in the application process, VHCB staff assists developers to determine who may be required to relocate temporarily or permanently, and which (and when) notices must be issued. Copies of all notices and return receipts are sent to VHCB before being mailed (to be reviewed for compliance) and after they have been delivered to tenants. General Information Notices (GINs) are required to be submitted with the application for funding. Prior to project closing (at the latest), VHCB requires developers to submit a written relocation plan and budget to ensure that there are adequate funds to cover relocation during development and that proper URA planning has occurred. VHCB staff provides URA technical assistance to developers as needed during project development.

b) determine whether or not they will be required to move permanently as a result of the project:

As mentioned in F.1 above, it is VHCB's policy to limit permanent displacement whenever feasible to projects where a change of use will occur – for example when funds are used to create housing for a special needs population or convert units from market rate to income restricted – or when a project involves reducing the density of an occupied project in order to improve the quality of life for the tenants. VHCB requires a list of current tenants' incomes and pre- and post-rehab rents to determine if any tenants will be economically displaced. Any persons required to relocate temporarily for more than 12 months are considered displaced, in accordance with HUD URA guidance. Displaced persons and households required to move temporarily are eligible for relocation assistance in accordance with URA requirements. VHCB ensures that all relocated households are provided with a safe, decent, affordable replacement dwelling and that they receive all benefits to which they are entitled.

(c) ensure issuance of timely information notices to them:

Grantees are required to send timely URA notices to occupants of a potential HOME project either by hand delivery or certified return receipt – GINs are required to be submitted with applications for HOME funds, and other notices (Notice of Non-displacement or Notice of Displacement, Eligibility for URA Assistance, and 90 and 30-day Move Notices) are required during the relocation process. VHCB also requires grantees to track the status of all

**Vermont Housing and Conservation Board
Annual Performance Report for the HOME Program
Reporting Period: 1 July 2014 – 30 June 2015**

households on a URA tracking spreadsheet, which includes the type and date of notices sent. Technical assistance is provided as needed, and disbursement of HOME funds is held until grantees comply with URA tenant notice requirements. A final URA report is required at project close-out.

3. The cause of displacement (e.g. acquisition, rehabilitation) of households, businesses and nonprofit organizations indicated in Part V of Form HUD-40107, that occurred during the reporting period:

For the reporting period, there were 63 temporarily relocated households due to a total of 5 rehabilitation activities. There were 2 displaced households due to a single rehabilitation project. One household was displaced because they were over income, making them ineligible to return to the new tax credit project. The other household was displaced because they held a tenant-based Section 8 voucher and the project post-rehab was going to have project-based rental assistance, and therefore they could not keep their tenant voucher. During the reporting period there were no displaced businesses or non-profit organizations.

(b) whether the financial assistance was Uniform Relocation Act levels, the levels under section 104(d) of the Housing and Community Development Act of 1974, as amended, or at levels provided under an optional relocation policy (if the latter, attach a copy of optional policies):

All financial assistance provided was at the level required by the URA. The temporarily relocated households received payment for moving expenses and utility connections; in some cases, construction was phased between buildings in projects and tenants were only required to move once. Additionally, any differential in rent during the period of temporary relocation was covered by the project. The displaced households received full relocation benefits including replacement housing payments and moving expenses.

(c) the extent to which assistance was provided through tenant-based rental assistance (e.g. Section 8 Rental Certificates or Vouchers):

As mentioned above, one of the displaced households held a tenant-based voucher before the rehabilitation, and continued to use the voucher as a displaced household at the replacement housing. The other displaced household was not provided a Section 8 relocation voucher, but rather received “replacement housing payments”, in addition to moving expenses.

**Vermont Housing and Conservation Board
Annual Performance Report for the HOME Program
Reporting Period: 1 July 2014 – 30 June 2015**

4. The steps taken to coordinate the provision of housing assistance and the delivery of services to occupants of project sites, whether or not displaced. Describe special services provided:

As required by the URA, developers provide assistance to existing tenants whether or not the household will be displaced. The tenant assistance includes informational notices, individual interviews, and often group tenant meetings to answer questions related to the acquisition and rehabilitation of the property. Our nonprofit developers, on an ongoing basis, provide referral to and coordination of social services as well as information about federal, state, and local housing programs and how to apply for them. VHCB consults with each applicant periodically to determine that housing assistance and services are provided when necessary.

G. The results of on-site inspections of affordable rental housing assisted under HOME. (24CFR 91.520(d))

Annually, VHCB HOME Program staff performs inspections as required on either a one, two or three year schedule as outlined in the HOME Program Regulations. HQS checklists are used and a follow-up letter is mailed to the grantee outlining any findings and establishing a timeline for resolving and issues. During 2014, inspections were conducted at 87 HOME funded projects with a total of 606 HOME units, and while minor issues were discovered, there were no major findings.

VIII. Matching Requirements

See the attached HOME Match Report from HUD-40107-A.

A.2. Consolidated Plan (continued)

Consolidated Plan Preferences/Strategies	Monument View	Summer Street	Red Clover Commons	Green St. Village Apts	Kelley's Field	Darling Inn	Brattleboro Neighborhood Hsg
Projects located in Designated Downtowns or Village Centers versus areas that contribute to sprawl.		X		X	X	X	X
House lower-income families and individuals, with special preference to projects housing extremely low-income families and individuals at or below 30% of area median income.	X	X	X	X	X	X	X
Increase the supply of affordable rental housing through the acquisition and/or rehabilitation of existing units especially in communities where there are tight housing markets, very low vacancy rates or there is a high incidence of distressed housing.		X					
Increase the supply of affordable rental housing through the construction of new units especially in communities where there are tight housing markets, very low vacancy rates or there is a high incidence of distressed housing.	X	X	X	X			
Promote mixed income developments to create integrated communities	X			X			
Promote the development of new rental housing designed and built to a level of energy efficiency that meets or exceeds the levels required to qualify for the Energy Star label.	X	X	X	X			
Preserve existing affordable housing projects in a manner consistent with prudent investment criteria.					X	X	X
Redevelop existing properties with consideration given for projects that leverage other resources specific to the preservation of historic structures.							X
Redevelop foreclosed properties for affordable rental housing.							
Provide accessible or adaptable housing for persons with disabilities.	X	X	X	X	X	X	X
Provide service enriched housing serving persons with disabilities.			X		X		
Produce affordable senior rental units in regions where a market analysis identifies a shortage of elderly housing affordable to lower income seniors.			X		X		
Provide service enriched housing that allows seniors the opportunity to age in place.			X		X	X	

**Vermont Housing and Conservation Board
Consolidated Plan Evaluation Criteria
HOME Program FFY 2014**

Provide FFY2014 HOME funds through grant awards by June 30, 2015.

HOME funds were provided as follows:

06/20/14	\$ 1,514,260.24
10/14/14	\$ 475,000.00
03/13/15	\$ 731,474.01
Total	\$ 2,720,734.25

VHCB has a competitive process for providing preliminary awards of HOME funds that has typically consisted of 3 primary application rounds in June, September and December. Scheduling challenges for the September 2014 meeting resulting in holding it in October, and rather than awarding housing funds in December, the remaining funds were awarded in March. In any event, all FFY14 HOME project funds were preliminarily awarded by June 30, 2015.

Require all award recipients to agree to perpetual housing subsidy covenants.

All VHCB funded projects are required to be perpetually affordable. A housing subsidy covenant, recorded in the town records, is the legal mechanism to ensure the long-term affordability.

Commit allocation of HOME funds at an average subsidy per HOME unit that is 20% below the HUD maximum.

The HOME Maximum per unit subsidy limits were increased by the board in December 2010 from approximately 25% to 50% of the current HUD maximum limits. All HOME awards and HOME affordability restrictions are based on these limits; however, the VHCB board gave staff the authority to exceed these limits on a case by case basis as long as compliance with the HOME rules is maintained.

Commit to an allocation of FFY2014 HOME funds where 50% of funds allocated for acquisition and rehabilitation of conventional rental properties will be located in downtowns, adjacent neighborhoods or growth centers.

100% of FFY14 HOME funds awarded for acquisition and rehabilitation of conventional rental properties were for projects located in downtowns, adjacent neighborhoods or growth centers. 68% of all FFY14 HOME funds awarded (including new construction) met this goal.

Promote the production of housing units that serve households at 50% and 30% of median income and those with special needs by requiring all CHDOs receiving HOME operating grants to develop work plans that specify how they plan to develop projects that will serve these priorities.

**Vermont Housing and Conservation Board
Consolidated Plan Evaluation Criteria
HOME Program FFY 2014**

CHDO Operating was not provided with FFY14 HOME funds; however, VHCB received work plans from the 9 previously certified CHDOs outlining their plans for developing priority housing as a part of VHCB's organizational capacity grant application process. A wide range of housing projects were awarded FY14 HOME funds that will serve the most vulnerable of Vermont's households:

Project & Location	Serve 30%	Serve 50%	Serve Special Needs
Monument View Apts, Bennington	X	X	Family Housing; accessible to persons with disabilities
Summer Street, Barre	X	X	Family and Senior Housing with some subsidies and support services (SASH); accessible to persons with disabilities
Red Clover Commons	X	X	Senior Housing with subsidies and support services (SASH); accessible to persons with disabilities
Green Street Village Apts, Richmond	X	X	Family Housing; accessible to persons with disabilities
Kelley's Field, Hinesburg	X	X	Senior and Persons with Disabilities Housing, all with subsidies; and support services (SASH)
Darling Inn, Lyndonville	X	X	Senior Housing with subsidies and support services (SASH); accessible to persons with disabilities
Brattleboro Neighborhood Hsg, Brattleboro	X	X	Family Housing with some subsidies; accessible to persons with disabilities

Incomes of Residents in HOME funded projects that were closed-out during the reporting period of July 1, 2014 - June 30, 2015:

Project & Location	# HOME units	Below 30%	31% - 50%	51% - 60%
Harrington Village, Shelburne	11	2	7	2
Wright House, Shelburne	8	3	4	1
Hilltop, St. Johnsbury	5	5	0	0
Arthur's Main St, Morrisville	7	5	0	0
Maple Street Senior, Hardwick	5	5	0	0

**Vermont Housing and Conservation Board
Consolidated Plan Evaluation Criteria
HOME Program FFY 2014**

Rail City Family Housing, St. Albans	4	2	1	1
Valley View II, Vergennes	3	3	0	0
Watkins School & Carriage House, Rutland	5	1	4	0
Portfolio Enhancement I, Brattleboro and Wilmington	5	1	2	2
Totals	53	25	22	6

Promote the production of housing units meeting Energy Star requirements.

While rigorous energy standards have been in place for many years, in March 2012 VHCB, together with the Vermont Housing Finance Agency (VHFA), adopted the new “Policy on Energy Efficiency and Water Conservation in Multi-family Residential Properties”. Meeting the Energy Star standard is one option under the new policy, but another option “Energy Code Plus” was developed to be more compatible with rehabilitation projects. Going forward, all projects that receive HOME funding will meet one of these standards, with exceptions provided only on rehabilitation projects where particular building measures associated with these standards may not be feasible.

Number of Energy Star Designated Units in new construction/gut rehab HOME funded projects that were closed-out during the reporting period of July 1, 2014 - June 30, 2015:

Project & Location	# New Construction Units meeting Energy Star	# Gut Rehab Units meeting Energy Star	# Total Units meeting Energy Star	# Units not meeting Energy Star
Harrington Village, Shelburne	42	N/A	42	0
Wright House, Shelburne	36	N/A	36	0
Hilltop, St. Johnsbury	5	19	24	0
Arthur’s Main St, Morrisville	0	0	0	18
Maple Street	N/A	N/A	0	16

**Vermont Housing and Conservation Board
Consolidated Plan Evaluation Criteria
HOME Program FFY 2014**

Senior, Hardwick				
Rail City Family Housing, St. Albans	N/A	N/A	0	31
Valley View II, Vergennes	N/A	N/A	0	12
Watkins School & Carriage House, Rutland	8	6	14	14
Portfolio Enhancement I, Brattleboro and Wilmington	N/A	29	0	29
Total	91	54	116	120

Race information for HOME funded units in projects closed-out during the reporting period of July 1, 2014 - June 30, 2015:

Project & Location	# Hispanic	# Non-Hispanic	# White	# Non-White	Total # households
Harrington Village, Shelburne	0	11	11	0	11
Wright House, Shelburne	0	8	8	0	8
Hilltop, St. Johnsbury	1	4	4	1	5
Arthur's Main St, Morrisville	0	7	7	0	7
Maple Street Senior, Hardwick	0	5	4	1	5
Rail City Family Housing, St. Albans	0	4	4	0	4
Valley View II, Vergennes	0	3	3	0	3
Watkins School	0	5	5	0	5

**Vermont Housing and Conservation Board
 Consolidated Plan Evaluation Criteria
 HOME Program FFY 2014**

& Carriage House, Rutland					
Portfolio Enhancement I, Brattleboro and Wilmington	1	4	5	0	5
Total	2	51	51	2	53

Annual Performance Report
HOME Program Vermont

U.S. Department of Housing
and Urban Development
Office of Community
Planning and Development

Public Reporting Burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, 20503. Do not send this completed form to either of these addresses.							
This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/MI) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are include for each section if further explanation is needed.							
Submit this form on or before December 31. Send one copy to the appropriate HUD Field Office and one copy to: HOME Program, RM 7176, 451 7th Street, S.W., Washington, D.C. 20410.					This report is for period: (mm/dd/yy)		Date Submitted:
					Starting: 7/1/14	Ending: 6/30/15	August 28, 2015
Part I: Participant Identification							
1. Participant Number SG500100			2. Participant Name State of Vermont				
3. Name of Person Completing Report Ann Karlene Kroll				4. Phone No. (Include Area Code) 802-828-5225			
5. Address National Life Office Building, North Lobby – 6 th Floor			6. City Montpelier		7. State Vermont	8. Zip Code 05620-0501	
Part II: Program Income							
Enter the following program income amounts for the reporting period: in block 1 the balance on hand at the beginning; in block 2 the amount generated; in block 3 amount expended; and in block 4 the amount for Tenant-Based rental Assistance.							
1. Balance on Hand at Beginning of Reporting Period. 0		2. Amount Received During Reporting Period: \$4,635.25		3. Total Amount Expended During Reporting Period: \$4,635.25	4. Amount Expended for Tenant-Based Rental Assistance: 0	5. Balance on Hand at End of Reporting Period 0	
Part III: Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)							
In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.							
	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic	
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic		
A. Contracts 1. Number	12	0	0	0	0		12
2. Dollar Amount	25,475,095.30	0	0	0	0		25,475,095.30
B. Sub-Contracts 1. Number	145	0	0	0	0		145
2. Dollar Amount	16,912,629.82	0	0	0	0		16,912,629.82
	a. Total	b. Women Business Enterprises (WBE)	c. Male				
C. Contracts 1. Number	12	0	12				
2. Dollar Amount	25,475,095.30	0	25,475,095.30				
D. Sub-Contracts 1. Number	145	4					
2. Dollar Amount	16,912,629.82	1,276,018.00	15,6636,611.82				

Part IV: Minority Owners of Rental Property						
In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.						
	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number	0					
2. Dollar Amount	0					
Part V: Relocation and Real Property Acquisition						
Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacement and acquisition occurring during the reporting period.						
	a. Number	b. Cost				
1. Parcels Acquired	11	5,112,100.00				
2. Businesses Displaced	0	0				
3. Nonprofit Organizations Displaced	0	0				
4. Households Temporarily Relocated, not Displaced	63	129,217.61				
Households Displaced	a. Total	Minority Households				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
5. Households Displaced: No.	2	0	0	0	0	2
6. Households Displaced: Cost	14,680.00	0	0	0	0	14,680.00

Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

Instructions for the HOME Match Report

Applicability:

The HOME Match Report is part of the HOME APR and must be filled out by every participating jurisdiction that incurred a match liability. Match liability occurs when FY 1993 funds (or subsequent year funds) are drawn down from the U.S. Treasury for HOME projects. A Participating Jurisdiction (PJ) may start counting match contributions as of the beginning of Federal Fiscal Year 1993 (October 1, 1992). A jurisdiction not required to submit this report, either because it did not incur any match or because it had a full match reduction, may submit a HOME Match Report if it wishes. The match would count as excess match that is carried over to subsequent years. The match reported on this form must have been contributed during the reporting period (between October 1 and September 30).

Timing:

This form is to be submitted as part of the HOME APR on or before December 31. The original is sent to the HUD Field Office. One copy is sent to the

Office of Affordable Housing Programs, CGHF
Room 7176, HUD, 451 7th Street, S.W.
Washington, D.C. 20410.

The participating jurisdiction also keeps a copy.

Instructions for Part II:

1. **Excess match from prior Federal fiscal year:** Excess match carried over from prior Federal fiscal year.
2. **Match contributed during current Federal fiscal year:** The total amount of match contributions for all projects listed under Part III in column 9 for the Federal fiscal year.

3. **Total match available for current Federal fiscal year:** The sum of excess match carried over from the prior Federal fiscal year (Part II, line 1) and the total match contribution for the current Federal fiscal year (Part II, line 2). This sum is the total match available for the Federal fiscal year.

4. **Match liability for current Federal fiscal year:** The amount of match liability is available from HUD and is provided periodically to PJs. The match must be provided in the current year. The amount of match that must be provided is based on the amount of HOME funds drawn from the U.S. Treasury for HOME projects. The amount of match required equals 25% of the amount drawn down for HOME projects during the Federal fiscal year. Excess match may be carried over and used to meet match liability for subsequent years (see Part II line 5). Funds drawn down for administrative costs, CHDO operating expenses, and CHDO capacity building do not have to be matched. Funds drawn down for CHDO seed money and/or technical assistance loans do not have to be matched if the project does not go forward. A jurisdiction is allowed to get a partial reduction (50%) of match if it meets one of two statutory distress criteria, indicating "fiscal distress," or else a full reduction (100%) of match if it meets both criteria, indicating "severe fiscal distress." The two criteria are poverty rate (must be equal to or greater than 125% of the average national family poverty rate to qualify for a reduction) and per capita income (must be less than 75% of the national average per capita income to qualify for a reduction). In addition, a jurisdiction can get a full reduction if it is declared a disaster area under the Robert T. Stafford Disaster Relief and Emergency Act.

5. **Excess match carried over to next Federal fiscal year:** The total match available for the current Federal fiscal year (Part II, line 3) minus the match liability for the current Federal fiscal year (Part II, line 4). Excess match may be carried over and applied to future HOME project match liability.

Instructions for Part III:

1. **Project No. or Other ID:** "Project number" is assigned by the C/MI System when the PJ makes a project setup call. These projects involve at least some Treasury funds. If the HOME project does not involve Treasury funds, it must be identified with "other ID" as follows: the fiscal year (last two digits only), followed by a number (starting from "01" for the first non-Treasury-funded project of the fiscal year), and then at least one of the following abbreviations: "SF" for project using shortfall funds, "PI" for projects using program income, and "NON" for non-HOME-assisted affordable housing. Example: 93.01.SF, 93.02.PI, 93.03.NON, etc.

