

# Business, Agricultural, Cultural and Historic Damage Assessment

**PLEASE NOTE: This information is not being collected for public use; however, we are a public agency and bound by Vermont's Access to Public Records Law (1 V.S.A. Chapter 5, Subchapter 3). We will not disclose personal information (such as cell phone numbers or personal e-mail addresses) or trade secrets. Please indicate if any information included in this form should be treated as confidential and we will protect it in accord with applicable law.**

**\*\*211:** If you are talking to an individual on the phone or in person that needs individual assistance due to loss or damage to their home or access to their home, please let them know that they should call 211 for assistance and also register with FEMA for assistance if this options is available. This also applies for individuals renting space within a mobile home park. The owner of the mobile home park should fill out the damage assessment form as they are a business.

If this is a **mobile home**, please contact 211 for individual assistance but if you speaking with the owner of a mobile home park, please fill out the form.

Please enter information on the fields below. Required fields are flagged by \*

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## General

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### Your Information

Date Reported:  
(date / time)\*

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Person Collecting Information:  
(your name)\*

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Organization of the Person Collecting Information:\*

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### Person, Location, and Contact Information

Contact First and Last Name - person submitting  
damage notice:\*

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Name of Business, Non-Profit, Municipality:\*

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Physical Address\*

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Provide physical city for impacted area :\*

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Provide postal code for impacted area:\*

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Primary Contact Phone Number:\*

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Contact Home Phone Number:

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Contact Mobile Phone Number:

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Contact E-mail:\*

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Contact E-mail 2 - alternate:

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Secondary Contact Full Name:

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Secondary Contact Mobile Phone:

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Secondary Contact E-mail Address:

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## Property Information

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County:\*

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Are you the owner of the building property? We ask if they own the building/property and if not we request contact information on the owner of the building. There are different funding and assistance programs for each and we want to make sure that people are aware of the support that is available

Yes

No

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Building Owner - Name:

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Building Owner - Phone:

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Building Owner - E-mail:

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Building Owner - Address:

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Building Owner - City:

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Building Owner - State:

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Building Owner - Postal Code:

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Structure or Property Use - Type of Structure. If the use or structure is not listed, please use other and fill out the use/type of structure. If this is a mobile home, please contact 211 for individual assistance but if you speaking with the owner of a mobile home park, please fill out the form.

Check all that apply:

- Agriculture
- Art Gallery
- Business - Other
- Cemeteries
- Covered Bridges
- Cultural
- Emergency Services
- Financial / Bank
- Industrial
- Library
- Medical / Hospital
- Mixed Use
- Mobile Home Park
- Multi-Family Rental
- Museum
- Non-Profit
- Offices
- Private Residential
- Public Residential
- Recreational (ski / trails / golf course)
- Religious
- Restaurant
- Retail
- Utility
- Other

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Is the affected structure, or are any parts of the structure or complex affected, over 50 years old?	Unknown
	Yes
	No

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Is the structure listed in the National or State Register of Historic Places?	Unknown
	Yes
	No

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Is the Property or structure subject to a recorded conservation or historic easement?	Unknown
	Yes
	No

If yes:	Conservation Easement
	Historic Easement
	Both Types of Easement

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### Damage Information

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Date the Damage Occurred:\*

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Cause of Damage	Flood - Inundation
	Flood - Erosion
	Wind-driven Rain
	Sewer \ Wastewater \ Water Backup
	Lighting
	Fire
	Earthquake
	Explosion
	Icing
	Snow
	Wind
	Other

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Is the damaged location in a flood zone, flood way, flood plain?      Unknown  
Yes  
No

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Building or Property Damage Type and Estimated Cost:

Structural - Partial Damage      \$ \_\_\_\_\_      Non-Structural - Partial Damage \$ \_\_\_\_\_  
Structural - Total Damage      \$ \_\_\_\_\_      Non-Structural - Total Damage \$ \_\_\_\_\_  
Loss of Access      \$ \_\_\_\_\_      Acres Impacted: \_\_\_\_\_

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Other Damage:

Crops, Inventory, Equipment, Driveways,  
Power Lines, Livestock, Manure Pits, etc.  
Include monetary figures only if known.

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Please indicate by checking the box below if any information included in this form should be treated as confidential and we will protect it in accord with applicable law.

1.	_____	1. \$	_____
2.	_____	2. \$	_____
3.	_____	3. \$	_____
4.	_____	4. \$	_____
5.	_____	5. \$	_____

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**Continuity / Impact**

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Is the organization, business, municipality, non-profit open?

- Fully Open
- Partially Open - Same Location
- Partially Open - New Location
- No

Check all that apply:

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Are employees working onsite or elsewhere? If you rely on volunteers for your work, please note number of volunteers.

- Yes
- No
- Partially Working

If no, or partially, how many are affected?

What are the Operational Limits?

Utilize Volunteers?

- Yes

How many affected

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Regarding Cultural Institutions, were your collections impacted? And what was the estimated cost?

- No
- Yes - Inventory
- Yes - Collections
- Yes - Archives/Records
- Yes - Other

Check all that apply:

Impact to the Collection:

1. \_\_\_\_\_ 1. \$ \_\_\_\_\_
2. \_\_\_\_\_ 2. \$ \_\_\_\_\_
3. \_\_\_\_\_ 3. \$ \_\_\_\_\_
4. \_\_\_\_\_ 4. \$ \_\_\_\_\_
5. \_\_\_\_\_ 5. \$ \_\_\_\_\_

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### Monetary Information

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Do you have insurance?

Unknown

Check all that apply:

- No
- Yes - Property
- Yes - Flood/National Flood Insurance Program
- Yes - Property and Flood
- Yes - Business Interruption
- Yes - Crop Insurance
- Other (please specify)

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Have you registered with FEMA, the SBA, the USDA or any other agency or organization?

- No
- Yes - FEMA
- Yes - SBA
- Yes - VEDA
- Yes - USDA
- Yes - Other (please specify)

Check all that apply:

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Has a prior FEMA, SBA, VEDA, or USDA claim been filed for this property?

- Unknown
- No
- Yes - FEMA
- Yes - SBA
- Yes - VEDA
- Yes - USDA

If Yes, what year or disaster declaration?

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Do you have a Vermont Economic Development Authority VEDA Disaster loan?

- Unknown
- No
- Yes - I have a current loan
- Yes - I have an existing loan

Check all that apply:

If Yes, what year or disaster declaration?