Shortfall funds are non-HOME funds used to make up the difference between the participation threshold and the amount of HOME funds allocated to the PJ; the participation threshold requirement applies only in the PJ's first year of eligibility. [§92.102]

Program income (also called "repayment income") is any return on the investment of HOME funds. This income must be deposited in the jurisdiction's HOME account to be used for HOME projects. [§92.503(b)]

Non-HOME-assisted affordable housing is investment in housing not assisted by HOME funds that would qualify as “affordable housing” under the HOME Program definitions. “NON” funds must be contributed to a specific project; it is not sufficient to make a contribution to an entity engaged in developing affordable housing. [§92.219(b)]

2. **Date of Contribution:** Enter the date of contribution. Multiple entries may be made on a single line as long as the contributions were made during the current fiscal year. In such cases, if the contributions were made at different dates during the year, enter the date of the last contribution.
3. **Cash:** Cash contributions from non-Federal resources. This means the funds are contributed permanently to the HOME Program regardless of the form of investment the jurisdiction provides to a project. Therefore all repayment, interest, or other return on investment of the contribution must be deposited in the PJ’s HOME account to be used for HOME projects. The PJ, non-Federal public entities (State/local governments), private entities, and individuals can make contributions. The grant equivalent of a below-market interest rate loan to the project is eligible when the loan is not repayable to the PJ’s HOME account. [§92.220(a)(1)] In addition, a cash contribution can count as match if it is used for eligible costs defined under §92.206 (except administrative costs and CHDO operating expenses) or under §92.209, or for the following non-eligible costs: the value of non-Federal funds used to remove and relocate ECHO units to accommodate eligible tenants, a project reserve account for replacements, a project reserve account for unanticipated increases in operating costs, operating subsidies, or costs relating to the portion of a mixed-income or mixed-use project not related to the affordable housing units. [§92.219(c)]
4. **Foregone Taxes, Fees, Charges:** Taxes, fees, and charges that are normally and customarily charged but have been waived, foregone, or deferred in a manner that achieves affordability of the HOME-assisted housing. This includes State tax credits for low-income housing development. The amount of real estate taxes may be based on the

post-improvement property value. For those taxes, fees, or charges given for future years, the value is the present discounted cash value. [§92.220(a)(2)]

5. **Appraised Land/Real Property:** The appraised value, before the HOME assistance is provided and minus any debt burden, lien, or other encumbrance, of land or other real property, not acquired with Federal resources. The appraisal must be made by an independent, certified appraiser. [§92.220(a)(3)]
6. **Required Infrastructure:** The cost of investment, not made with Federal resources, in on-site and off-site infrastructure directly required for HOME-assisted affordable housing. The infrastructure must have been completed no earlier than 12 months before HOME funds were committed. [§92.220(a)(4)]
7. **Site preparation, Construction materials, Donated labor:** The reasonable value of any site-preparation and construction materials, not acquired with Federal resources, and any donated or voluntary labor (see §92.354(b)) in connection with the site-preparation for, or construction or rehabilitation of, affordable housing. The value of site-preparation and construction materials is determined in accordance with the PJ’s cost estimate procedures. The value of donated or voluntary labor is determined by a single rate (“labor rate”) to be published annually in the Notice Of Funding Availability (NOFA) for the HOME Program. [§92.220(6)]
8. **Bond Financing:** Multifamily and single-family project bond financing must be validly issued by a State or local government (or an agency, instrumentality, or political subdivision thereof). 50% of a loan from bond proceeds made to a multifamily affordable housing project owner can count as match. 25% of a loan from bond proceeds made to a single-family affordable housing project owner can count as match. Loans from all bond proceeds, including excess bond match from prior years, may not exceed 25% of a PJ’s total annual match contribution. [§92.220(a)(5)] The amount in excess of the 25% cap for bonds may carry over, and the excess will count as part of the statutory limit of up to 25% per year. Requirements regarding

bond financing as an eligible source of match will be available upon publication of the implementing regulation early in FY 1994.

9. **Total Match:** Total of items 3 through 8. This is the total match contribution for each project identified in item 1.

Ineligible forms of match include:

1. Contributions made with or derived from Federal resources e.g. CDBG funds [§92.220(b)(1)]
2. Interest rate subsidy attributable to the Federal tax-exemption on financing or the value attributable to Federal tax credits [§92.220(b)(2)]
3. Contributions from builders, contractors or investors, including owner equity, involved with HOME-assisted projects. [§92.220(b)(3)]
4. Sweat equity [§92.220(b)(4)]
5. Contributions from applicants/recipients of HOME assistance [§92.220(b)(5)]
6. Fees/charges that are associated with the HOME Program only, rather than normally and customarily charged on all transactions or projects [§92.220(a)(2)]
7. Administrative costs

Part II: Contracts Awarded

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$
B. Total dollar amount of contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving contracts	

2. Non-Construction Contracts:

A. Total dollar amount all non-construction contracts awarded on the project/activity	\$
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving non-construction contracts	

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- Other; describe below.

Public reporting for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

Instructions: This form is to be used to report annual accomplishments regarding employment and other economic opportunities provided to low- and very low-income persons under Section 3 of the Housing and Urban Development Act of 1968. The Section 3 regulations apply to any **public and Indian housing programs** that receive: (1) development assistance pursuant to Section 5 of the U.S. Housing Act of 1937; (2) operating assistance pursuant to Section 9 of the U.S. Housing Act of 1937; or (3) modernization grants pursuant to Section 14 of the U.S. Housing Act of 1937 and to **recipients of housing and community development assistance in excess of \$200,000** expended for: (1) housing rehabilitation (including reduction and abatement of lead-based paint hazards); (2) housing construction; or (3) other public construction projects; and to **contracts and subcontracts in excess of \$100,000** awarded in connection with the Section-3-covered activity.

Form HUD-60002 has three parts, which are to be completed for all programs covered by Section 3. Part I relates to **employment and training**. The recipient has the option to determine numerical employment/training goals either on the basis of the number of hours worked by new hires (columns B, D, E and F). Part II of the form relates to **contracting**, and Part III summarizes recipients' **efforts** to comply with Section 3.

Recipients or contractors subject to Section 3 requirements must maintain appropriate documentation to establish that HUD financial assistance for housing and community development programs were directed toward low- and very low-income persons.* A recipient of Section 3 covered assistance shall submit one copy of this report to HUD Headquarters, Office of Fair Housing and Equal Opportunity. Where the program providing assistance requires an annual performance report, this Section 3 report is to be submitted at the same time the program performance report is submitted. Where an annual performance report is not required, this Section 3 report is to be submitted by January 10 and, if the project ends before December 31, within 10 days of project completion. **Only Prime Recipients are required to report to HUD. The report must include accomplishments of all recipients and their Section 3 covered contractors and subcontractors.**

- HUD Field Office: Enter the Field Office name .
1. Recipient: Enter the name and address of the recipient submitting this report.
 2. Federal Identification: Enter the number that appears on the award form (with dashes). The award may be a grant, cooperative agreement or contract.
 3. Dollar Amount of Award: Enter the dollar amount, rounded to the nearest dollar, received by the recipient.
 - 4 & 5. Contact Person/Phone: Enter the name and telephone number of the person with knowledge of the award and the recipient's implementation of Section 3.
 6. Reporting Period: Indicate the time period (months and year) this report covers.
 7. Date Report Submitted: Enter the appropriate date.

8. Program Code: Enter the appropriate program code as listed at the bottom of the page.
9. Program Name: Enter the name of HUD Program corresponding with the "Program Code" in number 8.

Part I: Employment and Training Opportunities

Column A: Contains various job categories. Professionals are defined as people who have special knowledge of an occupation (i.e. supervisors, architects, surveyors, planners, and computer programmers). For construction positions, list each trade and provide data in columns B through F for each trade where persons were employed. The category of "Other" includes occupations such as service workers.

Column B: (Mandatory Field) Enter the number of new hires for each category of workers identified in **Column A** in connection with this award. New hire refers to a person who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column C: (Mandatory Field) Enter the number of Section 3 new hires for each category of workers identified in **Column A** in connection with this award. Section 3 new hire refers to a Section 3 resident who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column D: Enter the percentage of all the staff hours of new hires (Section 3 residents) in connection with this award.

Column E: Enter the percentage of the total staff hours worked for Section 3 employees and trainees (including new hires) connected with this award. Include staff hours for part-time and full-time positions.

Column F: (Mandatory Field) Enter the number of Section 3 residents that were trained in connection with this award.

Part II: Contract Opportunities

Block 1: Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project/program that were awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Block 2: Non-Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Part III: Summary of Efforts – Self -explanatory

Submit one (1) copy of this report to the HUD Headquarters Office of Fair Housing and Equal Opportunity, at the same time the performance report is submitted to the program office. The Section 3 report is submitted by January 10. Include only contracts executed during the period specified in item 8. PHAs/IHAs are to report all contracts/subcontracts.

* The terms "low-income persons" and very low-income persons" have the same meanings given the terms in section 3 (b) (2) of the United States Housing Act of 1937. **Low-income persons** mean families (including single persons) whose incomes do not exceed 80 percent of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that

The Secretary may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of the Secretary's findings such that variations are necessary because of prevailing levels of construction costs or unusually high- or low-income families. **Very low-income persons** mean low-income families (including single persons) whose incomes do not exceed 50 percent of the median family income area, as determined by the Secretary with adjustments or smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 percent of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.

**Supplement to HUD Form 60002 – Section 3 Report for HOME
Reporting Period July 1, 2014 – June 30, 2015**

Part III: Summary

Vermont's Statewide HOME Program, administered by the Vermont Housing and Conservation Board (VHCB), participates with VHCB's Lead Program on many of the same activities. The Lead Program submits a Section 3 report separately.

Attached, based on an annual survey of HOME grantees, is a list of economic opportunities provided to residents at HOME funded developments in exchange for either compensation or a reduction in rent, and the race and sex of the persons employed in the positions.

VHCB staff continues to participate with the VT Agency of Commerce and Community Development (ACCD) and the City of Burlington's Community and Economic Development Office on statewide Section 3 education and outreach efforts.

As mentioned in previous year's reports, VHCB adopted its current Section 3 policy in March 2013. At that time, it was distributed to our developer partners and other interested parties and made it available on our website. Since that time, we worked with a group of developers to create customized Section 3 forms and instructions for contractors and subcontractors interested in bidding on projects, and we've distributed the updated forms to our other developer partners.

We will continue to do Section 3 education and outreach and provide technical assistance to developers and contractors in the State, and hope as we raise awareness of the incentives available to Section 3 business that more businesses will seek to self-certify.

**HUD Section 3 Notes
August 2015**

Gilman Housing Trust		
Mountain View	WM	Resident Manager
Matthewson Building	WM	Cleaning and Snow Removal
Shires Housing		
Arlington Village & Battenkill	WM	Site Manager
BenSouth & Cora B	WM	Cleaning
Carrigan	WF	Laundry Cleaning
Manchester Commons	BM	Laundry Cleaning
Manchester Knoll & Commons	BM	Site Manager
Champlain Housing Trust		
O'Dell Housing	WM	Night Manager
O'Dell Housing	WF	Night Manager
Swanton Senior	WF	Night Manager
Shelburne Family	WM	Night Manager
Allen House	WM	Night Manager
Brookside	WM	Night Manager
Harbor Place	AM	Night Manager
415 So Union	WF	Night Manager
Salmon Run	WF	Night Manager
South End	WM	Night Manager
Lamoille Housing Partnership		
Arthur's Main Street	WM	Resident Manager
Jeffersonville	WF	Resident Manager
Johnson Community Housing	WM	Resident Manager
Addison County Community Trust		
Maple Ridge	WM	Snow plowing
Maple Ridge	WM	General Maintenance
Lindale	BM	General Maintenance
Middlebury South	WF	Resident Manager
Stone Hill	WF	Resident Manager
North Pleasant Street	WF	Resident Manager
Windham & Windsor Housing Trust		
21 Horton Place	WM	Resident Manager
Abbott Neighborhood Housing	WM	Cleaning
Abbott Neighborhood Housing	WM	Maintenance
Cobblestone SRO	WM	Resident Manager
Noyes House	WF	Resident Manager
Sadawga Springs	WF	Key Holder
Sadawga Springs	WM	Cleaning
Butterfield Commons	WM	Maintenance
Worden House	WM	Resident Manager

Ludlow	WF	Contact Keyholder
Wall Street	WM	Contact Keyholder
Southview	WM	Contact Keyholder
Proctorsville	WM	Contact Keyholder
Exner Block	WF	Contact Keyholder
Howard Block	WM	Contact Keyholder
Central Vermont Community Land Trust		
Verdmont MHP	WF	Janitorial
Wheeler Brook Apts	WF	Janitorial
Cathedral Square Corporation		
Farrell St/Grandway	WF	Resident Manager
Farrell St/Grandway	WM	Alternate Resident Manager
Ruggles House	WF	Resident Manager
Holy Cross	WF	Key Holder/Lock-out services
Holy Cross	WF	Key Holder/Lock-out services
Thayer House (I& II combined)	WF	Resident Manager
Thayer House (I& II combined)	WM	Alternate Resident Manager
Whitcomb Terrace	WF	Resident Manager
Four Winds	WF	Key Holder/Lockout services
Wright House	WF	Resident Manager
Twin Pines Housing Trust		
Overlook Housing	WM	Resident Manager
Vermont State Housing Authority		
Hollow Drive	WM	WRJ Area Property Superintendent
River Bend Senior Housing	WM	Resident Manager
Committee on Temporary Shelter (COTS)		
Canal Street Veterans Housing	WM	Resident Manager
Franklin Homestead Inc.		
Franklin Homestead	WM	Key holder
Franklin Homestead	WF	Key holder
Franklin Homestead	WM	Key holder

Part III

STATE OF VERMONT
EMERGENCY SOLUTIONS GRANTS (ESG)
ANNUAL REPORT
FFY 2014 /SFY 2015
FOR THE PERIOD 7/1/14 TO 6/30/15

Vermont's Emergency Solutions Grants program, administered by the State Office of Economic Opportunity, provides a blend of state and federal (HUD) funding to support operations, staffing and homelessness prevention and re-housing assistance at approximately 40 non-profit emergency shelter, transitional housing and prevention programs serving all regions of the state. The State Office of Economic Opportunity works in close partnership with both HUD-recognized Homeless Continua of Care - Chittenden and the Balance of State (i.e., Vt Coalition to End Homelessness) - to consult on performance measurement, data management and developing coordinated entry and assessment systems within both systems of care.

OVERNIGHTS SHELTERED¹

Between July 1, 2014 and June 30, 2015, Vermont's publicly funded shelters provided (in part with support from ESG funding):

- **4,303** persons sheltered for a total of **153,361** shelter bed nights.
- **3,446** were adults and **857** were children under the age of 18.
- The average length of stay was approximately **36.8** days.

This included 29 overnight emergency shelters, including 4 warming shelters open only during cold weather months and 9 shelters for persons fleeing domestic/sexual violence. In addition, funding supported 3 day shelters for people experiencing homelessness. Shelters range in size from only a few rooms for families to more than thirty beds for single adults.

HOMELESSNESS PREVENTION AND RAPID RE-HOUSING²

Other programs provided homelessness prevention and rapid re-housing assistance such as housing support services and financial aid to provide eviction or help a family enter new housing. These activities provided housing stability for **2,164** persons in **867** households, 50% of these households were literally homeless.

Both homelessness prevention and rapid-rehousing strategies provide housing relocation and stabilization support such as housing search and placement, landlord-

¹ Figures in this section represent combined numbers from 39 total ESG-funded and Vermont-funded programs.

² Figures in this section represent combined numbers from 39 total ESG-funded and Vermont-funded programs.

tenant mediation, housing case management, follow-up or supportive services to help maintain housing, money management and financial assistance such as security deposits, utility payments and deposits, moving costs, rental arrearages and short-term rental assistance. Using the HUD and AHS definition, homelessness prevention targets assistance to those who are “at-risk of homelessness” (e.g., “couch surfing”, exiting an institution, or facing eviction) whereas rapid re-housing serves those experiencing literal homelessness (e.g., sleeping in a place not meant for habitation or a staying in an emergency shelter).

Prevention and Rapid Re-Housing services in this report are only those paid for with Emergency Solutions Grant dollars. Numbers do not reflect other activities by these grantee providers paid for with funding such as Crisis Fuel, Community Housing Grant, Vermont Rental Subsidy, FEMA, or CSBG. Though in reality, community-based providers often combine these various resources in order to meet the presenting needs. Approximately \$1.9 million in state and federal funding was awarded under the Emergency Solutions Grant program. In total, 72% of grant funding supported emergency shelter and services; 13% supported rapid rehousing and 15% supported homelessness prevention. Approximately half of funds supported direct service staff, such as case managers or housing counselors. Approximately one-third of funds supported basic shelter operations, such as utilities, rent, building insurance, shelter supplies or basic maintenance. The remaining funds (approximately \$300,000) provided client financial or rental assistance such as security deposit, rental or utility arrearages, or short-term rental assistance.

The FY14 Federal Award was \$589,905, requiring \$489,905 in matching funds. FY14 Federal Awards were made to seven subrecipients spanning both Continuum of Care jurisdictions. The FY14 Federal Award Allocation:

FFY 2014 - HUD ESG	EMERGENCY SHELTER			PREVEN- TION	RAPID RE- HOUSING	HMIS
	HUD	Operations	Essential Services			
Circle	\$17,175	\$12,375	\$4,800			
Committee on Temporary Shelter (COTS)	\$260,348	\$29,117	\$171,956	\$35,000	\$21,275	\$3,000
Champlain Valley Office of Economic Opportunity (CVOEO)	\$126,018			\$79,401	\$46,617	
Morningside House	\$79,000	\$35,000	\$42,574			\$1,426
Upper Valley Haven	\$46,037	\$30,000	\$16,037			
Voices Against Violence (CVOEO)	\$12,084	\$7,964	\$4,120			
Vt Network Against Domestic & Sexual Violence	\$5,000					\$5,000
Subtotal Subrecipient Grants	\$545,662	\$114,456	\$239,487	\$114,401	\$67,892	\$9,426
Administration	\$44,243					
TOTAL	\$589,905					

CONTINUUM OF CARE: Vermont has two designated Continua of Care; the Chittenden County Continuum and the Balance of State Continuum. The balance of state Continuum is comprised of roughly one dozen regional continua of care. ESG funds are expended in both the Chittenden County and Balance of State Continuum. All ESG subrecipients are active in at least one of these groups. All are involved with their local Continua of Care. Coordination of activities through the CoC system promotes comprehensive strategies to prevent homelessness; better services for those experiencing homelessness; decreased incidence of duplication of services; and more efficient utilization of limited resources, including both the ESG and other funds such as Continuum of Care - Supportive Housing Program dollars.

SELF-EVALUATION/FUNDING METHODOLOGY: Because Vermont receives the small state minimum and awards are generally level from year to year, our distribution methodology is largely historical. We typically direct the majority of HUD ESG funds towards bricks and mortar shelters with Operations needs, and utilize our State funds to support Prevention and Essential Social Services requests. New HUD requirements that cap emergency shelter Operations and Essential Services at 60% of total HUD funds have changed this methodology. Also, with the addition of new ESG performance measures by the Office of Economic Opportunity, Agency of Human Services, past performance by grantees will be taken into consideration.

Our involvement with the Continuum of Care process demonstrates the benefit of supporting a broad array of programs from emergency shelters to youth homes, domestic violence shelters, veterans' shelters and day shelters. Given our cold climate and mostly rural landscape, one of our most effective and humane strategies thus far has been to direct assistance to agencies demonstrating positive homelessness prevention outcomes. FY 2014 ESG funds were awarded and expended according to the SFY 2015/FFY 2014 Annual Action Plan priorities; accordingly, no funds were expended on Renovation/Rehabilitation or Street Outreach.

ASSESSMENT OF FIVE YEAR GOALS AND OBJECTIVES: Analysis of Outcome data suggests Vermont has a strong network of homeless prevention services, but that increases in residential rental costs are in some cases exhausting agencies' direct service prevention and rapid re-housing dollars early in the fiscal year. Many families are moving from emergency shelter to some form of permanent housing as opposed to cycling back into homelessness. This is in line with our prevention and permanent housing goals as set forth in the State's Consolidated Plan. Strong participation in educational and literacy programs while staying at shelters mitigates some of the disruption to education that once was common for families experiencing homelessness, and increases the likelihood that an adult leaves shelter more self-sufficient than when they entered.

The following ESG CAPER REPORT was not generated in IDIS due to lack of administrator access. An amended report will be submitted once access is re-established.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps* For Paperwork Reduction Act

1. Recipient Information – All Recipients Complete

Basic Grant Information

Recipient Name	VERMONT
Organizational DUNS Number	809376155
EIN/TIN Number	036000264
Identify the Field Office	BOSTON
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Vermont Balance of State CoC, Chittenden CoC

ESG Contact Name

Prefix	
First Name	Sarah
Middle Name	
Last Name	Phillips
Suffix	
Title	Chief Administrator, Office of Economic Opportunity

ESG Contact Address

Street Address 1	280 State Drive
Street Address 2	
City	Waterbury
State	VT
ZIP Code	05671-1801
Phone Number	(802) 769-6409
Extension	
Fax Number	
Email Address	sarah.phillips@vermont.gov

ESG Secondary Contact

Prefix	
First Name	Kristin
Last Name	Lyons
Suffix	
Title	Administrative Coordinator,
Phone Number	802-769-6409
Extension	

Email Address

Sarah.phillips@vermont.gov

2. Reporting Period – All Recipients Complete

Program Year Start Date 07/01/2014

Program Year End Date 06/30/2015

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: CHAMPLAIN VALLEY OFFICE OF ECONOMIC OPPORTUNITY (Community Action)

City: BURLINGTON

State: VT

Zip Code: 05402

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 126,018

Subrecipient or Contractor Name: COMMITTEE ON TEMPORARY SHELTER

City: BURLINGTON

State: VT

Zip Code: 05402

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 260,348

Subrecipient or Contractor Name: Circle

City: Barre

State: VT

Zip Code: 05641

DUNS Number:

Is subrecipient a victim services provider: Y

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 17,175

Subrecipient or Contractor Name: Morningside Shelter

City: Brattleboro

State: VT

Zip Code: 05302

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 79,000

Subrecipient or Contractor Name: Upper Valley Haven

City: White River Junction

State: VT

Zip Code: 05001

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 46,037

Subrecipient or Contractor Name: CHAMPLAIN VALLEY OFFICE OF ECONOMIC OPPORTUNITY (Voices Against Violence)

City: ST. ALBANS

State: VT

Zip Code: 05478

DUNS Number:

Is subrecipient a victim services provider: Y

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 12,084

Subrecipient or Contractor Name: VERMONT NETWORK AGAINST DOMESTIC AND SEXUAL VIOLENCE

City: MONTPELIER

State: VT

Zip Code: 05601

DUNS Number:

Is subrecipient a victim services provider: Y

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 5,000

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	548
Children	431
Don't Know/Refused/Other	0
Missing Information	0
Total	979

Table 1 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	387
Children	311
Don't Know/Refused/Other	0
Missing Information	0
Total	698

Table 2 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	1,987
Children	842
Don't Know/Refused/Other	3
Missing Information	0
Total	2,832

Table 3 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 4 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	2,891
Children	1,584
Don't Know/Refused/Other	3
Missing Information	55
Total	4,533

Table 5 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	2,097
Female	2,420
Transgender	5
Don't Know/Refused/Other	1
Missing Information	10
Total	4,533

Table 6 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	1,580
18-24	664
25 and over	2,141
Don't Know/Refused/Other	8
Missing Information	140
Total	4,533

Table 7 – Age Information

7. Special Populations Served—Complete for All Activities Number of Persons in Households

Subpopulation	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters	Total
Veterans				142
Victims of Domestic Violence				848
Elderly				123
HIV/AIDS				7
Chronically Homeless				421
Persons with Disabilities:				
Severely Mentally Ill				512
Chronic Substance Abuse				333
Other Disability				611
Total (Unduplicated if possible)				0

Table 8 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

8. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	97,704
Total Number of bed-nights provided	82,710
Capacity Utilization	84.65%

Table 9 – Shelter Capacity

Bed nights - Utilization

CR-70, Section 8, The information above reflects data from HUD-funded subrecipients and state-funded match grantees only. The utilization rate above is based on the number of beds rather than rooms; in the case of shelters serving families (which includes domestic violence shelters), some beds may be empty while rooms may be occupied. In other cases, there are cribs available, which may only provide a bed night for infants. This would mean that bed night availability shifts from night to night making it virtually impossible track capacity utilization based on bed nights available and provided. For this reason, the Office of Economic Opportunity considers this method of determining capacity utilization to be inaccurate.

9. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

NEW PERFORMANCE MEASURES: [1] Beginning July 1, 2011 with the start of the state fiscal year, the State Office of Economic Opportunity (administrator for the Emergency Solutions Grants) launched new outcome performance measurements reported on by all grantee providers. Performance measures were developed in consultation with the CoCs and are evaluated by each jurisdiction annually. Grantees only report on measures tied to the category of funding received: Shelter Operations, Essential Services, Homelessness Prevention and Rapid Re-Housing. Program targets and performance for SFY15:

1. Homelessness Prevention Services

At least 70% of households at-risk of homelessness will have their housing stabilized or be safely re-housed within 28 days. *SFY15 Performance: 67%*

At least 70% of the above households will continue to be in stable housing at least 90 days following assistance. *SFY15 Performance: 66%*

2. Rapid Re-Housing Services

At least 70% of homeless households will be safely re-housed within 28 days. *SFY15 Performance: 44%*

At least 70% of the above households will continue to be in stable housing at least 90 days following assistance. *SFY15 Performance: 72%*

3. Emergency Shelter Operations

Shelter facilities are open, staffed, insured, clear of safety violations, and available to shelter the homeless. *SFY15 Performance: open 362 days on average or 99.2%*

At least 90% of shelter households (individuals or families) will have an initial meeting with a case manager within 3 days of entering the program. *SFY15 Performance: 92% emergency shelters*

42% of households who exited emergency shelter, exited to stable permanent or transitional housing

4. Housing Case Management

At least 90% of homeless households referred for case management will meet with a case manager within 3 days of the referral. *SFY15 Performance: 94%*

Within 90 days of referral, at least 70% of these households will have at least 1 adult in the household who is employed OR has enrolled in an educational or training program, OR has qualified for income benefits such as TANF, SSI or GA. *SFY15 Performance: 59%*

Within 90 days of referral, at least 70% of households receiving case management from the Grantee will be stabilized in transitional or permanent housing. *SFY15 Performance: 35%* AND At least 70% of those households will remain stably housed for at least 90 days. *SFY15 Performance: 73%*

5. Youth Shelter & Services

At least 90% of youth entering the program will meet with a case manager within 3 days of program entry. *SFY15 Performance: 100%*

At least 70% of youth exiting the program will have “safe exits” as defined by one of the following categories: College, Friends, Home With Family, Independent Living, Job Corps, Military, Relative’s Home, or Residential Treatment/Rehab. *SFY15 Performance: 93%* AND At least 70% of the above youth with a safe exit, will continue to be stably housed for at least 90 days. *SFY15 Performance: unk*

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	FY 2012	FY 2013	FY 2014
Expenditures for Rental Assistance	0	1,043	23,264
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	1,000	22,000
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	69,137
Subtotal Homelessness Prevention	0	2,043	114,401

Table 10 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	FY 2012	FY 2013	FY 2014
Expenditures for Rental Assistance	0	1,131	11,039
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	3,000	20,500
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	36,353
Subtotal Rapid Re-Housing	0	4,131	67,892

Table 11 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	FY 2012	FY 2013	FY 2014
Essential Services	0	0	239,487
Operations	0	0	114,456
Renovation	0	0	
Major Rehab	0	0	
Conversion	0	0	
Subtotal	0	0	353,943

Table 12 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	FY 2012	FY 2013	FY 2014
HMIS	0	0	9,426
Administration	0	8,795	44,243
Street Outreach	0	0	0

Table 13 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	FY 2012	FY 2013	FY 2014
546,135	0	14,969	589,905

Table 14 - Total ESG Funds Expended

11f. Match Source

	FY 2012	FY 2013	FY 2014
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	495,460
Local Government	0	0	0
Private Funds	0	0	0
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	0	0	495,460

Table 15 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	FY 2012	FY 2013	FY 2014
1,100,334	0	14,969	1,085,365

Table 16 - Total Amount of Funds Expended on ESG Activities

Notes for 11f. Match

Due to interim regulations which restrict match funding to those which meet all regulatory requirements, the State Government match funds reported is limited to \$495,460 (required amount: \$489,905). In fact, the State appropriation for the program year was \$1,092,000.

Part IV

FEDERAL HOMELESS, HOUSING AND LOW-INCOME PROGRAMS

<p style="text-align: center;">U.S. Dept. of Housing & Urban Development</p> <ul style="list-style-type: none"> -Sect. 8 Housing Choice Voucher Program (Mainstream, Family Unification, Family Self-Sufficiency, Non-Elderly Disabled, Homeownership) -Housing Opportunities for Persons with AIDS Program (HOPWA) -Veterans Affairs Supportive Housing (VASH = HUD & Veterans Affairs) -Project-Based Vouchers/Public Housing -Low Income Housing Tax Credit (Treasury, HUD, DOJ) -Single & Multiple Family Housing -Community Development Block Grants -HOME: Investment Partnerships -Fair Housing/Lead Control -Family Self-Sufficiency -Ex-Offender Reentry (HUD & DOJ) -ARRA Stimulus (HPRP, NSP, DV TH) -Supportive Housing for People with Disabilities (Sect. 811)/Elderly (Sect. 202) <hr style="border-top: 1px dashed black;"/> <p style="text-align: center;">HUD HOMELESS PROGRAMS</p> <p style="text-align: center;"><u>Competitive Grants</u></p> <ul style="list-style-type: none"> -Continuum of Care Program (COC) (formerly named Supportive Housing, Shelter+Care, Sect. 8 Mod Rehab SRO) <p style="text-align: center;"><u>Formula Grants</u></p> <ul style="list-style-type: none"> -Emergency Solutions Grants (ESG) <p style="text-align: center;"><u>Other</u></p> <ul style="list-style-type: none"> -Surplus Federal Properties Program 	<p style="text-align: center;">U.S. Dept. of Health & Human Services</p> <ul style="list-style-type: none"> -CSBG/SSBG -Runaway & Homeless Youth (RHYP) -SAMHSA/PATH (Mental Health) -Agencies on Aging -LIHEAP (fuel assistance) -Refugee Resettlement -TANF (Reach Up) -Child Support -Child Abuse Prevention -Welfare Services -Medicare & Medicaid -Foster Care/Adoption 	<p style="text-align: center;">U.S. Dept. of Education</p> <ul style="list-style-type: none"> -McKinney/Vento Education for Homeless Children and Youth Program (homeless education liaisons, services, transportation) -Adult Education -College Loans -Centers for Independent Living -Mentoring -Special Education -School Dropout Prevention -Other Programs
<p style="text-align: center;">U.S. Dept. of Veterans Affairs</p> <p style="text-align: center;">Supportive Services for Veteran Families (SSVF), HCHV-shelter beds, Grant & Per Diem (GPD)-transitional housing, Supportive Housing, HUD-VASH, Pensions, Benefits, Health Care, Burials</p>		
<p style="text-align: center;">U.S. Dept. of Justice- Office on Violence Against Women</p> <p style="text-align: center;">Shelter Beds, Services, Transitional Housing Assistance, Trainings, Legal Assistance, Prevention</p>		

DOJ: www.ovw.usdoj.gov
 VA: www.va.gov/HOMELESS/housing.asp
 HHS: www.hhs.gov/about/infoguid.html#pub
 DOE: www2.ed.gov/programs/homeless/index.html
 HUD: <http://portal.hud.gov/hudportal/HUD?src=/hudprograms/toc>

**FIND RESOURCES! Contact Vermont 2-1-1 (a program of the United Ways of VT)
Simply dial 2-1-1 or www.vermont211.org**

HUD CONTINUUM OF CARE [CoC] PROGRAM and other HOMELESS PROGRAMS

Homeless Emergency and Rapid Transition to Housing (HEARTH) Act. The Act of 2009 *amends and reauthorizes* the McKinney-Vento Homeless Assistance Act with substantial changes to reduce and end homelessness in the U.S. <https://www.hudexchange.info/homelessness-assistance/hearth-act/>

Opening Doors- Federal Strategic Plan to Prevent & End Homelessness. Established 2010; coordinated by Office of the President; implemented by U.S. Interagency Council on Homelessness (USICH). Nation's first comprehensive strategy to prevent/end homelessness with joint action by 19 federal departments along with state & local partners in the public and private sectors. http://usich.gov/opening_doors/

- VCH- <http://humanservices.vermont.gov/boards-committees/vermont-council-on-homelessness/>

HUD Continuum of Care: <https://www.hudexchange.info/coc/>

- HUD-recognized geographic area of community partners who develop/implement strategic planning.
- Each HUD CoC (400+) in the U.S. oversees the following: approve/submit annual CoC community application; conduct Point-in-Time Count of the Homeless/Housing Inventory Chart of Homeless Beds; Coordinated Entry; CoC HMIS; ESG coordination; other homeless planning activities.

Homeless Management Information System [HMIS]: <https://www.hudexchange.info/hmis>

- Each HUD CoC must select & use only one HMIS software to record and store client-level data.
- The following need to use a CoC's HMIS (except domestic violence providers): **HHS-PATH and Runaway/Homeless Youth Programs; HUD- COC/ESG/HOPWA; Veteran Affairs-Homeless Programs.**
- HMIS can also be utilized in the Point-in-Time Count of the Homeless; Annual Performance Reports, project performance evaluation; CoC outcomes; community needs/gaps analysis; Annual Homeless Assessment Report to HUD/Congress; Coordinated Entry; and other activities.

Federal Homeless Programs:

HUD-CONTINUUM OF CARE (COC) - Competitive Grants – see “HUD CoC” for application process.

- **Permanent Supportive Housing** = literal/chronic homeless persons with a disabling condition, and their families if applicable; long-term rental subsidies combined with matching provider services.
 - **Rapid Rehousing** = literal homeless families; tenant-based subsidy (6-24 months) with services.
 - **HMIS** = Homeless Management Information System.
 - **Transitional Housing** = imminent or literal homeless individuals/families; up to a 24 months stay.
 - **Safe Haven** = low-barrier housing for literal homeless individuals with mental health needs.
 - **HMIS** = Homeless Management Information System. **Supportive Services Only** = case management.
- COC PROGRAM INTERIM RULE-*

https://www.hudexchange.info/resources/documents/CoCProgramInterimRule_FormattedVersion.pdf

HUD-EMERGENCY SOLUTIONS GRANTS (ESG) - Formula Grants. <https://www.hudexchange.info/esg>

- Prevention, Rapid Rehousing (short-term or medium-term), Shelter Operations, Services.
- VT DHCD & City of Burlington-CEDO each submit their areas' HUD Consolidated Plan submission.
- VT AHS/DCF-Office of Economic Opportunity distributes ESG funds (HUD & VT State match) as HOP.

HUD-HOUSING OPPORTUNITIES FOR PEOPLE WITH AIDS (HOPWA) - <https://www.hudexchange.info/hopwa/>

- VHCB = grant recipient: VSHA rental assistance subrecipient & AIDS Service Providers; BHA = recipient

HHS-RUNAWAY & HOMELESS YOUTH PROGRAM (RHYP) – *Vermont Coalition of Runaway & Homeless Youth*
<http://www.acf.hhs.gov/programs/fysb/programs/runaway-homeless-youth>

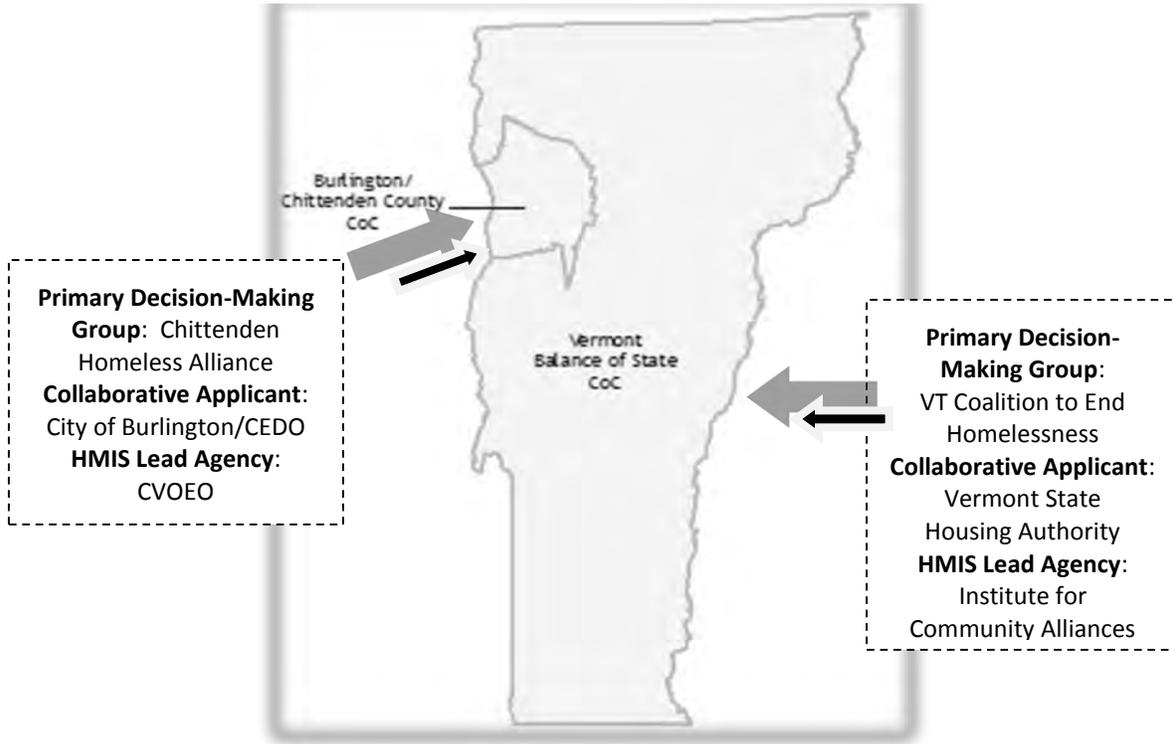
HHS/SAMHSA-PROJECTS FOR ASSISTANCE IN TRANSITION FROM HOMELESSNESS PROGRAM (PATH)

<http://pathprogram.samhsa.gov/super/path/about.aspx>; VT Department of Mental Health

VETERANS AFFAIRS-HOMELESS PROGRAMS (SSVF, HCHV, GPD, HUD-VASH) - <http://www.va.gov/homeless/>

HUD CONTINUA of CARE in VERMONT

CoC Members & Interested Parties = Current/Former Homeless Persons; Service Providers [Low-Income/ Employment/Health Care/Mental Health/Substance Abuse/Domestic Violence/Veterans/Others]; For-Profit/Non-Profit Landlords; Public Housing Authorities; Funders & Businesses; Housing Developers; Law Enforcement/Corrections/Legal Services; Faith-Based organizations; Colleges/Universities; Homeless Education Liaisons/Schools; Parent-Child Centers; Local/State/Federal Governments; and Other Partners.



VERMONT BALANCE OF STATE CONTINUUM OF CARE

Primary Decision-Making Group = VT COALITION TO END HOMELESSNESS www.helpingtohousevt.org

- Steering Committee = Co-Chairs, Secretary, Treasurer, and Members-at-Large
- Local CoC's = County/Regional Coalitions that make up the VT Balance of State CoC (see list).
- HMIS Committee & PIT Committee
- Legislative/Advocacy Committee
- Coordinated Entry Workgroup
- CoC NOFA Application Committee

CoC Collaborative Applicant = VT State Housing Authority; Contact: Daniel Blankenship; www.vsha.org

HMIS Lead Agency/Data Administrator = ICA; Contact: vthmis@icalliances.org

HMIS Software = ServicePoint * **HMIS Software Vendor** = Bowman Systems; www.bowmansystems.com

BURLINGTON/CHITTENDEN COUNTY CONTINUUM OF CARE

Primary Decision-Making Body = CHITTENDEN HOMELESS ALLIANCE

- Steering Committee = Co-Chairs, Secretary, Facilitator, Members-at-Large
- Membership/Outreach Committee
- Planning Committee
- Data Committee
- HUD Application Committee

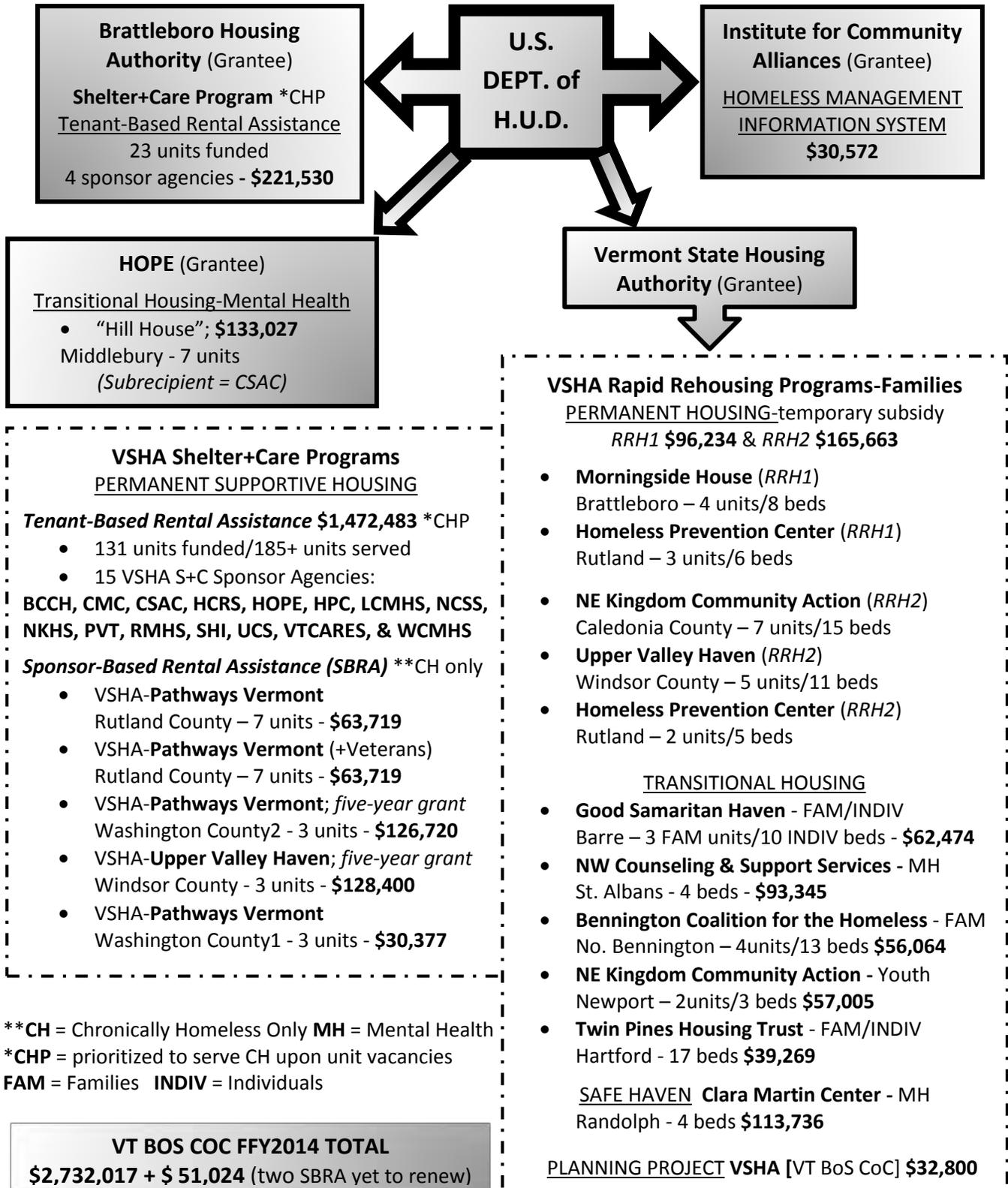
CoC Collaborative Applicant = City of Burlington/CEDO; Contact: Marcy Krumbine

HMIS Lead Agency = Champlain Valley Office of Economic Opportunity; Contact: Meg McCauslan

HMIS Software Vendor & Administrator = HousingWorks (John Labella); www.housingworks.net

VT BALANCE OF STATE COC HOMELESS PROGRAMS (FFY2014)

Grantees oversee: Exhibit 2 application, grant renewal/sponsor agreement, grant management, subrecipient/contractor/sponsor relations, eligibility, HMIS, APRs, Reimbursements, Match, etc.



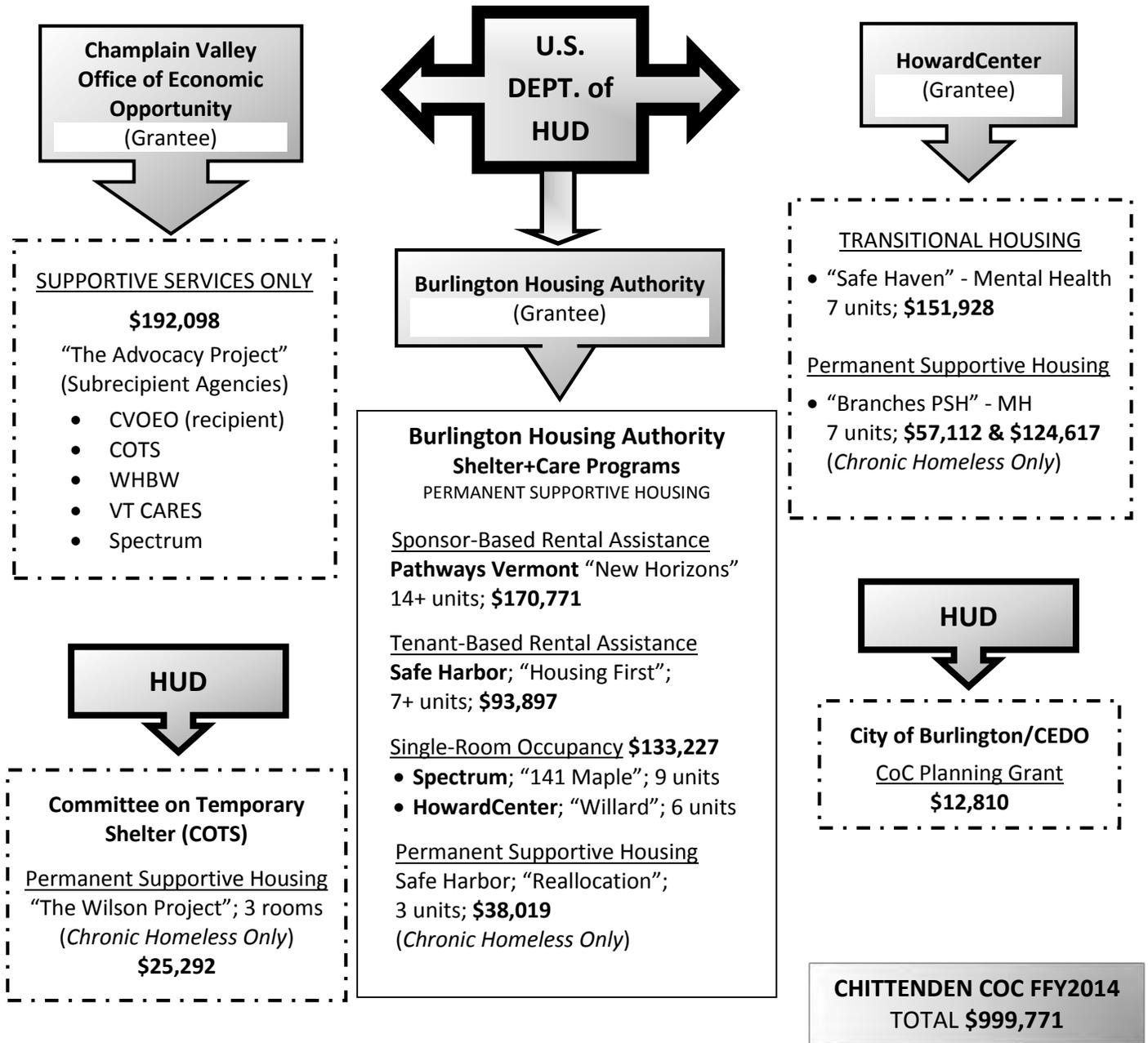
VT BOS COC FFY2014 TOTAL

\$2,732,017 + \$ 51,024 (two SBRA yet to renew)

**CH = Chronically Homeless Only MH = Mental Health
*CHP = prioritized to serve CH upon unit vacancies
FAM = Families INDIV = Individuals

BURLINGTON/CHITTENDEN COC HOMELESS PROGRAMS (HUD FFY2014)

Grantees oversee grant management including: submit annual project renewal application, sponsor or subrecipient partnerships, sponsor agreement, Annual Performance Reports, Reimbursement Requests, etc. Projects also need to leverage other funding [match] from public, private and participant sources.



Before Starting the Project Listings for the CoC Priority Listing

Collaborative Applicants must rank or reject all Project Applications –new projects created through reallocation, renewal projects, CoC planning projects, and UFA Costs projects - submitted through e-snaps from project applicants prior to submitting the CoC Project Listings.

Permanent Supportive Housing (PSH) Bonus projects must also be ranked on the New Project Listing using 999. Collaborative Applicants can only submit 1 PSH Bonus project.

Additional training resources are available online on the CoC Training page of the OneCPD Resource Exchange at: <https://www.onecpd.info/e-snaps/guides/coc-program-competition-resources/>.

Things to Remember

- There are four separate forms in e-snaps that make up the Priority Listings, which lists the new projects created through reallocation, renewal, CoC planning, and UFA Costs project applications that the Collaborative Applicant intends to submit on behalf of the CoC. The Priority Listing ranks the projects in order of priority and identifies any project applications rejected by the CoC. All renewal and new projects created through reallocation, CoC planning, and UFA Costs project applications must be accepted and ranked or rejected by the Collaborative Applicant. Ranking numbers must be unique for each project application submitted.
 - Collaborative Applicants are strongly encouraged to list all project applications on the FY2014 CoC Ranking Tool located on the OneCPD Resource Exchange to ensure a ranking number is used only once. The FY 2014 CoC Ranking Tool will assist the Collaborative Applicant during the ranking process among the four Project Listings.
 - Any project applications rejected by the Collaborative Applicant must select the reason for rejection.
 - Collaborative Applicants are required to notify all project applicants no later than 10 days before the application deadline regarding whether their project applications would be included as part of the CoC Consolidated Application submission.
 - If the Collaborative Applicant needs to amend a project for any reason after ranking has been completed, the ranking of other projects will not be affected; however, the Collaborative Applicant must be sure to rank the amended project once it is returned to the Project Listing and verify that the rank number assigned has not been assigned to another project on a different Project Listing.
 - Only 1 CoC Planning project can be ranked on the CoC Planning Project Listing.
 - Only 1 UFA cost project can be ranked on the UFA Cost Project Listing.
-
- Only 1 PSH Bonus project can be ranked, using 999, on the New Project Listing.

1A. Continuum of Care (CoC) Identification

Instructions:

The fields on this screen are read only and reference the information entered during the CoC Registration process. Updates cannot be made at this time. If the information on this screen is not correct, contact the One CPD Resource Exchange Ask A Question at <https://www.hudexchange.info/ask-a-question/>.

Collaborative Applicant Name: Vermont State Housing Authority

2. Reallocation

Instructions:

FY 2014 CoC Priority Listing Detailed Instructions URL: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources> .

2-1 Is the CoC reallocating funds from one or more eligible expiring grant(s) into one or more new permanent supportive housing projects dedicated to chronically homeless persons? Yes

2-2 Is the CoC reallocating funds from one or more eligible expiring grant(s) into one or more new rapid re-housing project for families? Yes

**2-2.1 If the CoC is planning to reallocate funds to create one or more new rapid re-housing project for families, describe how the CoC is already addressing chronic homelessness through other means and why the need to create new rapid re-housing for families is of greater need than creating new permanent supportive housing for chronically homeless persons.
(limit 1000 characters)**

The VT State Housing Authority-Shelter Plus Care Program (August 2012) and the Brattleboro Housing Authority-Shelter Plus Care Program (December 2013) have both implemented policies to prioritize all PSH beds upon turnover to serve chronic homeless households as part of their tenant-based rental assistance projects. Due to the funding availability of these combined programs, and demand exhibited to date, these programs provide more than sufficient rental assistance to serve & end chronic homelessness in VT. The VT BoS CoC also includes four individual sponsor-based rental assistance Shelter Plus Care projects dedicated to only serve chronic homeless households. In addition, the FY2014 HUD CoC NOFA identified the VT BoS CoC has having a low/non-existent need for additional chronic homeless beds.

2-3 If the CoC responded 'Yes' to either of the questions above, has the recipient of the eligible renewing project being reallocated been notified? Yes

3. Reallocation - Grant(s) Eliminated

CoCs planning to reallocate into new permanent supportive housing projects for the chronically homeless or rapid re-housing for households with children may do so by eliminating one or more expiring eligible renewal projects. CoCs that are eliminating projects entirely must identify those projects on this form.

Amount Available for New Project: (Sum of All Eliminated Projects)				
\$144,864				
Eliminated Project Name	Grant Number Eliminated	Component Type	Annual Renewal Amount	Type of Reallocation
NKHS TH FY13	VT0009L1T001306	TH	\$80,838	Regular
NEKCA SSO FY13	VT0007L1T001306	SSO	\$64,026	Regular

3. Reallocation - Grant(s) Eliminated Details

3-1 Complete each of the fields below for each eligible renewal grant that is being eliminated during the FY 2014 reallocation process. CoCs should refer to the final HUD-approved Grant Inventory Worksheet to ensure all information entered here is accurate.

Eliminated Project Name: NKHS TH FY13

Grant Number of Eliminated Project: VT0009L1T001306

Eliminated Project Component Type: TH

Eliminated Project Annual Renewal Amount: \$80,838

**3-2 Describe how the CoC determined that this project should be eliminated.
(limit 750 characters)**

The recipient & subrecipient volunteered to not renew this CoC Transitional Housing project in order to support the VT BoS CoC in its strategic decision-making efforts of continued reallocation of HUD CoC funds.

3. Reallocation - Grant(s) Eliminated Details

3-1 Complete each of the fields below for each eligible renewal grant that is being eliminated during the FY 2014 reallocation process. CoCs should refer to the final HUD-approved Grant Inventory Worksheet to ensure all information entered here is accurate.

Eliminated Project Name: NEKCA SSO FY13

Grant Number of Eliminated Project: VT0007L1T001306

Eliminated Project Component Type: SSO

Eliminated Project Annual Renewal Amount: \$64,026

**3-2 Describe how the CoC determined that this project should be eliminated.
(limit 750 characters)**

During the FY2013 HUD CoC NOFA competition, the VT BoS CoC voted (and recipient & subrecipient willing agreed) to reallocate this expiring SSO project in FY2014 in an effort to align with HUD priorities and in order to continue increasing the CoC inventory of permanent housing beds for homeless families.

4. Reallocation - Grant(s) Reduced

CoCs planning to reallocate into new permanent supportive housing projects for the chronically homeless or rapid re-housing for households with children may do so by reducing one or more expiring eligible renewal projects. CoCs that are reducing projects must identify those projects on this form.

Amount Available for New Project (Sum of All Reduced Projects)					
\$59,230					
Reduced Project Name	Reduced Grant Number	Annual Renewal Amount	Amount Retained	Amount available for new project	Reallocation Type
VSHA S+C [Rutland...	VT0040L1T001300	\$117,741	\$58,511	\$59,230	Regular

4. Reallocation - Grant(s) Reduced Details

4-1 Complete each of the fields below for each eligible renewal grant this is being reduced during the FY 2014 reallocation process. Collaborative Applicants should refer to the final HUD-approved FY 2014 Grant Inventory Worksheet to ensure all information entered on this form is correct.

Reduced Project Name: VSHA S+C [Rutland] FY14

Grant Number of Reduced Project: VT0040L1T001300

Reduced Project Current Annual Renewal Amount: \$117,741

Amount Retained for Project: \$58,511

Amount available for New Project(s): \$59,230
(This amount will auto-calculate by selecting "Save" button)

4-2 Describe how the CoC determined that this project should be reduced. (limit 750 characters)

During the FY2014 HUD CoC NOFA competition, the VT BoS CoC determined that this project should be reduced for four reasons: 1) the subrecipient [Pathways to Housing VT] of the original FY2013 project award is experiencing temporary delays with its expansion efforts to expand its Housing First Program to this new area [rural Rutland County]; 2) VT BoS CoC made an intentional strategic decision with this reallocation to help its obligation to put 2% ARA into Tier 2; 3) the reallocation of this project allays CoC fears of HUD defunding a new RRH project (former SSO) located in an area which would therefore receive no CoC funds if placed in Tier 2; 4) the reallocation amount from this project is closer to the 2% ARA amount needed for Tier 2.

5. Reallocation - New Project(s)

CoCs must identify the new project(s) it plans to create and provide the requested information for each project.

Sum of All New Reallocated Project Requests
 (Must be less than or equal to total amount(s) eliminated and/or reduced)

\$203,846				
Current Priority #	New Project Name	Component Type	Transferred Amount	Reallocation Type
15	VSHA S+C [Ru...	PH	\$58,511	Regular
8	VSHA RRH(2) ...	PH	\$145,335	Regular

5. Reallocation - New Project(s) Details

5-1 Complete each of the fields below for each new project created through reallocation in FY 2014. CoCs can only reallocate to new permanent supportive housing for 100 percent chronically homeless or rapid re-housing for households with children coming from the streets or emergency shelters.

FY 2014 Rank (from Project Listing): 15
Proposed New Project Name: VSHA S+C [Rutland 2) FY14
Component Type: PH
Amount Requested for New Project: \$58,511

5. Reallocation - New Project(s) Details

5-1 Complete each of the fields below for each new project created through reallocation in FY 2014. CoCs can only reallocate to new permanent supportive housing for 100 percent chronically homeless or rapid re-housing for households with children coming from the streets or emergency shelters.

FY 2014 Rank (from Project Listing): 8
Proposed New Project Name: VSHA RRH(2) FY14
Component Type: PH
Amount Requested for New Project: \$145,335

6. Reallocation: Balance Summary

6-1 Below is the summary of the information entered on the reallocated forms. The last field "Remaining Reallocation Balance" should equal '0'. If there is a positive balance remaining, this means that more funds are being eliminated or reduced than the new project(s) requested. If there is a negative balance remaining, this means that more funds are being requested for the new reallocated project(s) than have been reduced or eliminated from other eligible renewal projects.

Reallocation Chart: Reallocation Balance Summary

Reallocated funds available for new project(s):	\$204,094
Amount requested for new project(s):	\$203,846
Remaining Reallocation Balance:	\$248

Continuum of Care (CoC) New Project Listing

Instructions:

Prior to starting the CoC New Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Instructions" which are available at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/> .

EX1_Project_List_Status_field

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	Comp Type
VSHA RRH (2) FY14	2014-10-29 12:50:...	1 Year	Vermont State Hou...	\$145,335	N8	PH
VSHA S+C [Rutland...	2014-10-28 17:07:...	1 Year	Vermont State Hou...	\$58,511	N15	PH

Continuum of Care (CoC) Renewal Project Listing

Instructions:

Prior to starting the CoC Renewal Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Instructions" which are available at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.

EX1_Project_List_Status_field List Updated Successfully

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	Comp Type
Hill House	2014-10-27 15:20:...	1 Year	Addison County Co...	\$133,027	W7	TH
NEKCA TH FY14	2014-10-27 09:37:...	1 Year	Vermont State Hou...	\$57,005	W5	TH
TPHT TH FY14	2014-10-27 10:09:...	1 Year	Vermont State Hou...	\$39,269	W4	TH
BraHA FY2014	2014-10-24 15:17:...	1 Year	Brattleboro Housi...	\$197,338	W1	PH
BOS HMIS FY14	2014-10-29 08:53:...	1 Year	Vermont State Hou...	\$30,572	W6	HMIS
VSHA S+C SW FY14	2014-10-28 15:15:...	1 Year	Vermont State Hou...	\$1,399,367	W2	PH
BCH TH FY14	2014-10-27 08:49:...	1 Year	Vermont State Hou...	\$56,064	W9	TH
VSHA RRH(1) FY14	2014-10-29 11:10:...	1 Year	Vermont State Hou...	\$87,366	W3	PH
GSH TH FY14	2014-10-27 15:56:...	1 Year	Vermont State Hou...	\$62,474	W10	TH
VSHA S+C [WC1] FY14	2014-10-27 15:50:...	1 Year	Vermont State Hou...	\$27,965	W13	PH
VSHA S+C [Rutland...]	2014-10-28 16:01:...	1 Year	Vermont State Hou...	\$58,511	T14	PH

NCSS TH FY14	2014-10-27 09:26:...	1 Year	Vermont State Hou...	\$93,345	W11	TH
CMC SH FY14	2014-10-29 13:39:...	1 Year	Vermont State Hou...	\$113,736	W12	SH

Continuum of Care (CoC) Planning Project Listing

Instructions:

Prior to starting the CoC Planning Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Instructions" which are available at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>.

EX1_Project_List_Status_field List Updated Successfully

Project Name	Date Submitted	Project Type	Applicant Name	Budget Amount	Grant Term	Rank	Comp Type
VT BoS CoC Planni...	2014-10-29 11:04:...	--	Vermont State Hou...	\$32,800	1 Year	C16	CoC Planning Proj...

Funding Summary

Instructions

For additional information, carefully review the "CoC Priority Listing Instructions" and the "CoC Priority Listing" training guide, both of which are available at: <https://www.onecpd.info/e-snaps/guides/coc-program-competition-resources/>.

This page contains the total budget summaries for each of the project listings for which the Collaborative Applicant approved and ranked or rejected project applications. The Collaborative Applicant must review this page to ensure the totals for each of the categories is accurate. The "Total CoC Request" indicates the total funding request amount the Collaborative Applicant will submit to HUD for funding consideration. As stated previously, 1 UFA Cost project and only 1 CoC Planning project can be submitted and only the Collaborative Applicant is eligible to request these funds.

Title	Total Amount
Renewal Amount	\$2,356,039
New Amount	\$203,846
Reallocated Amount	\$203,846
CoC Planning Amount	\$32,800
UFA Costs	\$0
Rejected Amount	\$0
TOTAL CoC REQUEST	\$2,592,685

Maximum CoC project planning amount: \$33,400

Attachments

Document Type	Required?	Document Description	Date Attached
Certification of Consistency with the Consolidated Plan	Yes	FY14 Con Plan Cer...	10/29/2014
FY2013 HUD-approved Grant Inventory Worksheet	Yes	FY2014 HUD-approv...	10/29/2014
FY2014 Chronic Homeless Project Prioritization List	Yes	FY2014 CH Project...	10/29/2014
FY2014 Rank (from Project Listing)	No	FY14 Rank - from ...	10/29/2014
Other	No		

Attachment Details

Document Description: FY14 Con Plan Certification - VT BoS CoC

Attachment Details

Document Description: FY2014 HUD-approved GIW

Attachment Details

Document Description: FY2014 CH Project Prioritization List

Attachment Details

Document Description: FY14 Rank - from VT BoS CoC Project Listing

Attachment Details

Document Description:

Submission Summary

Page	Last Updated
Before Starting	No Input Required
1A. Identification	09/17/2014
2. Reallocation	10/29/2014
3. Grant(s) Eliminated	10/29/2014
4. Grant(s) Reduced	10/29/2014
5. New Project(s)	10/29/2014
6. Balance Summary	No Input Required
7A. CoC New Project Listing	10/29/2014
7B. CoC Renewal Project Listing	10/29/2014
7D. CoC Planning Project Listing	10/29/2014
Attachments	10/29/2014
Submission Summary	No Input Required

Certification of Consistency with the Consolidated Plan

U.S. Department of Housing
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.
(Type or clearly print the following information:)

Applicant Name: Vermont State Housing Authority

Project Name: Multiple - see attached

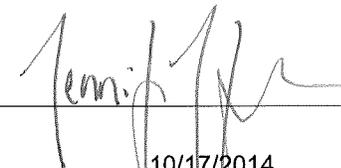
Location of the Project: Multiple - see attached list; Vermont Balance of State Continuum of
Care Coverage Area

Name of the Federal
Program to which the
applicant is applying: HUD Continuum of Care Program 2014 NOFA

Name of
Certifying Jurisdiction: Vermont Department of Housing and Community Development

Certifying Official
of the Jurisdiction
Name: Jennifer Hollar

Title: Deputy Commissioner

Signature: 

Date: 10/17/2014

Certification of Consistency with the Vermont Consolidated Plan

VT Balance of State Continuum of Care (VT BoS CoC) 2014 HUD Continuum of Care NOFA Projects Listing

FY2013 GRANT NUMBER: VT0013L1T001306
FY2014 GRANT PERIOD: 05/01/15-04/30/16
RECIPIENT: Brattleboro Housing Authority
MAXIMUM FY14 ARA: \$197,338
PROJECT NAME: BraHA Renewal FY 2014 (aka Brattleboro Shelter+Care)
PROGRAM TYPE: Tenant-based Rental Assistance (Scattered Site/Brattleboro HA service area)
POPULATION SERVED: Homeless Individuals & Families with a Serious Mental Illness, Chronic Substance Abuse, Co-Occurring Disorder, HIV/AIDS, and People with Other Chronic Disabilities and/or Diseases
SPONSOR ORGANIZATIONS: Morningside Shelter, Brattleboro Area Drop In Center, and Health Care & Rehabilitation Services
PROJECT ADDRESS: 224 Melrose Street, P.O. Box 2275, West Brattleboro, VT 05303

FY2013 GRANT NUMBER: VT0004L1T001306
FY2014 GRANT PERIOD: 02/01/15-01/31/16
GRANT RECIPIENT: Helping to Overcome Poverty's Effects (dba ACCAG)
MAXIMUM FY14 ARA: \$133,027
PROJECT NAME: Hill House (aka Hill House Transitional Housing)
PROGRAM TYPE: Transitional Housing for the Homeless
POPULATION SERVED: Homeless Individuals with a Serious Mental Illness or Co-Occurring Disorder
SUBRECIPIENT ORGANIZATION: Counseling Service of Addison County
PROJECT ADDRESS: 290 Route 7 North, Middlebury, VT 05753

FY2013 GRANT NUMBER: VT0001L1T001306
FY2014 GRANT PERIOD: 03/01/15-02/29/16
GRANT RECIPIENT: VT State Housing Authority
MAXIMUM FY14 ARA: \$93,345
PROJECT NAME: NCSS TH FY14 (aka 174 North Main Transitional Housing)
PROGRAM TYPE: Transitional Housing for the Homeless
POPULATION SERVED: Homeless Individuals with a Serious Mental Illness or Co-Occurring Disorder
SUBRECIPIENT ORGANIZATION: Northwestern Counseling & Support Services
PROJECT ADDRESS: 174 North Main Street, St. Albans, VT 05478

FY2013 GRANT NUMBER: VT0017L1T001306
FY2014 GRANT PERIOD: 03/01/15-02/29/16
GRANT RECIPIENT: VT State Housing Authority
MAXIMUM FY14 ARA: \$56,064
PROJECT NAME: BCH TH FY14 (aka McCall Street Transitional Housing)
PROGRAM TYPE: Transitional Housing for the Homeless
POPULATION SERVED: Homeless Individuals & Families
SUBRECIPIENT ORGANIZATION: Bennington [County] Coalition for the Homeless
PROJECT ADDRESS: 111 – 115 ½ McCall Street, Bennington, VT 05201

Certification of Consistency with the Vermont Consolidated Plan

VT Balance of State Continuum of Care (VT BoS CoC) 2014 HUD Continuum of Care NOFA Projects Listing

FY2013 GRANT NUMBER: VT0012L1T001306
FY2014 GRANT PERIOD: 11/01/15-10/31/16
RECIPIENT: VT State Housing Authority
MAXIMUM FY14 ARA: \$113,736
PROJECT NAME: CMC SH FY14 (aka Safe Haven)
PROGRAM TYPE: Safe Haven
POPULATION SERVED: Homeless Individuals with a Serious Mental Illness or Co-Occurring Disorder
SUBRECIPIENT ORGANIZATION: Clara Martin Center
PROJECT ADDRESS: 4 Highland Avenue, Randolph, VT 05060

FY2013 GRANT NUMBER: VT0003L1T001306
FY2014 GRANT PERIOD: 02/01/15-01/31/16
RECIPIENT: VT State Housing Authority
MAXIMUM FY14 ARA: \$62,474
PROJECT NAME: GSH TH FY14
PROGRAM TYPE: Transitional Housing for the Homeless
POPULATION SERVED: Homeless Individuals & Families
SUBRECIPIENT ORGANIZATION: Good Samaritan Haven
PROJECT ADDRESS: 105 North Seminary Street, P.O. Box 1104, Barre, VT 05641

FY2013 GRANT NUMBER: VT0005L1T001306
FY2014 GRANT PERIOD: 06/01/15-05/31/16
RECIPIENT: VT State Housing Authority
MAXIMUM FY14 ARA: \$30,572
PROJECT NAME: AHS-HMIS FY14
PROGRAM TYPE: Homeless Management Information Systems (HMIS)
SUBRECIPIENT ORGANIZATION: Not applicable (VT Agency of Human Services currently withdrawing)
PROJECT ADDRESS: 1 Prospect Street, Montpelier, VT 05602

FY2013 GRANT NUMBERS: VT0038L1T001300
FY2014 GRANT PERIOD: 12/1/15-11/30/16 (unknown start date, pending HUD approval)
RECIPIENT: VT State Housing Authority
MAXIMUM FY14 ARA: \$87,366
PROJECT NAME: VSHA RRH[1] FY14 - (aka Rapid Rehousing-Windham/Rutland Counties)
PROGRAM TYPE: CoC Permanent Housing-Rapid Rehousing/Families
POPULATION SERVED: Literal Homeless Families
SUBRECIPIENT ORGANIZATIONS: Morningside House/Homeless Prevention Center
PROJECT ADDRESS: 81 Royal Road, Brattleboro, VT 05302/56 Howe Street, Building A, Rutland, VT 05701

Certification of Consistency with the Vermont Consolidated Plan

VT Balance of State Continuum of Care (VT BoS CoC) 2014 HUD Continuum of Care NOFA Projects Listing

FY2013 GRANT NUMBER: VT0007L1T001306 (expiring NEKCA SSO grant number)
FY2014 GRANT PERIOD: 12/01/15-11/30/16
RECIPIENT: VT State Housing Authority
MAXIMUM FY14 ARA: \$145,335
PROJECT NAME: VSHA RRH(2) FY14 (aka Rapid Rehousing-Caledonia/Windsor/Rutland Counties)-NEW
PROGRAM TYPE: CoC Permanent Housing-Rapid Rehousing/Families
POPULATION SERVED: Literal Homeless Families
SPONSOR ORGANIZATIONS: NE Kingdom Community Action/Upper Valley Haven/Homeless Prevention Center
PROJECT ADDRESS: 115 Lincoln Street, St. Johnsbury, VT 05819/713 Hartford Avenue, WRJ, VT 05001

FY2013 GRANT NUMBER: VT0008L1T001306
FY2014 GRANT PERIOD: 04/01/15-03/31/16
RECIPIENT: VT State Housing Authority
MAXIMUM FY14 ARA: \$57,005
PROJECT NAME: NEKCA TH FY14 (aka NEKCA Youth Transitional Housing)
PROGRAM TYPE: Transitional Housing for the Homeless
POPULATION SERVED: Homeless Youth (18-25)
SUBRECIPIENT ORGANIZATION: Northeast Kingdom Community Action
PROJECT ADDRESS: 216 Hill Street, Newport, Vermont 05855

FY2013 GRANT NUMBER: VT0010L1T001306
FY2014 GRANT PERIOD: 07/01/15-06/30/16
RECIPIENT: VT State Housing Authority
MAXIMUM FY14 ARA: \$39,269
PROJECT NAME: TPHT TH FY14 (aka Overlook House Transitional Housing)
PROGRAM TYPE: Transitional Housing for the Homeless
POPULATION SERVED: Homeless Individuals & Families
SUBRECIPIENT ORGANIZATION: Twin Pines Housing Trust
PROJECT ADDRESS: 36 Overlook Street, White River Junction, VT 05001

FY2013 GRANT NUMBER: VT0024L1T001305
FY2014 GRANT PERIOD: 07/01/15-06/31/16 (potential extension)
RECIPIENT: VT State Housing Authority
MAXIMUM FY14 ARA: \$1,399,367
PROJECT NAME: VSHA S+C SW FY14 (aka VSHA Shelter+Care Statewide)
PROGRAM TYPE: Tenant-based Rental Assistance (Scattered Site/VT BoS CoC only)
POPULATION SERVED: Homeless Individuals & Families with a Serious Mental Illness, Chronic Substance Abuse, Co-Occurring Disorder, HIV/AIDS, and People with Other Chronic Disabilities and/or Diseases
SPONSOR ORGANIZATIONS: Vermont CARES, Pathways to Housing Vermont, Health Care & Rehabilitation Services, Washington County Mental Health Services, Rutland Mental Health Services, Clara Martin Center, Lamoille County Mental Health Services, NW Counseling & Support Services, Samaritan House, NE Kingdom Human Services, United Counseling Service of Bennington County, Counseling Service of Addison County, Helping to Overcome Poverty's Effects (aka ACCAG), Bennington [County] Coalition for the Homeless, and the Homeless Prevention Center.
PROJECT ADDRESS: 1 Prospect Street, Montpelier, VT 05602

Certification of Consistency with the Vermont Consolidated Plan

VT Balance of State Continuum of Care (VT BoS CoC) 2014 HUD Continuum of Care NOFA Projects Listing

FY2009 GRANT NUMBER: VT0026C1T000900
FY2014 GRANT PERIOD: 08/26/15-08/25/16 (potential extension)
RECIPIENT: Vermont State Housing Authority
MAXIMUM FY14 ARA: \$139,828
PROJECT NAME: VSHA S+C [WC1] FY14 - (aka Shelter+Care/Washington County#1)
PROGRAM TYPE: Sponsor-based Rental Assistance (Scattered Site/Washington County)
POPULATION SERVED: Homeless Individuals with a Serious Mental Illness or Co-Occurring Disorder
SPONSOR ORGANIZATION: Pathways to Housing Vermont
AGENCY OFFICE ADDRESS: 1233 Shelburne Rd, Suite D4, So. Burlington, VT 05403

FY2013 GRANT NUMBER: VT0040L1T001300
FY2014 GRANT PERIOD: 12/01/15-11/30/16
RECIPIENT: Vermont State Housing Authority
MAXIMUM FY14 ARA: \$58,511
PROJECT NAME: VSHA S+C [Rutland] FY14 - (aka VSHA Shelter+Care/Rutland)
PROGRAM TYPE: Sponsor-based Rental Assistance (Scattered Site/Rutland County)
POPULATION SERVED: Homeless Individuals with a Serious Mental Illness or Co-Occurring Disorder
SPONSOR ORGANIZATION: Pathways to Housing Vermont
AGENCY OFFICE ADDRESS: 1233 Shelburne Rd, Suite D4, So. Burlington, VT 05403

FY2013 GRANT NUMBER: New- Reallocated from VT0040L1T001300
FY2014 GRANT PERIOD: 12/01/15-11/30/16
RECIPIENT: Vermont State Housing Authority
MAXIMUM FY14 ARA: \$58,511
PROJECT NAME: VSHA S+C [Rutland#2] FY14
PROGRAM TYPE: Sponsor-based Rental Assistance (Scattered Site/Rutland County)
POPULATION SERVED: Homeless Individuals with a Serious Mental Illness or Co-Occurring Disorder
SPONSOR ORGANIZATION: Pathways to Housing Vermont
AGENCY OFFICE ADDRESS: 1233 Shelburne Rd, Suite D4, So. Burlington, VT 05403

FY2013 GRANT NUMBER: New- 2014 CoC NOFA Planning Application
FY2014 GRANT PERIOD: 12/01/15-11/30/16 (potential, pending HUD approval)
RECIPIENT: Vermont State Housing Authority
MAXIMUM FY14 ARA: \$32,800
PROJECT NAME: VT BoS CoC Planning Project FY14
TYPE: CoC Planning
ACTIVITIES FUNDED: Coordination Activities, Project Evaluation, Project Monitoring Activities, Participation in Consolidated Plan, CoC Application Activities, Determining Geographical Area to Be Served by the CoC, Developing a CoC System, and HUD Compliance Activities.
SPONSOR ORGANIZATION: Vermont State Housing Authority
PROJECT ADDRESS: 1 Prospect Street, Montpelier, VT 05602

Certification of Consistency with the Vermont Consolidated Plan

VT Balance of State Continuum of Care (VT BoS CoC)
2014 HUD Continuum of Care NOFA Projects Listing

VT BoS CoC GRANT PORTFOLIO NOT YET UP FOR RENEWAL:

FY2010 GRANT NUMBER: VT0032C1T001000
GRANT PERIOD: 08/05/11-08/04/16
RECIPIENT: Vermont State Housing Authority
MAXIMUM FY13 ARA: \$128,400 [5-year grant term/PH Bonus]
PROJECT NAME: VSHA S+C [Windsor] FY10 – (aka Shelter+Care/Windsor County)
(aka VSHA S+C SRA-Rural Bonus)
PROGRAM TYPE: Sponsor-based Rental Assistance (Scattered Site/Windsor County)
POPULATION SERVED: Homeless Individuals & Families with a Serious Mental Illness, Chronic Substance Abuse, Co-Occurring Disorder, HIV/AIDS, and People with Other Chronic Disabilities and/or Diseases
SPONSOR ORGANIZATION: Upper Valley Haven
PROJECT ADDRESS: 713 Hartford Avenue, White River Junction, VT 05001

FY2011 GRANT NUMBER: VT0034C1T001100
GRANT PERIOD: 8/21/12-8/20/17
RECIPIENT: Vermont State Housing Authority
MAXIMUM FY13 ARA: \$126,720 [5-year grant term/PH Bonus]
PROJECT NAME: VSHA S+C [WC2] FY11 – (aka Shelter+Care/Washington County)
(aka VSHA S+C SRA [PTH] FY11)
PROGRAM TYPE: Sponsor-based Rental Assistance (Scattered Site/Washington County #2)
POPULATION SERVED: Homeless Individuals with a Serious Mental Illness or Co-Occurring Disorder
SPONSOR ORGANIZATION: Pathways to Housing Vermont
AGENCY OFFICE ADDRESS: 1233 Shelburne Rd, Suite D4, So. Burlington, VT 05403

Continuum of Care (CoC) New Project Listing

Instructions:

Prior to starting the CoC New Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Instructions" which are available at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	Comp Type
VSHA RRH (2) FY14	2014-10-29 12:50:...	1 Year	Vermont State Hou...	\$145,335	N8	PH
VSHA S+C [Rutland...	2014-10-28 17:07:...	1 Year	Vermont State Hou...	\$58,511	N15	PH

Continuum of Care (CoC) Renewal Project Listing

Instructions:

Prior to starting the CoC Renewal Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Instructions" which are available at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	Comp Type
Hill House	2014-10-27 15:20:...	1 Year	Addison County Co...	\$133,027	W7	TH
NEKCA TH FY14	2014-10-27 09:37:...	1 Year	Vermont State Hou...	\$57,005	W5	TH
TPHT TH FY14	2014-10-27 10:09:...	1 Year	Vermont State Hou...	\$39,269	W4	TH
BraHA FY2014	2014-10-24 15:17:...	1 Year	Brattleboro Housi...	\$197,338	W1	PH
BOS HMIS FY14	2014-10-29 08:53:...	1 Year	Vermont State Hou...	\$30,572	W6	HMIS
VSHA S+C SW FY14	2014-10-28 15:15:...	1 Year	Vermont State Hou...	\$1,399,367	W2	PH
BCH TH FY14	2014-10-27 08:49:...	1 Year	Vermont State Hou...	\$56,064	W9	TH
VSHA RRH(1) FY14	2014-10-29 11:10:...	1 Year	Vermont State Hou...	\$87,366	W3	PH
GSH TH FY14	2014-10-27 15:56:...	1 Year	Vermont State Hou...	\$62,474	W10	TH
VSHA S+C [WC1] FY14	2014-10-27 15:50:...	1 Year	Vermont State Hou...	\$27,965	W13	PH
VSHA S+C [Rutland...	2014-10-28 16:01:...	1 Year	Vermont State Hou...	\$58,511	T14	PH

NCSS TH FY14	2014-10-27 09:26:...	1 Year	Vermont State Hou...	\$93,345	W11	TH
CMC SH FY14	2014-10-29 13:39:...	1 Year	Vermont State Hou...	\$113,736	W12	SH

Continuum of Care (CoC) Planning Project Listing

Instructions:

Prior to starting the CoC Planning Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Instructions" which are available at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>.

Project Name	Date Submitted	Project Type	Applicant Name	Budget Amount	Grant Term	Rank	Comp Type
VT BoS CoC Planni...	2014-10-29 11:04:...	--	Vermont State Hou...	\$32,800	1 Year	C16	CoC Planning Proj...

VSHA Shelter Plus Care Program
SUBSIDY ALLOCATION POLICY
(revised 2/19/2014)

VSHA works with several Sponsor Agencies to administer Shelter Plus Care (S+C) Programs throughout the VT Balance of State Continuum of Care (VT BoS CoC). VT BoS CoC consists of all counties in Vermont, except Chittenden County (which is administered by the Burlington Housing Authority). Brattleboro Housing Authority's S+C Program is located within the VT BoS CoC, but not administered by VSHA.

In the event that funding allows (due to attrition and/or grant savings) VSHA will make available new S+C subsidies based upon three general benchmarks:

1. Compliance, Capacity, and Cooperation.

- a. Sponsor Agency Awareness: Appropriate S+C Sponsor Agency staff are fully informed of the HUD CoC Program and VSHA S+C Program with trainings & internal referral policy/procedures.
- b. Outreach, Referrals & Community: S+C Sponsor Agency conducts comprehensive outreach to identify/serve homeless persons, with HUD **Chronic Homelessness** being the highest priority, including those with longest histories of *Literal Homelessness*; develops/maintains effective external referral process; actively participates with local CoC /Housing Review Team; maintains positive relationships with service providers & community at large; etc.
- c. Homeless Management Information System (HMIS): Sponsor effectively participates in the HMIS as selected by the VT BoS CoC; enters participant household data elements completely, accurately and in a timely manner; attends trainings and effectively addresses technical challenges; maintains dedicated data entry staff; complies with HMIS standards; etc.
- d. Supportive Services: Sponsors will maintain sufficient capacity to provide and/or coordinate appropriate services and other aspects of the S+C program to ensure housing stability; engage participants in a respectful manner that supports person-directed choice through an Individual Service Plan; compliance with all applicable McKinney-Vento legislation & other laws; etc.
- e. Participant Outcomes: Sponsor effectively assists participants to increase & maintain income through enrollment in cash benefits & non-cash programs, employment and/or other sources; maintain permanent housing within the Shelter Plus Care Program **OR** exit S+C to other sustainable permanent housing (if applicable), including Sect. 8 HCV, market-rate, etc.
- f. PSH Evidence-Based Best Practices: practice of a Housing First model whenever feasible; decent, safe, affordable housing; choice in housing & living arrangements; functional separation of housing services; community integration & rights of tenancy; access to housing & privacy; and flexible, voluntary, and recover-focused services.
- g. Additional Compliance Measures: Sponsor maintains open communication & responsiveness with all applicable VSHA staff; submits complete/accurate/timely grant cash match letters, participant applications, Annual Performance Reports, and all requests for information; maintain compliance with other state/federal grants (ESG/CoC, CHG/FSH, DMH-HCF/PATH, etc.).

2. **Minimum Allocation.** The VSHA S+C Statewide grant is funded to serve a minimum of 131 units and VSHA strives to provide a equitable distribution of S+C rental subsidies for each S+C Sponsor Agency to ensure that all 131 units are utilized (at minimum), but reserves the right to dedicate the allocation of new subsidies, upon turnover, to serve households that meet the HUD definition of Chronic Homelessness and those with the longest histories of homelessness.

If a Sponsor consistently does not meet VSHA and HUD program guidelines and/or does not have the capacity and/or need to serve the minimum subsidy allocation then VSHA reserves the right to reallocate unused S+C subsidies to other VSHA S+C Program Sponsors.

3. **Waitlist Preferences.** If a Sponsor otherwise meets program & grant requirements **AND** there is an identified need for additional S+C subsidies in the catchment area of the Sponsor Agency **AND** all S+C Sponsor Agencies have the opportunity to attain their minimum allocation to serve applicants that meet the HUD definition of Chronic Homelessness; THEN applicants will be selected from a time-limited VSHA's S+C waitlist in accordance with the following preference system:
 - a. 1st to be served: Adult individuals and/or households with children which includes at least one eligible adult who meets the HUD definition of **Chronic Homelessness** (when Sponsor first starts application) will have the highest priority, according to VSHA date/time receipt of application.

*See VSHA S+C Guide or contact VSHA S+C Program Administrator (D. Blankenship) for details.
 - b. 2nd to be served: Participants residing in a **HUD CoC Transitional Housing Programs for the Homeless or Safe Haven** (TH/SH) who met the HUD definition of *Literal Homelessness* immediately prior to entering the HUD CoC TH/SH program **AND** certified by the referring HUD CoC TH/SH Sponsor Agency. These applicants will then be served, provided all eligible households meeting the HUD definition of Chronic Homelessness have been served, according to date/time of application.

*Certification is required of *Literal Homelessness* immediately prior to entering HUD CoC TH/SH.
 - c. 3rd to be served: Eligible households, who otherwise meet the HUD definition of **Literal Homelessness** at time of submitting a complete VSHA S+C application, will then be served based upon date/time of application, provided all applicants with preferences listed above are served.

Section 1: CoC Information

CoC Name:	Vermont Balance of State CoC
CoC Number:	VT-500
Total # of Turnover Beds:	41
Total # of Prioritized Beds:	41
% Commitment of Turnover	100%

Section 2: Project Information

PSH Project Name	Number of Expected Turnover Beds in FY 2014 Operating Year	Number of Prioritized Beds
VSHA Shelter+Care Statewide	38	38
Brattlebor HA Shelter+Care	3	3

Organization Name	Project Name	Bed Type	Target Pop. A	Target Pop. B	CH Beds	Vet Beds	Youth Beds	Youth Age Group	Year-Round Beds	Total Seas. Beds	Over-flow Beds	PIT Count	Total Beds	Utiliz. Rate
ADDISON COUNTY														
Vermont State Housing Authority	S+C Statewide [CSAC]		SMF+HC	NA	1	0	0		27			27	27	100%
Vermont State Housing Authority	S+C Statewide [HOPE]		SMF+HC	NA	0	0	0		4			4	4	100%
Charter House Coalition	Charter House	Facility-based beds	SMF	NA		0	0		0	19	0	19	19	100%
John Graham Shelter	Mountain Street Transitional Housing		SMF+HC	NA		0	0		9			9	9	100%
VT AHS-Dept. of Children & Families	GA Motel Vouchers (Addison County)	Voucher beds	SMF+HC	NA		0	0		0	0	29	29	29	100%
Vermont State Housing Authority	VA-VASH (Addison County)		SMF+HC	NA	1	1	0		1			1	1	100%
John Graham Shelter	Emergency Shelter	Facility-based beds	SMF+HC	NA		0	0		25	0	1	26	26	100%
Helping to Overcome Poverty's Effects	Hill House [CSAC]		SMF	NA		0	0		7			7	7	100%
John Graham Shelter	Green Street Transitional Housing		SMF+HC	NA		0	0		11			7	11	64%
Vermont State Housing Authority	S+C Statewide-Addison [PVT]		SMF+HC	NA	0	0	0		1			1	1	100%
John Graham Shelter	East Street Transitional Housing		SMF+HC	NA		0	0		7			6	7	86%
VT AHS-Dept. of Children & Families	VT Rental Subsidy Program (Addison County)		SMF+HC	NA		0	0		36			36	36	100%
Counseling Service of Addison County	VCRHYP Basic Center Program [RHY-BCP]	Other beds	SMF+HC	NA		0	1	18-24	1	0	0	1	1	100%
Addison County Parent Child Center	VCRHYP-Transitional Living Program [HHS-TLP]		SMF+HC	NA		0	6	18-24	6			6	6	100%
Counseling Service of Addison County	VCRHYP-Transitional Housing [HHS-TLP]		SMF+HC	NA		0	2	18-24	2			2	2	100%
BENNINGTON COUNTY														
Vermont State Housing Authority	S+C Statewide [BCH]		SMF+HC	NA	2	0	0		24			24	24	100%
Vermont State Housing Authority	S+C Statewide [UCS]		SMF+HC	NA	1	0	0		11			11	11	100%
Vermont State Housing Authority	VA-VASH (Bennington County)		SMF+HC	NA	9	9	0		9			9	9	100%
VT AHS-Dept. of Children & Families	GA Motel Vouchers (Bennington County)	Voucher beds	SMF+HC	NA		0	0		0	0	64	64	64	100%
Bennington Coalition for the Homeless	Good Shepherd Shelter	Facility-based beds	SMF	NA		0	0		11	0	0	11	11	100%
P.A.V.E. (Project Against Violent Encounters)	Emergency Shelter	Facility-based beds	SFHC	DV		0	0		2	0	0	2	2	100%
Bennington Coalition for the Homeless	Thatcher House	Facility-based beds	SMF+HC	NA		0	0		11	0	7	18	18	100%
Bennington Coalition for the Homeless	McCall Street [CoC]		SMF+HC	NA		0	0		13			13	13	100%
VT AHS-Dept. of Children & Families	VT Rental Subsidy Program (Bennington County)		SMF+HC	NA		0	0		13			13	13	100%
P.A.V.E. (Project Against Violent Encounters)	Transitional Housing		SFHC	DV		0	0		3			3	3	100%
Bennington Rutland Opportunity Council	Transitional Housing [CHG]		SMF+HC	NA		0	0		3			3	3	100%

Organization Name	Project Name	Bed Type	Target Pop. A	Target Pop. B	CH Beds	Vet Beds	Youth Beds	Youth Age Group	Year-Round Beds	Total Seas. Beds	Over-flow Beds	PIT Count	Total Beds	Utiliz. Rate
CALEDONIA COUNTY														
VT AHS-Dept. of Children & Families	GA Motel Vouchers (Caledonia County)	Voucher beds	SMF+HC	NA		0	0		0	0	38	38	38	100%
Northeast Kingdom Community Action	Emergency Shelter Program [FSH]	Other beds	SMF+HC	NA		0	0		8	0	0	8	8	100%
Vermont State Housing Authority	VA-VASH (Caledonia County)		SMF+HC	NA	7	7	0		7			7	7	100%
Umbrella Inc.	Emergency Shelter	Facility-based beds	SFHC	DV		0	0		5	0	0	3	5	60%
Northeast Kingdom Youth Services	VCRHYP-Transitional Living Program [HHS-TLP]		SMF	NA		0	2	18-24	2			2	2	100%
VT AHS-Dept. of Children & Families	VT Rental Subsidy Program (Caledonia County)		SMF+HC	NA		0	0		17			17	17	100%
Vermont State Housing Authority	RRH2-Caledonia [NEKCA]		HC	NA		0	0		15				15	
Northeast Kingdom Community Action	Transitional Housing [FSH]		SMF+HC	NA		0	0		4			4	4	100%
FRANKLIN COUNTY														
Vermont State Housing Authority	S+C Statewide [NCSS]		SMF+HC	NA	0	0	0		16			16	16	100%
Vermont State Housing Authority	S+C Statewide [SHI]		SMF+HC	NA	3	0	0		12			12	12	100%
Voices Against Violence	Transitional Housing		SFHC	DV		0	0		12			12	12	100%
Samaritan House	Tim's House	Facility-based beds	SMF+HC	NA		0	0		26	0	0	26	26	100%
VT AHS-Dept. of Children & Families	GA Motel Vouchers (Franklin County)	Voucher beds	SMF+HC	NA		0	0		0	0	22	22	22	100%
Northwestern Counseling & Support Services	Transitional Housing (CoC)		SMF	NA		0	0		4			4	4	100%
Vermont State Housing Authority	VA-VASH (Franklin County)		SMF+HC	NA	7	7	0		7			7	7	100%
Voices Against Violence	Laurie's House	Facility-based beds	SMF+HC	DV		0	0		10	0	0	10	10	100%
Vermont State Housing Authority	S+C Statewide-Franklin [PVT]		SMF+HC	NA	2	0	0		2			2	2	100%
VT AHS-Dept. of Children & Families	VT Rental Subsidy Program (Franklin County)		SMF+HC	NA		0	0		72			72	72	100%
LAMOILLE COUNTY														
Vermont State Housing Authority	S+C Statewide [LCMH]		SMF+HC	NA	0	0	0		19			19	19	100%
Vermont State Housing Authority	VA-VASH (Lamoille County)		SMF+HC	NA	2	2	0		2			2	2	100%
VT AHS-Dept. of Children & Families	GA Motel Vouchers (Lamoille County)	Voucher beds	SMF+HC	NA		0	0		0	0	19	19	19	100%
Clarina Howard Nichols Center	Emergency Shelter	Facility-based beds	SFHC	DV		0	0		7	0	0	4	7	57%
Capstone Community Action	Transitional Housing [CHG]		SMF+HC	NA		0	0		1			1	1	100%
VT AHS-Dept. of Children & Families	VT Rental Subsidy Program (Lamoille County)		SMF+HC	NA		0	0		9			9	9	100%
United Way of Lamoille County	Transitional Housing		SMF+HC	NA		0	0		6			4	6	67%
ORANGE COUNTY														

Organization Name	Project Name	Bed Type	Target Pop. A	Target Pop. B	CH Beds	Vet Beds	Youth Beds	Youth Age Group	Year-Round Beds	Total Seas. Beds	Over-flow Beds	PIT Count	Total Beds	Utiliz. Rate
Clara Martin Center	Safe Haven		SMF	NA		0	0		4			4	4	100%
Vermont State Housing Authority	S+C Statewide [CMC]		SMF+HC	NA	2	0	0		13			13	13	100%
Veterans, Inc.	Bradford House [VA-GPD]		SM	NA		16	0		16			15	16	94%
Vermont State Housing Authority	VA-VASH (Orange County)		SMF+HC	NA	7	7	0		7			7	7	100%
VT AHS-Dept. of Children & Families	GA Motel Vouchers (Orange County)	Voucher beds	SMF+HC	NA		0	0		0	0	1	1	1	100%
ORLEANS COUNTY														
Vermont State Housing Authority	S+C Statewide [NKHS]		SMF+HC	NA	1	0	0		7			7	7	100%
Northeast Kingdom Community Action	VCRHYP-Transitional Living Program [HHS-TLP]		SMF+HC	NA		0	2	18-24	2			2	2	100%
Vermont State Housing Authority	VA-VASH (Orleans County)		SMF+HC	NA	7	7	0		7			7	7	100%
Northeast Kingdom Human Services	Transitional Housing		SMF	NA		0	0		3			2	3	67%
Northeast Kingdom Community Action	Youth Transitional Housing [CoC]		SMF+HC	NA		0	3	18-24	3			2	3	67%
VT AHS-Dept. of Children & Families	VT Rental Subsidy Program (Orleans County)		SMF+HC	NA		0	0		7			7	7	100%
Vermont State Housing Authority	S+C Statewide-Orleans [VTCARES]		SMF+HC	NA	0	0	0		2			2	2	100%
VT AHS-Dept. of Children & Families	GA Motel Vouchers (Orleans County)	Voucher beds	SMF+HC	NA		0	0		0	0	11	11	11	100%
RUTLAND COUNTY														
Vermont State Housing Authority	S+C Statewide [RMHS]		SMF+HC	NA	0	0	0		7			7	7	100%
Vermont State Housing Authority	S+C Statewide [HPC]		SMF+HC	NA	0	0	0		4			4	4	100%
Vermont State Housing Authority	VA-VASH (Rutland County)		SMF+HC	NA	16	16	0		16			16	16	100%
Veterans Assistance Office	Dodge House [non-VA]		SMF	NA		7	0		7			6	7	86%
Open Door Mission (Rutland City Rescue)	SRO		SMF	NA		0	0		27			27	27	100%
VT AHS-Dept. of Children & Families	GA Motel Vouchers (Rutland County)	Voucher beds	SMF+HC	NA		0	0		0	0	108	108	108	100%
Open Door Mission (Rutland City Rescue)	SRO [VA-GPD]		SMF	NA		1	0		1			1	1	100%
Rutland County Parent Child Center	Poise Emergency Shelter Room	Facility-based beds	SMF+HC	NA		0	0		1	0	0	0	1	0%
Open Door Mission (Rutland City Rescue)	John Cassarino Overnight Shelter	Facility-based beds	SMF	NA		0	0		20	0	2	22	22	100%
Rutland County Women's Network & Shelter	Emergency Shelter	Facility-based beds	SFHC	DV		0	0		9			7	9	78%
VT AHS-Dept. of Children & Families	VT Rental Subsidy Program (Rutland County)		SMF+HC	NA		0	0		24			24	24	100%
Vermont State Housing Authority	S+C Statewide-Rutland [VTCARES]		SMF+HC	NA	0	0	0		2			2	2	100%

Organization Name	Project Name	Bed Type	Target Pop. A	Target Pop. B	CH Beds	Vet Beds	Youth Beds	Youth Age Group	Year-Round Beds	Total Seas. Beds	Over-flow Beds	PIT Count	Total Beds	Utiliz. Rate
Vermont State Housing Authority	S+C SRA-Rutland		SMF+HC	NA	14	0	0		14				14	
Vermont State Housing Authority	RRH1-Rutland [HPC]		HC	NA		0	0		6				6	
Vermont State Housing Authority	RRH2-Rutland [HPC]		HC	NA		0	0		5				5	
Open Door Mission (Rutland City Rescue)	John Cassarino Overnight Shelter [VA-GPD]	Facility-based beds	SMF	NA		3	0		3	0	0	3	3	100%
Rutland County Parent Child Center	VCRHYP-Transitional Living Program [HHS-TLP]		SMF+HC	NA		0	9	18-24	9			9	9	100%
Homeless Prevention Center	Transitional Housing [CHG]		SMF+HC	NA		0	0		3			3	3	100%
WASHINGTON COUNTY														
Good Samaritan Haven	Transitional Housing Program [CoC/facility-based]		SMF	NA		0	0		10			5	10	50%
Vermont State Housing Authority	S+C Statewide [WCMH]		SMF+HC	NA	2	0	0		14			14	14	100%
Sexual Assault Crisis Team	Emergency Shelter	Facility-based beds	SFHC	DV		0	0		4	0	0	0	4	0%
Vermont State Housing Authority	S+C Statewide-Washington [PVT]		SMF+HC	NA	4	0	0		6			6	6	100%
Vermont State Housing Authority	VA-VASH (Washington County)		SMF+HC		10	10	0		10			10	10	100%
The Veterans' Place, Inc	Transitional Housing [VA-GPD]		SMF	NA		26	0		26			21	26	81%
CIRCLE	Emergency Shelter	Facility-based beds	SFHC	DV		0	0		12	0	0	3	12	25%
Vermont State Housing Authority	S+C SRA1-Washington [PVT]		SMF+HC	NA	3	0	0		3			3	3	100%
Washington County Youth Service Bureau	VCRHYP-Transitional Living Program [HHS-TLP]		SMF+HC	NA		0	7	18-24	7			7	7	100%
VT AHS-Dept. of Children & Families	GA Motel Vouchers (Washington County)	Voucher beds	SMF+HC	NA		0	0		0	0	62	62	62	100%
Good Samaritan Haven	Transitional Housing [CoC/scattered-site]		HC	NA		0	0		6			0	6	0%
Good Samaritan Haven	Emergency Shelter	Facility-based beds	SMF+HC	NA		0	0		16	0	0	20	16	125%
Vermont State Housing Authority	S+C SRA2-Washington [PVT]		SMF+HC	NA	3	0	0		3			3	3	100%
VT AHS-Dept. of Children & Families	VT Rental Subsidy Program (Washington County)		SMF+HC	NA		0	0		38			38	38	100%
WINDHAM COUNTY														
Vermont State Housing Authority	VA-VASH (Windham County)		SMF+HC	NA	26	26	0		26			26	26	100%
Phoenix Houses of New England	RISE Program [VA-GPD]		SM	NA		5	0		5			5	5	100%
Brattleboro Housing Authority	BHA S+C [MS]		SMF+HC	NA	1	0	0		26			26	26	100%
Brattleboro Housing Authority	BHA S+C [BADIC]		SMF	NA	7	0	0		7			5	7	71%
Brattleboro Housing Authority	BHA S+C [HCRS]		SMF	NA	0	0	0		3			3	3	100%
VT AHS-Dept. of Children & Families	GA Motel Vouchers (Windham County)	Voucher beds	SMF+HC	NA		0	0		0	0	46	46	46	100%
Youth Services	Youth Shelter	Other beds	SMF+HC	NA		0	4	18-24	4	0	0	4	4	100%
Women's Freedom Center	Emergency Shelter	Facility-based beds	SFHC	DV		0	0		7	0	0	6	7	86%
Brattleboro Area Drop-In Center	Seasonal Shelter	Other beds	SMF+HC	NA		0	0		0	30	0	30	30	100%
Morningside House	Morningside Shelter	Facility-based beds	SMF+HC	NA		0	0		20	0	0	20	20	100%

Organization Name	Project Name	Bed Type	Target Pop. A	Target Pop. B	CH Beds	Vet Beds	Youth Beds	Youth Age Group	Year-Round Beds	Total Seas. Beds	Over-flow Beds	PIT Count	Total Beds	Utiliz. Rate
Vermont State Housing Authority	S+C Statewide-Windham [PVT]		SMF+HC	NA	8	0	0		8			8	8	100%
VT AHS-Dept. of Children & Families	VT Rental Subsidy Program (Windham County)		SMF+HC	NA		0	0		44			50	44	114%
Vermont State Housing Authority	RRH1-Brattleboro [MS]		HC	NA		0	0		8				8	
WINDSOR COUNTY														
Vermont State Housing Authority	S+C Statewide [HCRS]		SMF+HC	NA	2	0	0		16			16	16	100%
Vermont State Housing Authority	VA-VASH (Windsor County)		SMF+HC	NA	36	36	0		36			36	36	100%
Upper Valley Haven	Hixon House Adult Shelter	Facility-based beds	SMF	NA		0	0		19	0	8	25	27	93%
Springfield Supportive Housing Program	Transitional Housing [GA]		HC	NA		0	0		11			11	11	100%
VT AHS-Dept. of Children & Families	GA Motel Vouchers (Windsor County)	Voucher beds	SMF+HC	NA		0	0		0	0	56	56	56	100%
Our Place Drop In Center	Greater Falls Warming Shelter	Facility-based beds	SMF	NA		0	0		0	3	0	3	3	100%
Windsor County Youth Services	VCRHYP-Mountainside House [HHS-TLP]		SMF	NA		0	1	18-24	1			1	1	100%
Upper Valley Haven	Byrne House Family Shelter	Facility-based beds	HC	NA		0	0		25	0	0	25	25	100%
Twin Pines Housing Trust	Overlook Transitional Housing [CoC]		SMF+HC	NA		0	0		18			16	18	89%
North Springfield Baptist Church	Springfield Warming Shelter	Other beds	SMF	NA		0	0		0	3	0	3	3	100%
WISE	Emergency Shelter	Facility-based beds	SFHC	DV		0	0		1	0	0	1	1	100%
Windsor County Youth Services	VCRHYP-House at 20 Mile Stream [HHS-TLP]	Facility-based beds	SF	NA		0	2	18-24	2	0	0	2	2	100%
Vermont State Housing Authority	S+C SRA-Windsor [UVH]		SMF+HC	NA	6	0	0		6			6	6	100%
VT AHS-Dept. of Children & Families	VT Rental Subsidy Program (Windsor County)		SMF+HC	NA		0	0		33			33	33	100%
Vermont State Housing Authority	S+C Statewide [SSHP]		SMF+HC	NA	0	0	0		1			1	1	100%
Vermont State Housing Authority	S+C Statewide-Windsor [PVT]		SMF+HC	NA	1	0	0		3			3	3	100%
Vermont State Housing Authority	RRH2-Windsor [UVH]		HC	NA		0	0		10				10	
Upper Valley Haven	Hixon House Adult Shelter [VA-GPD]	Facility-based beds	SMF	NA		1	0		1	0	0	1	1	100%
Windsor County Youth Services	VCRHYP-Mountainside House [HHS-BCP]	Facility-based beds	SMF+HC	NA		0	1	18-24	1			1	1	100%
Springfield Supportive Housing Program	Transitional Housing [CHG]		SMF+HC	NA		0	0		4			4	4	100%
					Sum : 191	Sum : 187	Sum : 40		Sum : 1230	Sum : 55	Sum : 474	Sum : 1656		

Part V

AFFIRMATIVELY FURTHERING FAIR HOUSING

The State of Vermont is committed to eliminating discriminatory housing practices and to affirmatively furthering fair housing. This commitment is underscored by the fact that affirmatively furthering fair housing is one of the State's responsibilities as part of its acceptance and management of CDBG, and HOME funds from HUD. The following is an overview of identified fair housing actions and activities to affirmatively further fair housing and actions and activities the State will undertake in the coming year to further these efforts.

I. Analysis of Impediments to Fair Housing Choice

The Department of Housing and Community Development ("Department") bases its efforts to affirmatively further fair housing on the comprehensive and thorough Analysis of Impediments to Fair Housing Choice (AI) it completed in 2012. The 2012 AI was conducted by the Department with the assistance of the firm of Mullin & Lonergan Associates, which was selected after a very competitive national search. Mullin and Lonergan's experience in completing eighteen (18) AI's since the 2009 *Anti-defamation Center of Metro New York v. Westchester County* case that changed the fair housing legal landscape was a critical factor in the Department's selection of the firm.

The AI was developed with input from more than a dozen stakeholder groups, numerous one on one and group interviews, and six focus groups conducted by the Fair Housing Project of the Champlain Valley Office of Economic Opportunity ("CVOEO") during the spring and summer of 2011. The AI cited many Fair Housing achievements in Vermont but also showed there is more work to be done. The AI identifies 12 public sector and two private sector Impediments to Fair Housing Choice and suggests a total of nearly 40 Proposed Actions the State can undertake to ameliorate or remove these barriers.

Some general fair housing observations from the 2012 AI include:

- The total population in the State of Vermont increased 43.8% between 1970 and 2010;
- The most rapidly growing population is non-white and Hispanic residents;
- Many areas of minority concentration are in Burlington, but there are 77 such areas throughout the state;
- There are 14 impacted areas in the State which include concentrations of both LMI persons and minorities;
- The State of Vermont is moderately segregated for Asians and Blacks and has low degrees of segregation for other minority groups;
- Persons with disabilities, female-headed households, and minorities are more likely to have lower income or live in poverty;
- Minority households are more likely to have housing problems;
- Median housing value increased 42.8% in Vermont while real household income declined 3.1%;

- Minimum wage worker and single wage households can't afford the HUD fair market rent;
- Individuals whose income comes only from SSI can't afford a zero bedroom apartment at the HUD fair market rent; and
- Regardless of race or ethnicity, households earning the median household income can't afford a home selling for the median price.

Some of the Impediments to Fair Housing Choice identified in the AI and suggested Actions include:

i. Minority households have greater difficulty becoming homeowners.

Expand sustainable homeownership opportunities through education and counseling, provide lending and banking in LMI and minority areas, marketing affordable mortgage products.

ii. The state's supply of affordable housing that is accessible to persons with disabilities may be inadequate.

Coordinate monitoring of publicly-financed housing; provide ADA technical assistance and compliance training; identify existing accessible units and survey for project future needs.

iii. The state's supply of decent, affordable housing remains inadequate.

Continue to balance CDBG and HOME investments between areas, when possible reduce or waive local impact fees for affordable housing development. Continue to make affordable housing investments in non-impacted, more affluent communities and resort towns to link essential community workers to employment centers. Implement HOME site and Neighborhoods Standards Policy and Checklist.

iv. The state's policies for allocating and reporting CDBG and HOME funds could be improved from a Fair Housing perspective.

Continue current requirements for CDBG grantees to attend fair housing training and expand to HOME Program; map new affordable housing development relative to impacted areas; initiate a fair housing log to record AFFH activities; and create a unified database for annual AFFH reporting by the state's housing organizations.

v. Several State policies could be improved from a fair housing perspective.

Continue to encourage development in non-impacted areas and to prioritize general occupancy housing to reflect current housing demands; continue to monitor zoning bylaws and plans; partner with RPCs to conduct additional municipal fair housing assessments.

vi. Policy documents utilized by Public Housing Authorities throughout the State could be improved from a fair housing perspective.

Admissions and Continued Occupancy Plans and Section 8 Admin Plans should be reviewed and revised to ensure that all Vermont PHAs have in place policies that affirmatively further fair housing.

vii. The majority of fair housing complaints involve disability and familial status.

Continue funding the CVOEO so it can conduct outreach, research, and analysis regarding national origin/ancestry discrimination and public assistance/Section 8 discrimination among landlords and property management companies in the rental housing market.

viii. Members of the protected classes could be more fully represented on State boards and commissions dealing with housing issues.

Ensure outreach efforts include a directed effort to solicit applications from members of classes protected by the federal and state Fair Housing Acts

ix. There is a need for continued fair housing testing, education, training, and outreach.

Continue to fund the Fair Housing Project of CVOEO's fair housing training, education, and outreach services; expand Fair Housing Training requirements to include HOME and federal tax credit recipients; create an online Fair Housing training course to make such training more easily accessible; develop a Fair Housing Training Guide for permitting officials and affordable housing developers.

x. "Not in My Backyard" (NIMBY) can be found in any community and has a direct effect on the ability to develop affordable housing.

Having supported the enactment of Act 137 of 2012, state legislation that makes it unlawful to discriminate in land use decisions and permitting of housing because a project would contain affordable housing, continue to educate municipalities on the provisions of this statute and best practices to maintain compliance.

xi. Public transit is largely limited to higher density areas, and does not accommodate second or third shift workers.

Identify opportunities for the development of medium density affordable family housing along existing transit routes; collaborate with VTrans and public transportation providers to serve these areas; and continue to offer innovative programs such as the "Go Vermont" program.

xii. Mobile homes and mobile home parks are often located in floodplains and areas vulnerable to severe impacts from natural disasters.

Continue supporting First Stop Grant funding for technical assistance to mobile home residents on financing the purchase of mobile homes and mobile home parks; address delays in FEMA's appeal process due to lack of condemnation by developing a state process to condemn homes or declare them uninhabitable; work with its partners to assist in identifying appropriate locations to relocate mobile homes and mobile home parks located in floodplains.

xiii. The Vermont Association of Realtors, the Vermont Human Rights Commission, and CVOEO need a more established relationship.

VAR and VHRC should reinstitute regularly scheduled fair housing education opportunities; and CVOEO should establish a partnership with local Realtor associations throughout the State to provide fair housing training.

xiv. Several newspapers throughout the State do not comply with federal fair housing requirements.

CVOEO and Vermont Legal Aid should continue to monitor real estate ads placed in newspaper publications and educate publishers ensure compliance with the Fair Housing Act.

The following describes the Department’s efforts during the program year to Affirmatively Further Fair Housing:

I. Collaborated with the Champlain Valley Office of Economic Opportunity’s Fair Housing Project and the Vermont Human Rights Commission to provide Fair Housing Trainings for municipal officials and community organizations. Trainings were carried out in December of 2014 and May of 2015. These trainings are mandatory for all CDBG grant recipients, are offered in all regions of the State, and are updated to keep up with current events. As the result of the AI, this requirement has been extended to HOME recipients. The workshops cover a host of topics and are designed to provide relevant information to realtors, lenders, affordable housing developers, property managers, and municipal officials by:

- Providing an introduction to Vermont and federal fair housing laws
- Discussing the current regulatory barriers to fair housing choice in Vermont;
- Examining fair housing law requirements impacting municipal zoning practices and decision-making;
- Reviewing available tools that enable municipalities to comply with fair housing law; and
- Exploring planning concepts designed to encourage the development of a variety of housing types.

These trainings were designed to address Impediments ii, iii, iv, v, vii, ix, x.

II. Provided \$15,000 to fund CVOEO’s activities related to furthering fair housing and addressing the impediments identified in the state’s AI. The funding provided by DHCD helped CVOEO’s Fair Housing Project conduct the following activities during this program year:

- Conducted general fair housing trainings for housing provider organizations:
 - For O’Brien Brothers Agency in South Burlington
 - BROCC Community Action in Rutland
 - Shires Housing in Bennington
- Provided training in fair housing laws for management staff of Transitional Housing contracting organizations working with the Vermont Department of Corrections programs.
- Met with staffers of Chittenden County Regional Planning Commission, Vermont Natural Resources Council, Vermont Energy Investment Corp. to plan and conduct research on the intersection of transportation, affordable housing location and AFFH in northwest Vermont – Chittenden and Franklin counties.
- Orchestrated an interactive, community outreach campaign using multifaceted art activities at a variety of venues in Burlington “Heart and Home” was the name of the project and it was organized in collaboration between ONE Art Center, Fair Housing Project, and Burlington City Arts plus others. Exhibit and performance venues included but were not limited to: ONE Art Center, North End Studio, Radio Bean, Burlington City Hall, and Arts Riot. Many exhibits were up for the entire month of April and all exhibits and performances revolved around some aspect of home, affordability, inclusion and diversity. A Facebook page was created for the project which is still being maintained.

- Wrote several Op-Ed articles which were published in local newspapers, including:
 - “The Meaning of Fair Housing Month,” March 27, 2015, Caledonian Record
 - “Celebrate Fair Housing,” April 6, 2015, Burlington Free Press
 - “Local Promise of Fair Housing,” April 9, 2015
 - “Dream and Reality of Fair Housing,” April 15, 2015, Rutland Herald
- Distributed the Fair Housing Guide for Families. Sixty guidebooks in several languages, including, English, Somali, Burmese, Nepali, Chinese and Arabic were provided to organizations working with the Vermont Refugee Resettlement Program and libraries in the Burlington and Winooski area.
- Ongoing real estate ad monitoring to notify advertisers of housing units of potential discriminatory language in their advertisements.
- Maintained a hotline for individuals to report allegations of fair housing violation, provided information and made referrals to Vermont Legal Aid and the Vermont Human Rights Commission as appropriate.
- Ongoing work with numerous stakeholders to revive and rebrand the Vermont Housing Awareness Campaign to encourage a fair housing and inclusive community focus: “Thriving Communities: Building a Vibrant, Inclusive Vermont”
<http://www.thrivingcommunitiesvt.org/>.

These projects were designed to address Impediments iv, v, vii, ix, x, xi.

III. Required all municipalities receiving CDBG or CDBG-DR funding to receive Fair Housing Training on federal and state fair housing laws and on ways municipalities can affirmatively further fair housing at the local level. Since this requirement for receipt of CDBG funding was implemented by the State in 2007, over half of Vermont’s 255 municipalities have received the fair housing training referred to in Section II above. As a result of the 2012 AI recommendations, this Fair Housing training requirement has been adopted by the Vermont Housing and Conservation Board and expanded to recipients of HOME funding, and by the Vermont Housing Finance Agency and expanded to recipients of federal tax credit allocations.

This effort is designed to address Impediments ii, iii, iv, v, vii, ix.

IV. Chaired and staff the Fair Housing Committee of the Vermont Housing Council. The Fair Housing Committee comprises representatives from the Department of Housing, and Community Development, the Vermont Human Rights Commission, the Vermont Housing and Conservation Board, the Vermont Housing Finance Agency, the Champlain Valley Office of Economic Opportunity’s Fair Housing Project, the Vermont State Housing Authority, the Montpelier Housing Authority, Vermont Legal Aid, the Champlain Housing Trust, and the US Department of Rural Development. Representatives from the Vermont Center for Independent Living and the Vermont Affordable Housing Coalition (which has over 70 members, including most of Vermont’s non-profit affordable housing developers, community land trusts, housing and homeless advocacy groups, public housing authorities, regional planners, and funders) routinely receive meeting invitations and minutes of all meetings. The Fair Housing Committee provides a venue for open discussion and the exchange of ideas on fair housing issues each member organization encounters and addresses; keeps members up to date on each organization’s fair housing efforts and updates to various aspects of fair housing law that affect their work; and

allows the exchange of best practices and dissemination of fair housing information. This committee regularly meets on a quarterly basis.

This effort addresses Impediments i through xiii.

V. Administered and staff the Vermont Neighborhood Program to provide financial and regulatory benefits to stimulate the development of new, mixed income housing, including affordable housing, in targeted areas in and around the designated downtowns, village centers, new town centers, and growth centers. To be eligible for funding projects must, among other things, complement the existing downtown district, village center, or new town center by integrating new housing units with existing residential neighborhoods, commercial and civic services and facilities, and transportation networks. Last program year, the Department added one other designated community, Hinesburg, to the program and several other applications are currently under review. Within these designated areas, certain permitting requirements are eliminated, various fees and taxes are significantly reduced or eliminated and any appeals of permitted projects are restricted in scope. Affordable housing projects have realized significant savings in time and money as a result of the designation. Designated areas are served by public transit and within walking distance of jobs, services and amenities. The areas also receive priority grant funding and technical assistance for bicycle and pedestrian facilities improvements and streetscape enhancements.

This program addresses Impediments iii, v, ix, x, xi.

VI. Provided assistance to the general public regarding Fair Housing and landlord/tenant Laws and their rights and responsibilities under those laws. The Department also fields inquires and complaints from the public and makes referrals to the Human Rights Commission, if necessary. In close collaboration with CVOEO; Vermont Tenants, a tenant advocacy agency working throughout the state, and the Vermont Apartment Owners Association, DHCD oversaw the creation of several educational materials for small scale landlords, defined as operating 3 or fewer rental units. These materials included specific information on Fair housing laws and best practices to avoid discriminatory behavior and increase housing choice for Vermonters in a protected class.

These efforts address Impediments iii, vii, ix, x, and xii.

VII. Designated April as Fair Housing Month in Vermont by Gubernatorial Proclamation. A signing ceremony occurred in the Governor's office with numerous stakeholder organizations in attendance. The signing was also coordinated to occur on the same day that the state legislature passed a resolution also acknowledging April 2015 as Fair Housing Month. Proclamations of April as Fair Housing Month were also made by Burlington's City Council and Mayor.

This effort addresses Impediments v and ix.

VIII. Ensured all CDBG grantees adopt a Fair Housing Policy and submit verification of such policy; and ensure said policy is posted at the municipal offices. Field monitoring visits are made

by the VCDP staff to verify the visibility of the posted notices that provide individuals information as to the municipal Fair Housing Policy.

This effort addresses Impediments v and ix.

IX. Contacted, as part of VCDP's staff review of CDBG grant applications, the Vermont Human Rights Commission to determine whether any findings against municipalities have been made. To date, there have been no validated findings made in any of the municipalities that received VCDP funding.

This effort addresses Impediment v.

X. Continued to maintain and update a Fair Housing page (http://www.accd.vermont.gov/strong_communities/housing/housing_resources/fair_housing) to provide public access to Fair Housing information such as the State's Analysis of Impediments, links to Fair Housing resources and advocacy groups, and current and past editions of the "Fair Housing News" which is published by the Vermont Human Rights Commission.

This effort addresses Impediments v and ix.

XI. Provided \$75,000 in CDBG funds to one municipality to make accessibility improvements to public facilities and to five regional revolving loan funds for accessibility improvements to the homes of low and moderate income homeowners.

This effort addresses Impediments ii and vii.

XII. In collaboration with the Vermont Department of Health and the Department of Public Safety, DHCD conducted trainings for Town Health Officers to exercise authority under Act 162 of 2014. In the case of a declared disaster this Act allows for municipal officials to condemn homes destroyed by disaster which will address delays in the FEMA appeal process experienced after Tropical Storm Irene.

This effort addressed Impediment xii.

XIII. Continued to provide financial support to the CVOEO Mobile Home Program through the First Stop Grant. This funding supports the work of the Mobile Home Program in assisting residents of mobile homes in finding appropriate financing to purchase mobile homes. The Mobile Home Program also works with park residents on emergency response plans to address the prevalence of mobile homes that are located in flood hazard areas by increasing individual resilience of residents and park communities. Additionally, DHCD provided matching funds for an Environmental Protection Agency grant to the CVOEO Mobile Home Program to develop community-based, emergency plans for parks in vulnerable areas.

This effort addressed Impediment xii.

XIV. Continued outreach to educate local officials about Act 137 of 2012 which was the result of an effort, spearheaded by the Department, to pass legislation making it unlawful under the state's Fair Housing Act to discriminate in land use decisions, or in the permitting of housing, because of any of the existing 12 protected classes under state law; and added "income" as a new protected class for purposes of land use decisions and the permitting of housing. This legislation is arguably the most protective fair housing laws of its type in the country. The Department also worked with a community that had adopted bylaws that violate state fair housing law by limiting the creation of housing targeted to low income households. Provided fair housing education to municipal officials and alternatives for meeting community goals of encouraging mixed income housing development. A revision of the offending bylaws is now underway.

This effort addressed Impediment ii, iii, vii, ix, x, xi above.

XV. Worked with the Champlain Housing Trust and the Vermont Housing Finance Agency to support the mobile home down payment loan program through CHT. Prompted by Tropical Storm Irene, the program addresses a long-standing gap in financing options for low and moderate income Vermonters seeking to purchase mobile homes. While this program temporarily closed during the summer of 2014 due to a lack of tax credit funding, between July 1, 2014 and June 30, 2015 there were 18 loans made for home purchase by LMI households, two of whom were replacing homes lost due to natural disaster. The Department provided additional funding for administration of this program and extended the program end date for another three years.

This effort addressed Impediment i and xii.

XVI. When appropriate, required applicants for CDBG funding to incorporate design suggestions from residents of affordable housing projects and increase the number of accessible units.

This effort addresses Impediments ii and vii.

XVII. Continued and expanded technical assistance and work with stakeholders to increase compliance with the Americans with Disabilities Act. Worked with the Division of Fire safety, the New England ADA Center and the Vermont Center for Independent Living to link municipalities and partner organizations with the most up to date resources available. To encourage better upfront planning, staff provides CDBG applicants with the ADA Checklist for Readily Achievable Barrier Removal and has identified Vermont Accessible Environments and the Vermont Center for Independent Living as resource organizations. Staff continues to coordinate with the Division of Fire and Safety and with other funders of ADA projects including the USDA-RD, the Vermont Arts Council, The Preservation Trust of Vermont, the Vermont Agency of Transportation and the Vermont Secretary of State's Office to establish best practices in the review of ADA compliance.

This effort addresses Impediments ii and vii.

XVIII. The Department of Housing and Community Development commissioned an extensive, statewide Housing Needs Assessment. The Assessment included an analysis at the state and county level of demographic realities and projections and how they relate to the existing housing stock. Additionally, the Assessment projected housing gap and housing need over the next five year period to better inform priorities for affordable housing development.

This effort addresses Impediment iii

XIX. This program year an advocate for youth services and minorities was appointed to the Vermont Community Development Board to inform and oversee the granting of CDBG funds.

This effort addresses Impediment viii

XX. VHFA has continued to incorporate Universal Design as a criteria in its QAP.

This effort addresses Impediment ii.

XXI. VHFA continues to incorporate in its Top Tier Priorities of the QAP; accessibility modifications, infill new construction in housing markets with a vacancy rate of 3.5% or less, or in housing markets where there is a lack of affordable housing. Projects in downtown or village centers are also Top Tier Priority, encouraging walkable communities and access to public transit. Threshold mixed-income requirements in Second Tier Priority aim to avoid concentration of LMI residents.

This effort addresses Impediment ii, iii, v, xi

XXII. VHCB administered funding for and oversaw The successful completion of two new HOME funded rental housing developments in the Town of Shelburne, an affluent community that has been somewhat resistant to affordable housing: Harrington Village (42 multifamily units) and Wright House (36 senior units). The grand opening ceremony was held on September 10, 2014. And, after facing NIMBYism and being delayed for several years in Environmental Court, the Safford Commons HOME assisted development in Woodstock (an affluent resort community) started construction in the Fall of 2014. Both the Safford Commons and Harrington Village projects also received CDBG funds through the Vermont Community Development Program. Construction will be completed this fall.

This effort addresses Impediment ii and iii

XXIII. VHCB has continued to perform Site & Neighborhood Standards reviews (according to the policy adopted in 2012 based on the AI's recommendation) for all new construction projects prior to commitment of HOME funds.

This effort addresses Impediment iii

XXIV. VHCB has continued to provide funding to VCIL for the Home Access Program.

This effort addresses Impediment ii.

XXV. DHCD's Housing Policy Specialist and General Counsel, and VHCBC's Project Counsel, Director of Housing, Director of Federal Housing Programs attended a Fair Housing Training on October 3, 2014 in Montpelier led by Robert Schwemm, a renowned fair housing lawyer and law professor who authored "Housing Discrimination: Law and Litigation".

This effort addresses Impediment ix.

XXVI. VHCBC's Director of Federal Housing Programs and Federal Housing Programs Assistant attended the Vermont Housing Manager Association (VHMA)'s full day Fair Housing/504 Reasonable Accommodation training April 9, 2015. Director of Federal Housing Programs helped organize and promote the training through her involvement with the VHMA Education Committee. The training was very well attended by many of the state's HOME project property managers.

This effort addresses Impediment ix.

XXVII. VHCBC sponsored and Director of Federal Housing Programs coordinated a Fair Housing Accessibility First Training held on June 2, 2015 in Randolph Center. The trainer was John Ritzu of LCM Architects. VHCBC staff arranged the location and food for the event and secured co-sponsorships from the Vermont Human Rights Commission, Vermont Legal Aid, the Vermont Center for Independent Living, and the CVOEO Fair Housing Project. Sixty-five people registered (full capacity) and the training was very well received by the wide range of attendees, including DHCD's Housing Policy Specialist and staff from the Vermont Community development Program as well as numerous developers, architects, project managers, property managers, owners, and maintenance staff.

This effort addresses Impediments vii, and ix

Over the next program year, the efforts described above will continue with a focus on implementing the 2012 AI's Action Plan to remedy the impediments identified in the 2012 AI.

Part VI

Consolidated Annual Performance Report Narrative July 1, 2014 - June 30, 2015

Other Actions

1. Underserved Needs

During the reporting period, the State supported other entities that provide assistance to underserved populations through the provision of financing incentives, housing information and technical assistance. For example, VHFA maintains a housing information system that includes data on housing needs, supply and demand, and housing programs.

2. Foster and Maintain Affordable Housing

The State makes available incentives for non-profit and for-profit entities to develop affordable housing. Incentives include capacity building grants, low-interest loans, and low income housing tax credits.

Coordination of Low Income Housing Tax Credits (LIHTC) with Affordable Housing Development

The State of Vermont makes LIHTC allocations in accordance with an approved Qualified Allocation Plan (QAP). By Executive Order, the VHFA is designated the allocating agency for the program.

All LIHTC recipients are required to execute and record a Housing Subsidy Covenant approved by VHFA. Eligible applicants in the LIHTC program include nonprofit and for-profit developers who form partnerships with private investors many of which are banks doing business in Vermont. In many cases, LIHTC projects are also dependent on other federal and state resources which increase the state's ability to ensure affordability to very low and low-income Vermonters beyond the rent and occupancy restrictions imposed by U.S. tax laws that set the parameters of the tax credit program.

3. Eliminate Barriers To Affordable Housing

The permitting process is often cited as a barrier to the development of new affordable housing units. The State has undertaken two key initiatives affecting state-wide permitting designed to make the permitting process more streamlined and user-friendly.

First, the State launched a new "Permitting and Compliance Portal" to make it easier for individuals and businesses to obtain permitting and regulatory information within the state. The new website can be found at <http://permits.vermont.gov/>.

Second, the Vermont Natural Resources Board and Vermont Agency of Natural Resources has solicited ideas for improving the state permitting process. The permit processes being looked at include Act 250 and other land-use permits, state air and water-related permits, and other permits needed for small and large-scale projects. The goal is to maintain the current environmental standards, while making the process more efficient, more effective, more user-

friendly, more open, better coordinated, quicker and less costly. In addition, many communities are adopting form-based building codes and other density bonuses that will make the local permitting process easier and more predictable.

4. Overcome Gaps in Institutional Structures and Enhance Coordination

In the last few years, affordable housing providers and representatives of health, mental health, environmental, labor, and service agencies have substantially strengthened their networking and coordination activities. The State, through the DHCD has actively encouraged and participated in these efforts, and will continue to do so. In the last year, the following actions were undertaken:

- The coordination of resources to support the most needed affordable housing projects from housing funders and health & human services agencies;
- continue participation in the Coalition for Homeless Vermonters, and the Vermont Interagency Council on Homelessness;
- continue coordination efforts with the agencies of Health, Department of Public Safety Division of Fire Prevention, Natural Resources, Office of Economic Opportunity, and Attorney General to address serious health, safety and environmental issues in mobile home parks;
- continue, through the Department's leadership of the Housing Council, formation of state policy and will assist housing providers, state agencies, such as the Vermont Housing and Conservation Board, (VHCB), Vermont State Housing Authority (VSHA) and others to ensure the availability of safe and affordable housing for all Vermonters; and
- Better implementation of the 10 year plan to end homelessness, the agreed upon priority need as determined and voted by the regional Continuum of Care was followed and resulted in awarding housing resources to people who are homeless or at risk of homelessness.

5. Public Housing Initiatives

The state's PHA resident associations and service providers have been working together to make the public housing communities safe, clean, decent, and sanitary places to live and raise children. PHA's have also been working collaboratively with other Affordable Housing Providers to coordinate services and share resources to make efficient use of limited funding resources.

6. Lead-Based Paint Hazards Reduction

The State continues to operate its highly successful and longstanding statewide lead hazard reduction program. Administered by the Vermont Housing & Conservation Board (VHCB), this program has used a series of HUD Lead Hazard Control Grants to control lead paint hazards in over 2000 low income housing units since 1994. An additional 3 year \$1.3M HUD Lead Hazard Control Grant was recently awarded to VHCB to continue the program. The Vermont Lead-Based Paint Hazard Reduction Program works closely with the Childhood Lead Poisoning Prevention Program at the Vermont Department of Health to educate the public and to coordinate lead hazard control work in homes with lead poisoned children. Non-profit developers receive assistance to address lead hazards during the rehabilitation of older

properties for affordable housing. The program also assists private owners of affordable rental housing and low-income homeowners. Goals are to increase the amount of affordable lead-safe housing, promote safe and effective methods of reducing lead hazards, and increasing public awareness about these issues. Owners of eligible properties receive XRF testing, risk assessment, specification development, laboratory analysis and construction management services, as well as grants and loans to complete the necessary work. The City of Burlington also operates a HUD-funded lead hazard reduction program.

Since 1996, Vermont's Lead Paint Law has required the owners of rental housing and day care centers built before 1978 to perform certain Essential Maintenance Practices (EMP's) to reduce health risks related to lead paint. Owners or maintenance personnel must take training on the dangers of lead and how to safely address potential hazards. EMP's include inspection of painted surfaces, fixing any problems using safe methods, installing liners in window wells to make them easy to clean, and performing periodic specialized cleaning.

Vermont was one of the first states to have its housing assistance programs be in full compliance with the federal Lead Safe Housing Regulation implemented in 2000. VHCB provides assistance to other housing agencies to insure they meet their requirements under the Regulation, including the provision of free dust wipe clearance testing when required.

7. Ensure Compliance with Program and Comprehensive Planning Requirements

The DHCD continues to follow policies and procedures for meeting grant requirements; uses sound accounting and financial procedures; attends HUD-sponsored training sessions; consults with HUD representatives on technical questions; and utilizes information from public input.

Projects are monitored during the program year through the use of quarterly progress reports as well as project site visits. A formal, thorough site visit is performed on all major grants and all grants receive a desk audit by program staff at closeout. Files are reviewed, notes are compared and a letter stating the results of the monitoring visit is sent to the grant recipient and sub-recipient if applicable.

The Department also conducted a compliance-monitoring visit for HOME grantees. During the monitoring visits, staff reviewed the grantees' files to ensure that they were in compliance with the statutory and regulatory requirements and that their respective projects were progressing on schedule. Any deficiencies identified were noted and steps to address it implemented.

Comprehensive planning, that includes affordable housing needs and hazard mitigation is also required at the local level. The State's regional planning organizations and the State's Community Planning and Revitalization Division ensure local planning is comprehensive and coordinated with state and federal resources.

8. Reduce the Number of Persons Living Below the Poverty Level

The State's strategy to reduce the number of poverty level families was to (a) meet basic subsistence requirements for those in need, (b) strengthen and preserve families, and (c)

support self-empowerment. The Agency of Human Services continues to implement its policy that requires adults who are receiving financial assistance under the Temporary Assistance to Needy Families (TANF) or Temporary Assistance to Other Needy Families (TAONF) to participate in work programs. Also, every work mandatory adult who has received assistance for at least 24 months must participate in a work activity. The adult must participate in an activity for each month he or she receives financial assistance after month twenty-four.

9. Leveraging Resources

Leverage of non-Federal resources - The source of these funds included the Vermont Housing and Conservation Board, the Vermont Housing Finance Agency, New Market Tax Credits, commercial lenders, owner equity, and Vermont and local community loan funds.

The State continues to be very successful leveraging its resources. Some of this success is the result of coupling resources and holding concurrent application cycles. Generally, the State will encourage leveraging by awarding more points in the application process. State resources have also been effectively used to match or administratively support other federal and private resources. It is the intent of the State to continue this type of leveraging and encourage more opportunities for leveraging in the future, particularly with private sources.

10. Self-Evaluation

Overall, the State has made good progress in meeting its objectives. The narratives in this CAPER provide details and an assessment of the accomplishments. Please refer to the CDBG, HOME and ESG program sections for evaluations of these programs, barriers that negatively impact the accomplishments of the goals, and any modifications or actions that will be implemented to improve the programs.

Over the next program year, the efforts described in Part V Affirmatively Furthering Fair Housing with respect to the Analysis of Impediments (AI) the state will continue to focus on implementing the 2012 AI's recommendations.

11. Citizen Comments

The following advertisement was placed in the in the following daily newspapers: *Burlington Free Press, Rutland Herald, St. Albans Messenger, Caledonia Record, Bennington Banner, Brattleboro Reformer*, and the *Times-Argus*.

Seeking Comment on 2015 Consolidated Annual Performance and Evaluation Report to HUD

The Department of Housing and Community Development (DHCD) has prepared the *Consolidated Annual Performance and Evaluation Report (CAPER)* for submission to the U. S. Department of Housing and Urban Development (HUD) for the period ending June 30, 2015. Interested parties are encouraged to contact the Department to request a copy of the 2015 CAPER and offer comment.

The CAPER will be available on **September 10, 2015**. Please call Cindy Blondin at 828-5219 or toll free at 1-866-933-6249 or email at Cindy.Blondin@vermont.gov for copies. Written comments for the CAPER must be received by **September 25, 2015** at the DHCD, 1 National

Life Drive, Montpelier, VT 05620-0501, ATTN: Cindy Blondin. For the hearing impaired please call (TTY) # 1-800-253-0191.

No comments were received.

LEGALS • JOB MARKET • MERCHANDISE • PETS • AUCTIONS • REAL ESTATE • WHEELS • FOR SALE

Seeking Comment on 2015 Consolidated Annual Performance and Evaluation Report to HUD

The Department of Housing and Community Development (DHCD) has prepared the Consolidated Annual Performance and Evaluation Report (CAPER) for submission to the U.S. Department of Housing and Urban Development (HUD) for the period ending June 30, 2015. Interested parties are encouraged to contact the Department to request a copy of the 2015 CAPER and other contact.

The CAPER will be available on September 10, 2015. Please call Cindy Blonch at 802-242-1919 or visit her at 1-800-933-6518 or email at Cindy.Blonch@vermont.gov for copies. Written comments for the CAPER must be received by September 25, 2015 at an DHCD, 1 Mutual Life One, Montpelier, VT 05602-0501. ATTN: Cindy Blonch. For the hearing officer please call 771-311-9000 (3019).

MONTEPELLIER PUBLIC SCHOOL announces The Essential Early Education (EEE) Program is scheduling screening times on Friday, September 18, 2015 for Montpelier Children ages birth to 5 years. One us a call at 225-8222 or 225-8223 to schedule an appointment. This is an opportunity to discuss your child's development. Talk with an Early Intervention and Speech/Language specialist. Find out about early education resources in Montpelier.

BANANAGRAMS!

Each set of 10 tiles below contains two common five-letter words. The letters of the first five-letter word are adjacent, but not in order. Find all the reasons there is only a HINT, (Banagrams are five remaining letters to spell the second word)

M R R O I P W D A N
O P A E H B T U H N
O T B Y E A B F F S

Verily by Arlene THURNL
GIETHO HWZHT

Bridge

West dealer:
East-West vulnerable
NORTH
♠ 8 4
♥ Q 7 3
♦ 8 5 4
♣ 8 7 4 3

WEST EAST
♠ 10 9 5 ♠ K 10 8 6 4 2
♥ Q 10 9 3 ♥ 6
♦ A K 10 5 ♦ Q 9
SOUTH
♠ A K Q 1 6 2
♥ 4
♦ A K 7 2
♣ 6 2

The bidding:
West Pass
North Pass
East 1♥
South 2♥
Opening lead — king of clubs.
There is a certain compelling logic in bridge that, if followed to its rational conclusion, can sometimes lead declarer to make a play that he would not normally think of or even visualize.
Take this deal where West leads the K-A of clubs against four spades, declarer ruffing the third round. The contract looks hopeless, since South has only seven tricks to cover, starting of seven spades and the A-K of diamonds. He has no apparent entry to dummy's ace of hearts, his potential 10th trick, nor can he expect the diamonds to be divided 3-3 after West's opening diamond bid. But South can make four spades in an ingenious manner if he puts his mind to it. When he leads the ace of spades at trick five and West shows out, he learns a great deal about the location of the adverse hands. South has already discovered at trick three that West, who opened the bidding with one diamond, started with five clubs. It is therefore reasonable to assume that West also has five on the diamonds. This means that East started with one diamond or none to go with the four spades and two clubs he is already known to hold. This knowledge can now be put to good use.
Declarer continues with the K-Q of spades, leaving East with the ten, and then plays the A-K of diamonds. If East trumps, he will have to return a heart, providing a hat on for both of South's diamond losers. So let's say East discards his heart.
East's refusal to ruff does not let him off the hook, however. South counters by leading the spade three, forcing East to win and head a heart into dummy's A-Q. The net effect is that South lives a sunny day, he did not have to lose, but needs one heart trick on round, and that is the sort of exchange any declarer should be happy to accept.

SUDOKU
WEDNESDAY, SEPTEMBER 9, 2015

	6	5	3					
	3	7	9					
3			2				5	
	8	6		7		3		1
			5	4				9
1	8				4			8
	3		4		2	6		

The rules of Sudoku are simple. Enter digits from 1 to 9 into the blank spaces. Every row must contain one of each digit. So must every column, as well as every 3x3 square. Each Sudoku has a unique solution that can be reached logically without guessing.

The SuDoKu for Seniors project now offers free individualized advice.
Mail, email or fax us a puzzle where you are stuck and a SuDoKu for Seniors volunteer will work it through with you.
Contact: John Hale 802-273-2293 or john@sudokuforseniors.com

Final Notice and Public Explanation of a Proposed Activity in a 100-Year Floodplain
To All Interested Agencies, Vermont AGCD, Caledonian Library Board of Directors, Groups and Individuals

This is to give notice that the Town of Washington has conducted an evaluation as required by Executive Order 11988, in accordance with HUD regulations at 24 CFR 55.20. Subsequent to the Floodplain Determination and Floodplain Management, the Caledonian Library Board of Directors has approved the proposed activity in the floodplain area for the Caledonian Library under Vermont Community Development Program, Community Development Block Grant, Accessibility Modification Grant. The Caledonian Library in Washington, Vermont is a brick Colonial Revival library constructed in 1919 and is used as the town library since its opening. It measures approximately 30 x 40 and has two floors. The main floor sits at about four feet above grade at the front of the building. The grade drops away towards the rear and then levels off at the grade level at the building rear. The accessibility modifications include a 24 x 32 single entry addition to the rear or west side of the library, the elevation of which will be between the existing floor levels. A new staircase and an electric wheelchair lift will provide level access between the three floors. There will be a ramped entrance on the north side of the building. The current building configuration does not provide ADA compliant passage between and around the stacks and furniture. The expanded floor space will allow reconfiguration of stack and furniture placement for compliance throughout the building. The addition includes an ADA bathroom. The proposed project is located at 2645 Vermont 110, Washington, VT 05675 (Orange County).

- The Caledonian Library has considered the following alternatives and mitigation measures to be taken to minimize adverse impacts and to restore and preserve natural and beneficial values:
1. Make no modification. Town fails in its mission to provide for handicapped residents.
 2. Build a wooden ramp on the front of the building. Ugly, destroys historic integrity of facade, makes no provision for access inside the building nor for bathroom facility for handicapped patrons.
 3. Build a wooden ramp, remove shelves, install bathroom upstairs. Remaining first floor space provides little room for shelves and any other uses; building too small for this modification.
 4. Build addition on the front of the building. Not enough room to street, destroys historic integrity, not cheaper.
 5. Build addition on south or north side of building. Not cheaper, destroys historic integrity.
 6. Move library to a new location. Not practical from cost standpoint. Also, violates historic sense of place and impact on downtown.
 7. Turn the town clerk's office into the library. More expensive, destroys historic integrity.

Vermont AGCD has reevaluated the alternatives to building in the floodplain and has determined that it has no practicable alternative. Engineering failures that do not meet compliance will stop a project. If an EACALUE Order 11988, an available for public inspection, review and copying upon request at the name and location indicated in the last paragraph of this notice for receipt of comments. This activity will have no significant impact on the environment for the following reasons:

The project involves an addition to an existing building. The benefits of the work is to provide accessibility to both the building and to the elements inside the building. The increase in load print is minor. The new heating system will be more efficient than the existing unit.

There are three primary purposes for this notice. First, people who may be affected by activities in floodplains and those who have an interest in the protection of the natural environment should be given an opportunity to express their concerns and provide information about these areas. Second, an adequate public notice program can be an important public educational tool. The dissemination of information about floodplains and floodplain protection helps to reduce the risks associated with the occupancy and modification of flood-prone areas. Third, as a matter of fairness, when the Federal government determines it will participate in actions taking place in floodplains, it must inform those who may be put at greater or continued risk.

Written comments must be received by the Town of Washington at the following address on or before September 25, 2015: Town of Washington, 2895 VT Route 110, Washington, VT 05675 802-883-2218. Attention: Scott Barnhart, Sealed box.

Comments may also be submitted or further information can be requested by email at scott@townofwashington.com. A final description of the project will also be prepared (from Monday/Tuesday 8:30-4:00 and Wednesday/Thursday by appointment at 2895 VT Route 110, Washington, VT 05675 802-883-2218).

Date: September 9, 2015

TOWN OF MORETOWN NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Mountain Development Review Board will hold a public hearing on Thursday, September 24, 2015 at the Town Office, 19 Kearsar Dr., Moretown, Vermont to consider the following matter:

6:45 p.m. Application # 15-25: Application of Coran and Shari Loring to construct a shed 11,000 sq ft, 8' high at 1005 Discovery Road in Moretown, Vermont. Parcel ID: 03-009-000. The application requires compliance with approval of the Development Review Board per Mountain Zoning Regulations Section 4.1 (A) for development of a shed which does not have footage in a Town Class II, III, or IV, and, is a State Highway.

The hearings will be preceded by a site visit. The fee relating to this matter is available for review during regular business hours at the town office.

PARTICIPATION IN THE LOCAL PROCEEDING (THE PUBLIC HEARING) IS A PREREQUISITE TO THE RIGHT TO TAKE ANY SUBSEQUENT APPEAL IN THIS MATTER.

Ready to Take the Real Estate Plunge?

Find your answers in the Times Argus Marketplace - in print, online and e-paper!

Go to www.limesargus.com or call 802-479-4044.

WEDNESDAY **SEPTEMBER 9, 2015**

7:00	7:30	8:00	8:30	9:00	9:30	10:00	10:30	11:00	11:30
NEWS									
SPORTS									
ARTS									
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